

REGULAR MEETING  
ERLANGER COUNCIL  
April 3, 2018

Mayor Tyson Hermes called the regular meeting of the Erlanger City Council to order in the City of Erlanger Council Chambers at 7:00 P.M., Tuesday, April 3, 2018.

Members of Council and citizens pledged allegiance to the flag.

The following Members of Council were present: Randy Blankenship, Kevin Burke, Tom Cahill, Jessica Fette, Steve Montgomery, Don Niceley, Corine Pitts, Don Skidmore, Renee Skidmore, and Patty Suedkamp. Council Members Kathy Cahill and Vicki Kyle were not present.

Also present were: Mayor Tyson Hermes, City Administrator Matt Kremer, Chief Finance Officer Steve Bodde, Chief of Police Todd Brendel, City Clerk Sherry Hoffman, Director of Economic Development David Hahn, IT Director Matt Allen, Public Works Operations Manager Dale Wilson, Fire/EMS Chief Todd Whitaker, City Attorney Jack Gatlin, City Council Attorney Frank Wichmann, and City Engineer Jim Viox.

MEETING MINUTES – M/S,T. Cahill-Burke, that the minutes of the regular council meeting held on March 6, 2018 be approved as read. All ayes, no nays, motion carried.

APPROVAL OF AGENDA - M/S, Blankenship-Pitts, that the agenda be approved as presented. All ayes, no nays, motion carried.

SPECIAL PRESENTATIONS – John Hodge with Century Construction discussed the Erlanger company's role in the community, their business, and current projects. Mayor Hermes presented Mr. Hodge with a plaque in celebration of the business' fifty years in Erlanger.

The following received the Constitutional Oath:

- Edward Dettmer                      Police Officer
- Chaz Mathews                        Police Officer

The following employees' retirements were announced:

- Todd Mitchell                        Police Department
- Jan Cassidy                            Administration Department

The following individual received a service pin:

- Todd Brendel                        Police Department                      20 Years

CITIZENS/PUBLIC COMMENTS

- Chad Molley                            In favor of school zone ordinance
- Tom Breidenstein                      Discussed Marcus Carey property zone change

MAYOR'S REPORT - Mayor Hermes reported on the following:

- Furlong ribbon cutting ceremony
- Frankfort trip to discuss pension with legislators
- Meetings with Toyota Boshoku and ADM
- Coffee with a Cop at McDonalds
- Ms. Fette appointment to PDS Management Board
- Next Mayors' Group Meeting on April 21, 2018
- New radio system update - asked Chiefs to review different models
- Pleasure Isle Road slippage issue caused by flooding, in State right-of-way

## REPORTS OF COMMITTEES

Police – Ms. Suedkamp reported on the following:

- Reported items from monthly Police Report that was sent out
- M/S, Suedkamp-Blankenship, to move forward with school zone crossing signage at Commonwealth and Baker. Nine ayes (Burke, T. Cahill, D. Skidmore, Suedkamp, Montgomery, R. Skidmore, Pitts, Fette, Blankenship), one nay (Niceley), motion carried.

Chief Brendel had nothing further to report.

Fire/EMS – Chief Whitaker reported on the following:

- Monthly report sent out and on website

Ms. Pitts and Ms. Fette had nothing further to report.

Public Works – Mr. Skidmore reported on the following:

- Reported items from monthly report that was sent out

Mr. Cahill reported on the following:

- M/S, T. Cahill-Fette, to approve the Nelson and Narrows Road intersection alignment and additional sidewalk bid projects. All ayes, no nays, motion carried.

Operations Manager Wilson had nothing further to report.

Administration – Ms. Hoffman reported on the following:

- Reported on upcoming position changes within the department

Ms. Skidmore had nothing further to report.

Finance & Business Development– Mr. Blankenship reported on the following:

- Budget
- Requested a committee meeting on April 17, 2018 to discuss budget changes
- Requested that the first reading of the budget ordinances be placed on the May 1, 2018 meeting agenda

Ms. Fette reported on the following:

- Erlanger Business Association

Mr. Montgomery and Director Bodde had nothing further to report.

Codes/Building & Zoning - Mr. Burke reported on the following:

- Requested the following for city owned property at the corner of Hallam Avenue and Elizabeth Street: survey, declare property surplus, and bidding process; M/S, Burke-Suedkamp, approving the requested items for this property. All ayes, no nays, motion carried.

Mr. Niceley and Director Hahn had nothing further to report.

