

REGULAR MEETING
ERLANGER COUNCIL
March 6, 2018

Mayor Tyson Hermes called the regular meeting of the Erlanger City Council to order in the City of Erlanger Council Chambers at 7:00 P.M., Tuesday, March 6, 2018.

Members of Council and citizens pledged allegiance to the flag.

The following Members of Council were present: Randy Blankenship, Kevin Burke, Kathy Cahill, Tom Cahill, Jessica Fette, Vicki Kyle, Steve Montgomery, Don Niceley, Corine Pitts, Don Skidmore, Renee Skidmore, and Patty Suedkamp.

Also present were: Mayor Tyson Hermes, City Administrator Matt Kremer, Chief Finance Officer Steve Bodde, Assistant Chief of Police Kyle Rader, City Clerk Sherry Hoffman, Director of Economic Development David Hahn, Assistant Director of Public Works Ed Millican, Fire/EMS Chief Todd Whitaker, Public Relations Manager Joe Christofield, City Attorney Jack Gatlin, and City Council Attorney Frank Wichmann.

MEETING MINUTES – M/S, Blankenship-Pitts, that the minutes of the regular council meeting held on February 6, 2018 and the special council meeting held on February 20, 2018 be approved as read. All ayes, no nays, motion carried.

APPROVAL OF AGENDA - M/S, Kyle-Suedkamp, that the agenda be approved as presented. All ayes, no nays, motion carried.

SPECIAL PRESENTATIONS – Angelos Christon with UDF/CCI discussed the Erlanger company's role in the community, their growth since 1993, and their freezer/refrigeration business.

Officer Joe Scroggin discussed the Police Department's Police Explorer Program.

Assistant Chief of Police Rader introduced the following new Police Department employees: Becky Strouse (Social Worker), Paty Sanchez (Dispatcher), and Bianca Jones (Dispatcher)

Mayor Hermes proclaimed March 7, 2018 as Addison Viox and Jordan Yates Day in the City of Erlanger.

CITIZENS/PUBLIC COMMENTS

- Ann Miller Against 433 and 437 Division Street development
- Alivia Miller Against 433 and 437 Division Street development
- Tom Breidenstein Discussed 3815 Dixie Highway property zone change request
- Patrick Kiser Questions regarding List Farm zone change
- Lisa Kiser Against List Farm zone change
- Gary Meyer Declined speaking
- Ben Taylor Declined speaking
- Claudia Harmeling Concerned with 3815 Dixie Highway property zone change request
- Linda Dietz Requested tabling the first reading of the Marcus Carey property zone change ordinance
- Ian Bitis Against 433 and 437 Division Street development

MAYOR'S REPORT - Mayor Hermes reported on the following:

- 2018 Goals Presentation
- Furlong Building Construction's ribbon cutting ceremony
- Corporex purchased the Toyota office building

- Coffee with a Cop
- Stevenson Road trash cans
- Mayors' Group Meeting March 17, 2018 at City of Ft. Mitchell

REPORTS OF COMMITTEES

Police – Ms. Suedkamp reported on the following:

- Requested committee meeting to discuss school crossing zones

Ms. Kyle reported on the following:

- Coffee with a Cop
- Carjacking case

Assistant Chief Rader had nothing further to report.

Fire/EMS – Chief Whitaker reported on the following:

- Monthly report sent out and on website

Ms. Pitts and Ms. Fette had nothing further to report.

Public Works – Mr. Cahill reported on the following:

- Phase 1 sidewalk project will begin on Sunset Avenue

Mr. Skidmore and Assistant Director Millican had nothing further to report.

Administration – Ms. Skidmore reported on the following:

- Requested the reading of a municipal order regarding changes to the Administration Department job descriptions and the addition of the TAC Officer/Crime Analyst to the Police Department's job descriptions; M/S, R. Skidmore-K. Cahill, to approve the reading of this municipal order as requested. All ayes, no nays, motion carried.

Ms. Cahill reported on the following:

- Requested the first reading of an ordinance regarding the City's wage scale by adding TAC Officer/Crime Analyst to Band K and moving the Front Desk Clerk from Band K to Band M; M/S, K. Cahill-R. Skidmore, to approve the first reading of this ordinance as requested. All ayes, no nays, motion carried.

Ms. Hoffman reported on the following:

- Hiring process of Front Desk Clerk position
- Scholarship application deadline
- Star Party event

Finance & Business Development– Mr. Blankenship reported on the following:

- Requested a committee meeting to discuss city tax rates

Mr. Montgomery and Director Bodde had nothing further to report.

