

REGULAR MEETING
ERLANGER COUNCIL
February 5, 2019

Mayor Jessica Fette called the regular meeting of the Erlanger City Council to order in the City of Erlanger Council Chambers at 7:00 P.M., Tuesday, February 5, 2019.

Members of Council and citizens pledged allegiance to the flag.

The following Members of Council were present: Tom Cahill, Kathy Cahill, Tyson Hermes, Vicki Kyle, Gary Meyer, Corine Pitts, Rebecca Reckers, Don Skidmore, and Renee Skidmore. Council Members Kevin Burke, Don Niceley, and Patty Suedkamp were absent.

Also present were: Mayor Jessica Fette, City Administrator Matt Kremer, Chief Finance Officer Steve Bodde, Chief of Police Todd Brendel, City Clerk Sherry Hoffman, CTI Director Matt Allen, Director of Economic Development David Hahn, Director of Public Works Peter Glenn, Fire/EMS Chief Todd Whitaker, Public Relations Manager Joe Christofield, City Attorney Jack Gatlin, and City Engineer Jim Viox.

MEETING MINUTES – Ms. Reckers asked for a correction of her name in the Special Minutes for January 22, 2019.

M/S, Kyle-T. Cahill, that the minutes of the regular council meeting held on January 15, 2019 and the special council meeting held on January 22, 2019 be approved with requested correction. All ayes, no nays, motion carried.

APPROVAL OF AGENDA - Mr. Meyer requested postponing the first reading of the ordinance for Pet Hotels and Tattoo Parlors; Ms. Pitts requested that the ordinance be drafted into two separate ordinances.

M/S, Meyer-Pitts, that the agenda be approved with removal of the ordinance. All ayes, no nays, motion carried.

SPECIAL PRESENTATIONS – Mr. Robbie Golsh of Quinn Electric discussed the company's history and services provided.

The following STAND essay winners read their letters of encouragement to people in treatment facilities:

- Aden Miller, Miles Elementary
- Lacey Kelly, Lindeman Elementary

Local authors recognized the following winners of the Kenton County Public Library Writing Contest, sponsored by Arlinghaus Heating and Electric:

- Emily Jetter, third place
- Bryn Connelly, second place
- Rachel Petri, first place

The following received the Fire/EMS Oath of Office:

- Jordan Hines, Firefighter/EMT

CITIZENS/PUBLIC COMMENTS - None.

MAYOR'S REPORT - Mayor Fette reported on the following:

- Discussed January 29, 2019 Work Session and the Task Forces that were created

REPORTS OF COMMITTEES

Police – Ms. Kyle reported on the highlights of the Police Report that was sent out.

Chief Brendel had nothing further to report.

Fire/EMS – Mr. Hermes advised that the Fire/EMS report had been sent out.

Chief Whitaker had nothing further to report.

Public Works – Mr. Cahill and Mr. Skidmore reported on the Public Works Report that was sent out.

Director Glenn had nothing further to report.

Administration – Ms. Cahill and Ms. Skidmore reported on the Administration Department Report that was sent out.

Ms. Hoffman had nothing further to report.

Finance & Business Development– Ms. Reckers reported on the following:

- Reported on the Finance Report that was submitted
- Requested a council committee meeting on February 19, 2019 to hear the FY18 Audit Report

Director Bodde had nothing further to report.

Codes/Building & Zoning - Mr. Meyer reported on the following:

- Reported on the Codes/Building & Zoning Report that was sent out
- Requested a council committee meeting on March 19, 2019 to discuss the Planning Development Service's review regarding how to adopt zoning changes

Director Hahn had nothing further to report.

M/S, Kyle-Pitts, that the reports of the committees be adopted as presented. All ayes, no nays, motion carried.

Mr. Hermes reported that the Board of Adjustments approved the Girl Scouts facility located on Watson becoming their regional headquarters with a camp, offices, and full facility.

REPORTS OF REPRESENTATIVES - None

REPORTS OF CITY OPERATIONS

City Engineer - Director Glenn reported on the following:

- Working on a five year infrastructure street plan

City Attorney - Mr. Gatlin reported on the following:

- Will separate the Tattoo Parlor and Pet Hotel text amendments into two separate ordinances
- Discussed the Pension Crisis resolution

City Administrator – Administrator Kremer reported on the following:

- Commonwealth School Zone signs are installed and have power
- Department budget meetings scheduled; first round will include department leaders, City Administrator, Mayor, and Finance Department
- Requested a committee meeting on March 19, 2019 to discuss the proposed budget for Fiscal Year 2020
- A draft budget will be emailed to Council Members one week before the committee meeting

- May 7, 2019 first reading of budget ordinances; June 4, 2019 second reading of budget ordinances

M/S, Kyle-Reckers, that the reports of the city operations be adopted as presented. All ayes, no nays, motion carried.

CORRESPONDENCE – None.

BIDS – Director Glenn presented the bids received for the Center Street Resurfacing Project. Three bids were received:

- Riegler Blacktop, Inc. \$455,490.30
- Paul Michels & Sons, Inc. \$371,788.65
- JPS Construction, Inc. \$325,419.20

City Engineer Mr. Viox and the Public Works Department recommend awarding the bid to JPS Construction. The City budgeted more for the project than the bid received, this will allow for additional work.

M/S, Kyle-Hermes, to award the bid as received to JPS Construction and allow for additional work within amount budgeted. All ayes, no nays, motion carried.

OLD BUSINESS – None.

NEW BUSINESS - The following committee meetings were requested for February 19, 2019:

- Mr. Cahill requested a committee meeting to report on the Master Facilities Task Force
- Mr. Meyer requested a committee meeting to discuss the insurance premium tax
- Mr. Meyer requested a committee meeting to discuss the Duke Energy franchise fee

LEGISLATION - Mr. Gatlin read Municipal Order No. 02-05-19-01 making the written determinations required by KRS 82.083 for the sale or other disposition of property owned by the City.

M/S, Reckers-Kyle, to adopt the municipal order as read. All ayes, no nays, motion carried.

Mr. Gatlin read Resolution No. 02-05-19-01 urging the Kentucky General Assembly to make identifying and resolving Kentucky's pension crisis a top priority during the 2019 General Assembly Session.

M/S, Meyer-Pitts, to adopt the resolution as read. All ayes, no nays, motion carried.

ADJOURNMENT - M/S, Kyle-Reckers, to adjourn from the regular meeting at 8:00 p.m. All ayes, no nays, motion carried.

APPROVED:

Jessica Fette
Mayor

ATTEST:

Sherry Hoffman
City Clerk