

COMMITTEE MEETING MINUTES
ERLANGER COUNCIL
February 19, 2019

Mayor Jessica Fette called the committee meetings of the Erlanger City Council to order in the City of Erlanger Council Chambers at 7:00 p.m., Tuesday, February 19, 2019.

The following Members of Council were present: Kevin Burke, Kathy Cahill, Tom Cahill, Tyson Hermes, Vicki Kyle, Gary Meyer, Don Niceley, Corine Pitts, Don Skidmore, and Renee Skidmore. Council Members Rebecca Reckers and Patty Suedkamp were not present.

Also present were: Mayor Jessica Fette, City Administrator Matt Kremer, City Clerk Sherry Hoffman, Chief Finance Officer Steve Bodde, Chief of Police Todd Brendel, Director of Economic Development Dave Hahn, Director of Public Works Peter Glenn, Fire/EMS Chief Todd Whitaker, City Engineer Jim Viox, and Attorney April Gatlin.

COMMITTEE DISCUSSIONS

FY18 Audit Report

- John Chamberlin, CPA with Van Gorder, Walker, & Co., Inc., presented the FY18 audit report

NLC Service Line Service Warranty Program

- Presentation by Mike Chambers
- Program covers service line repairs for residents
- Program provides a low cost warranty that will provide residents with repairs for a low monthly fee; \$7.25/month for sewage, \$5.25/month for water, \$12.50/month total
- Program requires Mayor to sign a non-revenue agreement so they can mail out flyers to residents
- Council presented no concerns, Mayor can move forward to sign agreement

Facilities Task Force

- Requested a feasibility study to centralize governments and facilities
- Cost of \$8 million over three-five years to repair current needs
- Mr. Kremer to email previous repair study

Insurance Premium Tax

- Mid-March deadline to notify the KY Department of Insurance Commissioner of any tax rate changes
- Proposed decreasing from 10% to 9.5%, reduction of \$147,310.00
- Proposed decreasing from 10% to 9.75% to decrease the impact of less revenue received
- Researching if state or county can increase their percentage collected, negating our decrease
- Decided to research this year and make a final decision before March 2020

Duke Energy Franchise

- 3% franchise fee on utilities initially to cover 911 services; approximately \$650,000.00 revenue
- Discussed removing fee since the City no longer offers 911 services
- Concern presented that the City's pension contribution over the next twelve years would almost be covered by franchise fee
- Suggested creating a new reserve fund to move this revenue from 911 to pension
- Suggested lowering franchise fee from 3% to 2%

Text Amendment for Montessori School on Hulbert Avenue

- Request received for a text amendment to add "private schools" as a conditionally permitted use in residential zones
- Residential zones currently conditionally permit public and parochial schools; per our definitions, Montessori schools are considered "private schools"
- Directed City Attorney to draft a resolution allowing Mr. Hahn to apply for a text amendment change through the Planning Commission allowing "private schools" as a conditionally permitted use in residential zones

Potential Zone Change on Commonwealth Avenue

- Request received for a zone change to allow professional office use on Commonwealth Avenue from Baker to Hulbert Avenue
- Proposed a study by the Kenton County Planning Development Services (PDS) that would be completed by June 2019; cost of study is \$1,642.00
- Mayor was directed to move forward with the study with PDS

Tattoo Parlor and Pet Hotel Text Amendments

- Suggestion made to place the two text amendments into separate ordinances instead of one to allow for separate votes
- Pet hotel owner no longer interested in Erlanger location, agreed to continue with first readings of ordinances at March 5, 2019 regular council meeting

Adjournment

The committee meeting was adjourned at 8:13 p.m.

ATTEST:

Sherry Hoffman
City Clerk