

CAUCUS MEETING MINUTES  
ERLANGER CITY COUNCIL  
July 20, 2021

Mayor Jessica Fette called the caucus meeting of the Erlanger City Council to order in the City of Erlanger Council Chambers at 7:00 p.m., Tuesday, July 20, 2021.

The following Members of Council were present: Tom Cahill, Tyson Hermes, Jennifer Jasper, Stephen Knipper, Vicki Kyle, Gary Meyer, Diana Niceley, Rebecca Reckers, Don Skidmore, and Renee Skidmore. Council Member Ryan Nicole Elmore was not present.

Also present were: Mayor Jessica Fette, City Administrator Matt Kremer, Building/Zoning Administrator Mark Stewart, Police Lieutenant Ryan Atchley, City Clerk Sherry Hoffman, Director of Economic Development Emi Randall, Director of Public Works Peter Glenn, Fire/EMS Chief Todd Whitaker, and City Attorney Jack Gatlin.

CAUCUS DISCUSSIONS

PDS Z21 Zoning Ordinance - Director of Economic Development/Asst, CAO Emi Randall

- Previous Action
  1. An application was made in July 2021 to the Kenton County Planning Commission for the repeal of Erlanger's current zoning code and zoning map to be replaced with an updated zoning code and map
- Presentation
  1. Given by Andy Videkovich with Planning and Development Services of Northern Kentucky, which included the following: more user friendly code and simplified districts, zoning maps, development standards, and Congestion Mitigation Corridors
- Next Steps
  1. Public Hearing at the Kenton County Planning Commission on August 5, 2021
  2. Final adoption by City through adoption of an ordinance
- Council requests
  1. Key for abbreviations
  2. Copy of Articles
  3. Copy of Specific Standards
  4. Addition of Baker Street to the Congestion Mitigation Corridor due to it being a busy intersection

202 McAlpin Avenue Shed Request - City Council Member Gary Meyer

- Discussion
  1. Current zoning does not allow sheds on flag lots; the draft Z21 zoning update includes it with specifications
- Action requested
  1. None, the owner of 202 McAlpin will wait until the draft Z21 zoning update is adopted

Car Wash Zoning Request - Building and Zoning Administrator Mark Stewart

- Discussion
  1. Already included in the draft Z21 zoning update
- Action requested
  1. None, Mr. Stewart spoke with the owner and the owner will wait until the draft Z21 zoning update is adopted

Fire/EMS Accreditation - Chief Todd Whitaker

- Presentation
  1. Costs Involved - Overall total cost of \$20,765.00
  2. Process
  3. Benefits to Department/City
- Action requested
  1. None

Stop Sign at Brunswick and Southwick - Council Member Tyson Hermes

- Discussion
  1. Resident Mrs. Koch requested a stop sign at the intersection of Brunswick and Southwick
- Review
  1. Mr. Glenn had been monitoring the intersection and did not see a need for the addition of a stop sign at this time
- Action Requested
  1. Use of radar signs to get an accurate count of vehicles
  2. Re-evaluate intersection later for a comparison

American Rescue Plan Act - City Administrator Matt Kremer

- Discussion
  1. Six different eligible uses
  2. Have not received funds
  3. Budgeted \$2.4 million for projects covered under this plan; three park projects qualify
- Action Requested
  1. None

Council Vacancy - Council Member Gary Meyer

- Action Requested
  1. Requested a special meeting on Tuesday, July 27, 2021 at 7:00 p.m. to discuss the vacancy caused by the passing of Council Member Kathy Cahill

ADJOURNMENT

M/S, Reckers-Niceley, to adjourn the caucus meeting at 8:25 p.m. All ayes, no nays, motion carried.

ATTEST:

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Sherry Hoffman, City Clerk