

REGULAR MEETING
ERLANGER COUNCIL
July 3, 2018

Mayor Hermes introduced Rebekah Trunnell, a recent graduate of Covington Latin School, who won the Erlanger Mayor for a Day auction and was presiding over the Erlanger City Council Meeting.

Mayor Trunnell called the regular meeting of the Erlanger City Council to order in the City of Erlanger Council Chambers at 7:00 P.M., Tuesday, July 3, 2018.

Members of Council and citizens pledged allegiance to the flag.

The following Members of Council were present: Randy Blankenship, Kathy Cahill, Tom Cahill, Jessica Fette, Steve Montgomery, Don Niceley, Corine Pitts, Don Skidmore, Renee Skidmore, and Patty Suedkamp. Council Members Kevin Burke and Vicki Kyle were not present.

Also present were: Mayor Rebekah Trunnell, Mayor Tyson Hermes, City Administrator Matt Kremer, Chief Finance Officer Steve Bodde, Chief of Police Todd Brendel, Director of Economic Development David Hahn, Public Relations Manager Joe Christofield, Acting Public Works Director Ed Millican, Fire/EMS Chief Todd Whitaker, City Attorney Jack Gatlin, City Council Attorney Frank Wichmann, and City Engineer Jim Viox.

MEETING MINUTES – M/S, Fette-Montgomery, that the minutes of the regular council meeting held on June 5, 2018 be approved as read. All ayes, no nays, motion carried.

MEETING MINUTES – M/S, Fette-Montgomery, that the minutes of the special council meeting held on June 19, 2018 be approved as read. All ayes, no nays, motion carried.

APPROVAL OF AGENDA - M/S, Suedkamp-Pitts, to add a resolution to the agenda requesting the Mayor of Erlanger to sign the Amendment Joining the City of Erlanger, and the County of Kenton to the Kenton County Regional Special Weapons and Tactics (S.W.A.T.). All ayes, no nays, motion carried.

M/S, Pitts-Suedkamp, that the agenda be approved as presented with the addition. All ayes, no nays, motion carried.

SPECIAL PRESENTATIONS – Matt Grimes with Colonial Cottage and Roger Babik with Master Provisions discussed the partnership between the restaurant and organization with the goal to provide resources, including food, to those in need.

The following received the Constitutional Oath:

- Jesiah Woodruff FF/EMT

CITIZENS/PUBLIC COMMENTS

- Len Smeltzer Leash Law (amend current leash law)
- Bill Sullivan Heartland Lane (improve road conditions)
- Anita Meyer Leash Law (uphold current leash law)
- Mike Chisenhall Leash Law (uphold current leash law)
- Michael Meyer Leash Law (uphold current leash law)
- Diana Niceley Riggs Avenue (Duke Energy utility poles; improve appearance)
- Linda Smith Leash Law (uphold current leash law)
- Russ Landers Riggs Avenue (Duke Energy utility poles; improve appearance)
- Ben Duncan Leash Law (uphold current leash law)

Mr. Kremer advised the code citation pending with the Smeltzers was active again.

MAYOR'S REPORT - Mayor Hermes reported on the following:

- Northern Kentucky Baptist Church, located at 2681 Turkeyfoot Road, invited City Council to be recognized during its God and Country Service on Sunday, August 5 at 10:50am at the church.

REPORTS OF COMMITTEES

Police – Ms. Suedkamp reported on the highlights of the monthly Police Report that was sent out.

Chief Brendel had nothing further to report.

Fire/EMS – Ms. Fette reported on the highlights of the monthly Fire/EMS Report that was sent out.

Ms. Pitts and Chief Whitaker had nothing further to report.

Public Works – Mr. Skidmore and Mr. Cahill reported on the highlights of the monthly Public Works Report that was sent out.

Acting Director Millican had nothing further to report.

Administration – Ms. Skidmore and Ms. Cahill reported on the highlights of the monthly Administration Report that was sent out.

Public Relations Manager Christofield had nothing further to report.

Finance & Business Development– Mr. Blankenship reported on the Finance Monthly Report that was submitted.

Mr. Montgomery and Director Bodde had nothing further to report.

Codes/Building & Zoning - Director Hahn reported that the monthly report was sent out.

Mr. Niceley had nothing further to report.

M/S, T. Cahill-Suedkamp, that the reports of the committees be adopted as presented. All ayes, no nays, motion carried.

REPORTS OF REPRESENTATIVES

Kenton County Alliance (R. Skidmore)

- No July meeting

REPORTS OF CITY OPERATIONS

City Engineer - Mr. Viox reported on the following:

- Add \$50,000 to the 2018-19 Sidewalk Restoration Fund
- Extend the contract of JPS Construction through the end of 2018

City Attorney - Mr. Gatlin reported on the following:

- Codification Ordinance was a housekeeping item on the agenda.
- Mr. Kremer will explain the Pay Wage Scale Ordinance
- Mr. Kremer will explain the Policy Changes Municipal Order
- The Director of Public Works Appointment Municipal Order has already been discussed
- Table the Co-plaintiff in Covington Pension Lawsuit Resolution at this time

City Council Attorney - Mr. Wichmann had nothing to report.