M/S, Montgomery-Blankenship, that the reports of the committees be adopted as presented. All ayes, no nays, motion carried.

## REPORTS OF REPRESENTATIVES

Historical Society (Suedkamp)

- Next meeting will be held on April 11, 2018 at 7:00 p.m.
- Depot Museum hours are Tuesday and Thursday from noon-3:00 p.m., and Saturday from noon-5:00 p.m.; The caboose is open on Saturdays from noon-3:00 p.m.
- National Train Day will be on May 12, 2018

- Field trip to Dinsmore House and Tousey House Tavern will be on June 7, 2018

Kenton County Alliance (R. Skidmore)

- Sticker Shock/Sticker the Liquor and Butterfly Metamorphosis programs
- National Prescription Drug Take Back Day will be on April 28, 2018
- Sun Behavioral Health opening day will be in May

Municipal Government League (Pitts)

- No meetings to this date

Stevenson Road Committee (Pitts)

- Pictures taken for PDS Storyboard
- Need 1-2 additional people for analysis (must live on or near Stevenson Road)

REPORTS OF CITY OPERATIONS

City Engineer - Mr. Viox was reported on the following:

- Sidewalk project in process
- Street replacement projects on Perimeter and Riggs/Erlanger Road to start the following week; sidewalks to be included in the Riggs/Erlanger Road project
- Northern Kentucky Water District upcoming projects; City will schedule street replacements to follow these projects in FY19 budget
- Upcoming June 2018 street bids: Woodlyn Hills to Turkeyfoot Road, Nelson and Narrows Road intersection; Narrows Road sidewalk project will be at a later date due to receiving acquisition of right-a-ways

City Attorney - Mr. Gatlin reported on the following:

- Legislation review

City Council Attorney - Mr. Wichmann had nothing further to report

City Administrator – Administrator Kremer reported on the following:

- State pension bill passed, including the contribution phase in language
- The following will meet to discuss a city wide park plan: Matt Kremer, David Hahn, Rick Bogard, and Ed Bailey

M/S, Pitts-Suedkamp, that the reports of the city operations be adopted as presented. All ayes, no nays, motion carried.

CORRESPONDENCE – The following correspondence was received:

- The Montgomery family sent a card thanking the City for their support after their loss of a loved one.
- Habitat of Humanity sent a letter thanking the City for their support in obtaining 3410 Cowie Avenue.

BIDS – Mr. Viox read the bids received for the concrete street replacement of Silverlake and Churchill Drive. Three bids were received:

JPS Construction	\$493,629.50
M&W Excavation	\$496,421.75
Paul Michels & Sons	\$589,416.50

Mr. Viox recommended awarding the bid to JPS Construction.

M/S,T. Cahill-Pitts, to accept the bid as received from JPS Construction. All ayes, no nays, motion carried.

OLD BUSINESS – The following was discussed:

- Large trucks detouring through Cherry Hill subdivision; Mr. Kremer will investigate

NEW BUSINESS - The following was discussed:

- Brooklyn Smith Memorial Bench at Flagship Park request
- Misty Creek Park improvement request

LEGISLATION - Mr. Gatlin read the second reading of Ordinance No. 2465 amending the Pay Plan to move the position of Front Desk Clerk From Band K to Band M, and to add the newly created position of TAC Officer/Crime Analyst to Band K.

Mr. Gatlin requested the following changes in the second paragraph:

- Replace Police Social Services Coordinator and Administrative Grant Manager with TAC Officer/Crime Analyst.

M/S, Suedkamp-R.Skidmore, to adopt the ordinance as read with requested changes. All ayes, no nays, motion carried.

Mr. Gatlin read the second reading of Ordinance No. 2466 amending the zoning map of the City of Erlanger, County of Kenton, Kentucky for an area of approximately 1.24 acres located approximately 200 feet northwest of Dixie Highway between Price Avenue to the northeast and McAlpin Avenue to the southwest, approximately 250 feet southwest of Price Avenue, changing the area from R-1F (a single family residential zone) to NC (a neighborhood commercial zone).

M/S, Niceley-Burke, to adopt the ordinance as read. All ayes, no nays, motion carried.

Mr. Gatlin read the first reading of an ordinance establishing a school zone with traffic control devices and speed limits.

ADJOURNMENT - M/S, Fette-Niceley, to adjourn from the regular meeting at 8:09 p.m. All ayes, no nays, motion carried.

APPROVED:

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Tyson Hermes  
Mayor

ATTEST:

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Sherry Hoffman  
City Clerk