



505 Commonwealth Ave.

Erlanger, KY 41018

(859)727-2525

HOMEOWNERS SURFACE WATER SUBSIDY PROGRAM DESCRIPTION

The Erlanger City Council has established a subsidy program, which is intended to help Erlanger homeowners pay for efforts to correct surface water drainage problems on their property. Examples of such efforts include re-grading of yards, installation of catch basins, underground drainage systems, reconfiguration of downspouts and roof drainage systems. The City of Erlanger is in no way responsible for surface water problems that may be experienced by individual homeowners. However, the fact that the homeowner is a resident of the City, and that the value and enjoyment of their property is diminished by the surface water problems, may serve to make the homeowner eligible for the subsidy.

The City will reimburse two thirds (2/3's) of the cost of the correction efforts up to a maximum of \$1,500.00 per eligible homeowner. Residents of abutting properties that share a common surface water problem may submit a joint application in order to apply subsidy funds to a larger correction project.

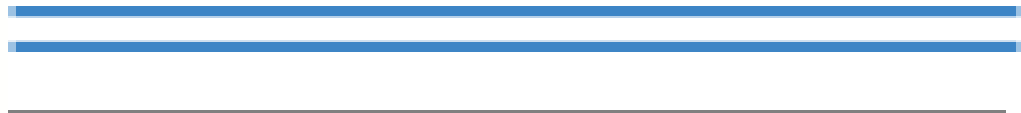
To take advantage of this program, the applicant must meet the following criteria and complete the following steps.

CRITERIA

1. Applicant must own the affected property within the City of Erlanger.
2. Applicant must be able to show reasonable proof that they did not cause the problem through their own actions.
3. Applicant must be able to show reasonable proof that the problem was caused either by the original developer or by subsequent owners of the property other than themselves.
4. The applicant must submit a plan of corrective action that has a reasonable likelihood of correcting the problem which has been identified, and that will NOT cause or create a problem for their neighbors or for other property owners in the area.

PROCESS

1. Complete an application form available from the Erlanger Public Works Department. The form must include clear identification of the problem to be solved, as well as a plan for correction of the problem.
2. Application will be reviewed by the Public Works Department.
3. Receive preliminary approval from the Public Works Department.
4. Obtain at least three (3) bids from qualified contractors or indicate that the applicant will be completing the work him/herself. (Applicant must accept the lowest bid or show sufficient reason for choosing a higher bid).
5. Complete the work. If the applicant or the contractor have any questions as to what work is eligible for the subsidy, they should contact the Erlanger Public Works Department.
6. Submit the three bids, a paid invoice for the completed work that includes a detailed statement that the work was completed according to the approved plan, and a signed release indicating that the City of Erlanger has NO responsibility for the work performed.
7. The Public Works Department will schedule an inspection of the completed work.
8. Once the work has been inspected and all documents have been submitted, the applicant will be issued a check for the subsidy amount.



HOMEOWNERS SURFACE WATER SUBSIDY APPLICATION FORM

Name: _____

Address: _____

Phone Number: _____

Brief description of why you are applying for this subsidy and what you anticipate having done.

Applicant's Signature: _____

Date:

FOR OFFICE USE ONLY

APPROVED

DENIED

Reason if Denied: _____

Signature: _____ Date: _____

1. Information provided to applicant

A. Program Description: _____

B. Application: _____

2. Documents Submitted

A. Detailed Plan of Work: _____

B. Bids (3) and Signed statement of Completion: _____

C. Final Inspection Report: _____

D. Signed Release Form: _____

3. Check Issued

Yes _____ No _____ Amount _____