City Administrator – Administrator Kremer reported on the following:

- Spoke to District 6 Branch Manager James Minckley regarding the school zone who informed him the study was completed and sent to Frankfort for approval which may or may not happen.

If approved, the school zone would be installed before school starts or just after school starts. If not approved, the City may decide to move forward and complete the school zone.

- With Erlanger Dispatch shut down as of June 27th, he recently visited Kenton County Dispatch and was told by a dispatcher the first couple of days went well.
- The City of Erlanger/Boone County Cherry Hill Subdivision Feasibility Study came back unfavorable, including approximately \$500,000-\$600,000 to prep the property (not including placing the park equipment on it). He said the City was not interested in using taxpayer money on the property.
- The Pay Wage Scale ordinance change was due to the 2.1% Cola.
- He and H.R. Director McCalley reviewed City policies and updated the vacation policy.

M/S, Suedkamp-Pitts, that the reports of the city operations be adopted as presented. All ayes, no nays, motion carried.

CORRESPONDENCE – None.

BIDS – None.

OLD BUSINESS – Mr. Kremer said there's been preliminary discussions regarding the Boy Scouts of America Social Worker Explorer Post and he and the Police Department would discuss it more in depth and develop a game plan.

Mr. Hahn reported he contacted Big Shots to let them know Council was still in favor of the project and was told they would put something together and get back with the City.

Mr. Kremer reported a resolution regarding the Special Response Team would be discussed later during the meeting.

Mr. Viox reported action was needed by Council to authorize the movement of \$50,000 from the three projects previously bid into the Sidewalk Restoration Fund and to also approve the contract extension of JPS Construction through the end of this year.

M/S, T. Cahill-Suedkamp, to authorize the movement of \$50,000 to the Sidewalk Restoration Fund and to approve the contract extension of JPS Construction through the end of 2018. All ayes, no nays, motion carried.

Mayor Hermes reported, as discussed at the last council committee meeting, the time of the council committee meetings would change from 6:30pm to 7:00pm to reflect consistency with the regular council meeting times.

Linda Dietz advised Council she would be sending a document to them via email regarding her suggestions for the council committees.

NEW BUSINESS - Ms. Pitts reported she met with PR Manager Christofield and Assistant City Clerk Jen Megerle regarding the creation of welcome packets for new residents (homeowners). She added another meeting would be held in a few weeks to discuss the idea with the goal to launch the packets in January.

Ms. Fette thanked those who attended the introductory Erlanger Business Council Meeting held last month and advised the next meeting would be held on Tuesday, July 31 at 8:30am at the city building.
LEGISLATION - Mr. Gatlin read the first reading of an Ordinance approving and adopting a supplement to the Code of Ordinances of the City.

Mr. Gatlin read the first reading of an Ordinance amending the personnel pay plan for all Erlanger employees and non elected city officers.

Mr. Gatlin read Municipal Order No. 07-03-18-01 describing the essential functions, qualifications, duties and other characteristics of the positions of employment established by ordinances of the City and amending the personnel policies of the city in regard to them.

M/S, Suedkamp-Fette, to adopt the municipal order as read. All ayes, no nays, motion carried.

Mr. Gatlin read Municipal Order No. 07-03-18-02 approving the Mayor's appointment of Peter Glenn as the Director of Public Works, pursuant to KRS 83A.080(3), effective July 14, 2018.

M/S, Montgomery-T. Cahill, to adopt the municipal order as read. All ayes, no nays, motion carried.

Mr. Gatlin read Municipal Order No. 07-03-18-03 making the written determination required by KRS 82.083 for the sale or other disposition of property owned by the City.

M/S, Pitts-Suedkamp, to adopt the municipal order as read. All ayes, no nays, motion carried.

Mr. Gatlin read a Resolution requesting the Mayor of Erlanger to sign the Amendment Joining the City of Erlanger, and the County of Kenton to the Kenton County Regional Special Weapons and Tactics (S.W.A.T.).

M/S, Suedkamp-Pitts, to adopt the resolution as read. All ayes, no nays, motion carried.

ADJOURNMENT - M/S, Pitts-Blankenship, to adjourn from the regular meeting at 8:25 p.m. All ayes, no nays, motion carried.

APPROVED:

Tyson Hermes
Mayor

RESPECTFULLY SUBMITTED:

Joe Christofield
Public Relations Manager

ATTEST:

Sherry Hoffman
City Clerk