Codes/Building & Zoning - Mr. Burke reported on the following:

- Requested the first reading of an ordinance agreeing with the Kenton County Planning Commission's recommendation to approve an application by Marcus Carey for a map amendment of the property located at 3815 Dixie Highway from R-1F to Neighborhood Commercial (NC); M/S, Burke-Pitts, to approve the first reading of this ordinance as requested. All ayes, no nays, motion carried.
- Requested committee meeting to discuss a small cell phone tower ordinance

Mr. Niceley reported on the following:

- Semi-trucks detouring around the train underpass by using Timberlake Drive and Alice Street; the semi-trucks are causing damage to yards; requested signage that would deter semi-trucks from utilizing these streets

Director Hahn had nothing further to report.

M/S, Pitts-Kyle, that the reports of the committees be adopted as presented. All ayes, no nays, motion carried.

REPORTS OF REPRESENTATIVES

Historical Society (Kyle)

- Next meeting will be held on March 14, 2018 at 7:30 p.m.
- Depot Museum re-opening on March 20, 2018; Museum hours are Tuesday and Thursday from noon-3:00 p.m., and Saturday from noon-5:00 p.m.; The caboose is open on Saturdays from noon-3:00 p.m.

Northern Kentucky Health Department (T. Cahill)

- Open House in Florence, Kentucky on February 19, 2018

Mayors' Group (Fette)

- Requested a committee meeting in April to have Boy Scouts of America representative John Bischoff present to discuss their Social Work Explorer program

Kenton County Alliance (R. Skidmore)

- Superhero recognition of Youth Involvement program
- Sticker Shock/Sticker the Liquor program

REPORTS OF CITY OPERATIONS

City Engineer - Mr. Viox was not present. Ms. Suedkamp reported on the following:

- Suggested the City should consider completing the 100 foot of sidewalks from Deerchase Drive to the proposed development; need to determine the cost

City Attorney - Mr. Gatlin reported on the following:

- Legislation review

City Council Attorney - Mr. Wichmann had nothing further to report; Ms. Suedkamp reported on the following:

- Annual Yellin' Helen Bowling event

City Administrator – Administrator Kremer reported on the following:

- Dispatch merger with Kenton County effective July 1, 2018
- Housing Opportunities of Northern Kentucky (HONK) slide presentation

M/S, Kyle-Blankenship, that the reports of the city operations be adopted as presented. All ayes, no nays, motion carried.

CORRESPONDENCE – Mayor Hermes read a letter from Angela Payer with the Kenton County Library.

BIDS – No one made a motion to postpone the reading of the bids received for 433 and 437 Division Street.

Ms. Hoffman read the bids received for two single family zoned lots located at 433 and 437 Division Street; only one bid was received for each property:

433 Division Street
HONK \$8,000.00

437 Division Street
HONK \$8,000.00

M/S, Montgomery-Niceley, to accept the bids as received from HONK for both 433 and 437 Division Street. Nine ayes (Blankenship, Suedkamp, T. Cahill, Kyle, Burke, Niceley, K. Cahill, Pitts, Montgomery), three nays (D. Skidmore, R. Skidmore, Fette), motion carried.

OLD BUSINESS – None.

NEW BUSINESS - The following was discussed:

- Drop-off location for prescription medications at the Erlanger Police Department

LEGISLATION - Mr. Wichmann read the second reading of Ordinance No. 2464 amending the zoning map of the Erlanger zoning ordinance to re-classify the List Farm on that map from the R-1C Zone to the R-1C (RCD) Zone, with an agreed Development Plan.

M/S, Burke-Suedkamp, to adopt the ordinance as read. All ayes, no nays, motion carried.

Mr. Gatlin read the first reading of an ordinance amending the Pay Plan to move the position of Front Desk Clerk From Band K to Band M, and to add the newly created position of TAC Officer/Crime Analyst to Band K.

Mr. Gatlin read the first reading of an ordinance for an area of approximately 1.24 acres located approximately 200 feet northwest of Dixie Highway between Price Avenue to the northeast and McAlpin Avenue to the southwest, approximately 250 feet southwest of Price Avenue, changing the area from R-1F (a single family residential zone) to NC (a neighborhood commercial zone).

Mr. Gatlin read Municipal Order No. 03-06-18-01 amending the City of Erlanger Personnel Policies by amending the job descriptions titled Front Desk Clerk, Administrative Clerk, Museum Assistant-Part Time, Community Events Planner-Part Time, Assistant City Clerk, and City Clerk and adding the new position TAC Officer/Crime Analyst.

M/S, Suedkamp-Kyle, to adopt the municipal order as read. All ayes, no nays, motion carried.

Mr. Gatlin read Municipal Order No. 03-06-18-02 making the written determinations required by KRS 82.083 for the sale or other disposition of property owned by the City.

M/S, Burke-Niceley, to adopt the municipal order as read. All ayes, no nays, motion carried.

ADJOURNMENT - M/S, Burke-R. Skidmore, to adjourn from the regular meeting at 9:34 p.m. All ayes, no nays, motion carried.

APPROVED:

Tyson Hermes
Mayor

ATTEST:

Sherry Hoffman
City Clerk