

CAUCUS MEETING MINUTES  
ERLANGER CITY COUNCIL  
August 17, 2021

Mayor Jessica Fette called the caucus meeting of the Erlanger City Council to order in the City of Erlanger Council Chambers at 7:00 p.m., Tuesday, August 17, 2021.

The following Members of Council were present: Tom Cahill, Stephen Doan, Ryan Nicole Elmore, Tyson Hermes, Jennifer Jasper-Lucas, Vicki Kyle, Gary Meyer, Rebecca Reckers, Don Skidmore, and Renee Skidmore. Council Members Stephen Knipper and Diana Niceley were not present.

Also present were: Mayor Jessica Fette, City Administrator Matt Kremer, Building/Zoning Administrator Mark Stewart, Chief of Police Kyle Rader, City Clerk Sherry Hoffman, Director of Economic Development Emi Randall, Director of Finance Kara Kramer, Director of Public Works Peter Glenn, and Fire/EMS Chief Todd Whitaker.

### CAUCUS DISCUSSIONS

#### 406 Center Street Foreclosure - City Administrator Matt Kremer

- Presentation
  1. 2020 foreclosure by bank
  2. Vacant property; health issue due to mold, water, and animal infestation; deterioration over the past ten years
  3. Citations had been issued, delinquent taxes from 2017 to current, other liens apply
  4. Foreclosure costs
- Discussion
  1. Do nothing - Not staff recommended
  2. Foreclosure - Staff recommended; \$3000.00 court fees plus the purchase price, demolition grant information would be provided to the potential buyers
  3. Foreclosure - Mr. Meyer recommended; \$3000.00 court fees but no option for the City to purchase the property
- Action requested
  1. Mr. Gatlin to begin the foreclosure proceedings with no option for the City to purchase the property

#### Erlanger-Elsmere Board of Education Parking Lot Agreement - City Administrator Matt Kremer

- Discussion
  1. Agreement addresses parking lot to the left of the Central Firehouse on Graves Avenue
  2. Previous agreement had expired; the City paid for all the maintenance of the parking lot in exchange to use it
  3. Proposed new agreement allows the City to continue using the parking lot, but would not be responsible for the maintenance
- Action requested
  1. Mr. Gatlin to prepare a municipal order to be read at the September 7, 2021, allowing the Mayor to enter into this new agreement

#### 2021 Tax Rates and Parks Fund - Mayor Jessica Fette

- Discussion
  1. Staff recommendation to take the compensating tax rates of 0.307 per one hundred dollars for real property and 0.297 per one hundred dollars for personal or tangible property
  2. Mr. Meyer recommended to keep the same tax rate of 0.310 per one hundred dollars for real property that was adopted in 2020 and take the compensating plus four percent tax rate of 0.307 per one hundred dollars for personal or tangible property
  3. Mr. Hermes and Ms. Elmore requested an ordinance be created with the real property tax of 0.307 per one hundred dollars and the personal or tangible tax of 0.297 per one hundred dollars; straw vote taken, nine ayes (Hermes, Cahill, R. Skidmore, Kyle, Jasper-Lucas, Doan, Reckers, Elmore, D. Skidmore), one nay (Meyer)
  4. Mayor Fette recommended allocating twelve percent of the real estate tax revenue to a new park improvement fund that would be used for new and existing city parks, in past years the money for these improvements came from the capital fund

- Action requested
  1. Mr. Gatlin to create a tax rate ordinance for the first reading at a special council meeting on August 24, 2021 and a second reading at the regular council meeting on September 7, 2021
  2. Mr. Gatlin to include in the tax rate ordinance or in a separate ordinance provisions to allocate funds for a park fund

Renaming a City Park - Councilmember Vicki Kyle

- Discussion
  1. Followed-up on a request to name a city park in memory of former council member and employee Kathy Cahill; Ms. Cahill began the park program for the City of Erlanger; suggested naming the park on Jacqueline Drive after Ms. Cahill
  2. Suggestion was made to select a different park
- Action requested
  1. Mr. Cahill to discuss with Ms. Cahill's family; discussion to take place at another caucus meeting

Rent Assistance Proposal - Councilmember Jennifer Jasper-Lucas

- Discussion
  1. Timeframe of when the City would be revisiting this program
  2. Legal advice and review requested to rule out any possible public purpose spending violations
- Action requested
  1. Ms. Jasper-Lucas to re-send the proposal for further review

ADJOURNMENT

M/S, Reckers-Hermes, to adjourn the caucus meeting at 8:12 p.m. All ayes, no nays, motion carried.

ATTEST:

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Sherry Hoffman, City Clerk