

REGULAR MEETING
ERLANGER CITY COUNCIL
June 1, 2021

Mayor Jessica Fette called the regular meeting of the Erlanger City Council to order in the City of Erlanger Council Chambers at 7:00 P.M., Tuesday, June 1, 2021.

Brian Nevins, Police Chaplain, gave the invocation.

Members of City Council and citizens pledged allegiance to the flag.

The following Members of City Council were present: Tom Cahill, Ryan Nicole Elmore, Tyson Hermes, Jennifer Jasper, Stephen Knipper, Vickie Kyle, Gary Meyer, Diana Niceley, Rebecca Reckers, Don Skidmore, and Renee Skidmore. Council Member Kathy Cahill was not present.

Also present were: Mayor Jessica Fette, City Administrator Matt Kremer, Building and Zoning Administrator Mark Stewart, Chief of Police Kyle Rader, City Clerk Sherry Hoffman, Director of Economic Development Emi Randall, Director of Finance Kara Kramer, Director of Public Works Peter Glenn, Fire/EMS Chief Todd Whitaker, City Engineer Jim Viox, and City Attorney Jack Gatlin.

MEETING MINUTES – M/S, Kyle-Elmore, that the minutes of the public hearing held on May 4, 2021, the regular council meeting held on May 4, 2021, the special council meeting held on May 11, 2021, and the special council meeting held on May 18, 2021 be approved as written. All ayes, no nays, motion carried.

APPROVAL OF AGENDA - Mr. Meyer made a motion to remove legislative line item number four (FY22 budget ordinance, first reading) for discussion at the June 15, 2021 caucus meeting. No second was made, motion failed.

M/S, Kyle-Jasper, to approve the agenda as presented. Ten ayes (Elmore, T. Cahill, Kyle, D. Skidmore, Hermes, R. Skidmore, Niceley, Knipper, Reckers, Jasper), one nay (Meyer), motion carried.

SPECIAL PRESENTATIONS – Mayor Fette introduced Jeff Sellers, General Manager and Ken Toppin, Store Manager of Montgomery Cyclery in Erlanger. Mr. Sellers provided information on the company.

Mayor Fette read a proclamation proclaiming June 2, 2021 Erlanger Elsmere Schools' Cafeteria Staff Day in the City of Erlanger.

CITIZENS/PUBLIC COMMENTS - None.

MAYOR'S REPORT - Mayor Fette recognized the following:

- Public Works Department - Installed 52 Erlanger Salutes banners
- Public Works employee Kenny Allen - Worked with a nursery to personalize flowers for the City at a fraction of the cost

CITY ADMINISTRATOR'S REPORT - Mr. Kremer reported on the following:

- American Rescue Plan Act - Receiving funds in two weeks, requested discussion at June 15, 2021 caucus meeting
- CBDG Grant - Received preliminary approval of funds

CITY ATTORNEY'S REPORT - Mr. Gatlin reported that the Kenton County Courthouse was open for business.

REPORT ON CAPITAL PROJECTS - Mr. Glenn reported on the following:

- Rho Court and Hickory Lane Concrete Projects - Completion at end of June, 2021
- Mesa Drive and Terrace Drive Concrete Projects - Completion at end of June, 2021
- Silverlake Park Phase 1 Project - Under construction
- Misty Creek Park Project - Playground equipment being installed
- Beautification Project - Progressing with the engraving of the sign at Stevenson and Turkeyfoot Roads
- Erlanger Salutes - All first round banners were placed on poles, the second round banners will be installed before July 4, 2021

Additional Reports -

- Ms. Hoffman reported on the following:
 1. Waste Collection - Process of transferring to Rumpke from Republic Services
- Mr. Stewart reported on the following:
 1. Permit Applications - 72 received in May, 2021
- Chief Rader reported on the following:
 1. Crosswalk Accident
 2. KLC Liability Audit - The Police Department scored 100%
 3. Surplus Items - Mr. Kremer requested discussion at the June 15, 2021 caucus meeting
- Chief Whitaker reported on the following:
 1. Building Inspections - Noticing more inadequacies following the pandemic
 2. Fire hydrant testing - over 900
 3. ISO Rating Program
 4. Accreditation Program - Mr. Meyer requested discussion at the June 15, 2021 caucus meeting
- Ms. Kramer reported on the following:
 1. April 2021 Financials and Expenditures
 2. Occupational License Compliance Checks
- Ms. Randall reported on the following:
 1. Walk In Closet transformation - Small Business Grant recipient
 2. Small Business Grants - More grants awarded to qualified businesses
 3. Ribbon Cutting Ceremony - Chamberlain Owen CPAs
 4. Kentucky Association of Economic Development Summit - Attended
 5. Kentucky Association of Economic Development Conference - Attended

