

THE FOLLOWING IS A LIST OF REQUIREMENTS TO BE SUBMITTED WITH A BUILDING/ZONING APPLICATION:

We will need for a ONE OR TWO FAMILY ADDITION:

1. A completed and signed **zoning application** and **building application**.
2. Site plan showing distances from the proposed addition to the property lines.
3. Three (3) sets of building plans; one set for city files, one approved, stamped set returned to applicant, and one set sent to Kenton County PVA..
4. Estimated market value (on the application). A check for the fee is due when the application is submitted. Additions require a zoning and building permit fee.

ZONING FEE IS A FLAT FEE OF \$50.00

BUILDING FEE IS:

\$ 10.00 (first \$1,000) and \$3.00 for each additional \$1,000.

EXAMPLE: Project is \$10,000.00

ZONING: \$50.00

BUILDING: \$10.00 (first \$1,000.)

\$27.00 (\$3. each additional \$1,000.)

TOTAL DUE: \$87.00

5. An affidavit pursuant to KRS 342.610(5) – Either for Individual or Corporation or Partnership **OR** proof of Workmens' Compensation Insurance from your building contractor.
6. A copy of your contractor's Kenton County Occupational License.