REPORTS OF TASK FORCES -

- Race Relations and Diversity - Ms. Jasper reported on the following:
 1. Meeting - Met on May 17, 2021
 2. Survey - Created to receive feedback from the community
 3. Upcoming Event - Attending the Juneteenth event at the First Baptist Church in Elsmere

BIDS - Mr. Glenn reported on the following:

1. Lexington and Sagebrush Concrete Project - Bid accepted for \$1,286,157.00 which includes the engineering costs
2. Online Reverse Salt Bid - Presented at May 4, 2021 meeting, awarded to lowest bidder, Compass Minerals for \$86.99/ton; Kenton County also bid for salt and awarded a bid for approximately \$79.00/ton that the City can also utilize; As in the past, the City will use the allotment allowed from Kenton County and then use Compass Minerals for the remainder

UNFINISHED BUSINESS – M/S, Hermes-T. Cahill, to adjourn the regular session and move into executive session pursuant to KRS 61.810(1)(b) to discuss the future acquisitions or sale of real property at 7:42 p.m. All ayes, no nays, motion carried.

M/S, Elmore-Kyle, to adjourn from the executive session and return to the regular session at 7:58 p.m. All ayes, no nays, motion carried.

Mr. Cahill requested an update on the truck situation in the Cherry Hill subdivision. Chief Rader advised that it had been two months since the last incident.

NEW BUSINESS - None.

LEGISLATION - Mr. Gatlin read the second reading of Ordinance No. 2519 establishing an economic incentive and grant for small businesses to remain in the City of Erlanger and to relocate to the City of Erlanger and make capital improvements to their buildings and use matching dollars for facade and exterior improvements. M/S, Reckers-Knipper, to adopt the ordinance as written. All ayes, no nays, motion carried.

Mr. Gatlin read the second reading of Ordinance No. 2520 establishing an economic incentive and grant for owners of real property to demolish abandoned and blighted real estate. Discussion ensued. M/S, Reckers-Niceley, to adopt the ordinance as written. All ayes, no nays, motion carried.

Mr. Gatlin read the second reading of Ordinance No. 2521 amending Ordinance Numbers 2498, 2512, 2513, and 2518 and the budget adopted thereby for the City of Erlanger for the fiscal year beginning on July 1, 2020 and ending on June 20, 2021. M/S, Reckers-Jasper, to adopt the ordinance as written. All ayes, no nays, motion carried.

Mr. Gatlin read the second reading of Ordinance No. 2522 adopting a budget for the City of Erlanger for the fiscal year beginning on July 1, 2021, and providing that no monies shall be expended by or on behalf of the City of Erlanger except in accordance with that adopted budget. Discussion ensued. M/S, Elmore-Reckers, to adopt the ordinance as written. Ten ayes (Hermes, T. Cahill, R. Skidmore, Kyle, Jasper, Knipper, Niceley, Reckers, Elmore, D. Skidmore), one nay (Meyer), motion carried.

Mr. Gatlin read the first reading of an ordinance amending the pay plan to change job titles and to modify the maximum and minimum salaried for each pay band.

Mr. Gatlin read the first reading of an ordinance amending Chapter 150 of the buildings and property maintenance code by revising the fee schedule and adding a definition section.

Mr. Gatlin read the first reading of an ordinance providing for a credit of its occupational license fee for new employees as part of an economic development project by Atlas Air, Inc. under the Kentucky Business Investment Program (KRS 154.32-010-KRS 154.32-100).

Mr. Gatlin read Municipal Order No. 06-01-21-01 amending the City's personnel policies related to personnel data changes and job descriptions creating the positions of Historian/Program Coordinator, Director of economic Development/Assistant City Administrator, Human resources Administrator, and Administrative Police Lieutenant. M/S, T. Cahill-Elmore, to adopt the municipal order as written. All ayes, no nays, motion carried.

Mr. Gatlin read Resolution No. 06-01-21-01 authorizing the Mayor to execute the interlocal agreement with the City of Elsmere and the Erlanger Elsmere School Board of Education for the purpose of providing School Resource Officers, under a joint agreement of parties. M/S, Kyle-Jasper, to adopt the resolution as written. All ayes, no nays, motion carried.

ANNOUNCEMENTS - Mayor Fette congratulated everyone on passing the budget.

Mr. Cahill thanked everyone for personally providing meals for his father while his mother was in the hospital.

ADJOURNMENT - M/S, Reckers-Niceley, to adjourn from the regular meeting at 8:17 p.m. All ayes, no nays, motion carried.

ATTEST:

Sherry Hoffman
City Clerk

APPROVED:

Jessica Fette
Mayor