

REGULAR MEETING  
ERLANGER CITY COUNCIL  
October 5, 2021

Mayor Jessica Fette called the regular meeting of the Erlanger City Council to order in the City of Erlanger Council Chambers at 7:00 P.M., Tuesday, October 5, 2021.

Brian Nevins, Erlanger Police Chaplain, gave the invocation.

Members of City Council and citizens pledged allegiance to the flag.

The following Members of City Council were present: Tom Cahill, Steven Doan, Ryan Nicole Elmore, Tyson Hermes, Jennifer Jasper-Lucas, Stephen Knipper, Vicki Kyle, Gary Meyer, Diana Niceley, Rebecca Reckers, Don Skidmore, and Renee Skidmore.

Also present were: Mayor Jessica Fette, City Administrator Matt Kremer, Building and Zoning Administrator Mark Stewart, Chief of Police Kyle Rader, City Clerk Sherry Hoffman, Director of Economic Development-Asst CAO Emi Randall, Director of Finance Kara Kramer, Director of Public Works Peter Glenn, Assistant Fire/EMS Chief Dave McQuerry, and City Attorney Jack Gatlin.

MEETING MINUTES – M/S, Reckers-Kyle, that the minutes of the regular council meeting held on September 7, 2021 be approved as written. All ayes, no nays, motion carried.

APPROVAL OF AGENDA - M/S, Reckers-Meyer, to add the first reading of an ordinance reducing the number of council members from twelve to nine. All ayes, no nays, motion carried.

M/S, Niceley-Meyer, to add the first reading of an ordinance reducing the number of council members from twelve to seven. Discussion ensued. Six ayes (Hermes, Knipper, Doan, Niceley, Meyer, Elmore), six nays (Cahill, R. Skidmore, Kyle, Jasper-Lucas, Reckers, D. Skidmore), Mayor voted aye, motion carried.

M/S, Meyer-Reckers, to approve the agenda with additions. All ayes, no nays, motion carried.

SPECIAL PRESENTATIONS – Mayor Fette introduced Dr. Tony Schumann with Erlanger Veterinary Hospital. Dr. Schumann discussed the history of the veterinary hospital, types of service including the servicing of area police dogs, and employees.

Mayor Fette proclaimed the following:

- National Hispanic Heritage Month      September 15-October 15, 2021
- Fire Prevention Week                      October 3-9, 2021

CITIZENS/PUBLIC COMMENTS - The following addressed Mayor and Council:

- Rick Hatton                                      Water Drainage Issue at 3376-78 Northway
- Lucy Riffle                                        Against Council Member Reduction
- Janelle Wolff                                    Stop Sign Request at Southwick and Brunswick
- Breanne Birk                                    For Chickens in Erlanger
- Angie Ellison                                    Traffic Issues on Southwick
- Serena Owen                                    Requested Safe Schools Proclamation
- Larry Owen                                      Requested Safe Schools Proclamation
- Destiny Owen                                    Requested Safe Schools Proclamation
- Chad O'Meara                                   Pedestrian Overpass at Baker and Commonwealth
- Marvin Townsend                                Requested Safe Schools Proclamation

MAYOR'S REPORT - Mayor Fette reported on the following:

- Summer Sendoff - Thanked attendees, sponsors, and employees with a special thank you to Officer Charlie Loudermilk and Event Planner Kim Wolking; Congratulated Tyler Ligas, winner of the Skyline Coney Challenge; congratulated Councilman Tyson Hermes, winner of the Colonial Cottage pie eating contest
- Railroad Underpass Mural - Work had begun, artist is Kara Crowe
- Disabled American Veterans - Attended the DAV's ribbon cutting ceremony on September 27, 2021; City partnered with the DAV to host their annual Field of Flags at Flagship Park; recognized Firefighter Brad Foley on his participation with the Field of Flags and Wills of Responders events

CITY ADMINISTRATOR'S REPORT - Mr. Kremer reported on the following:

- Procurement Policy - Leases were added to the policy, requested approval of city council through a municipal order; added long term debt to the financial reports, will take effect in 2022
- Surplus Property - Municipal order on agenda for surplus property
- Budget Amendment Ordinances - Requested a Special Council Meeting on October 19, 2021 to have the second readings of the FY21 and the FY22 amended budget ordinances
- Occupational License Amended Ordinance - Requested a caucus meeting on October 19, 2021 to discuss and review a proposed amended ordinance

CITY ATTORNEY'S REPORT - Mr. Gatlin reviewed legislation.

REPORT ON CAPITAL PROJECTS - Mr. Glenn reported on the following:

- Park Projects - Stetler and Locust Street parks' master plans were completed; Depot Park master plan was fifty percent completed; Silverlake Park's restroom project will go to bid in October, the parking lot project will go to bid in November 2021; Misty Creek Park project had been completed with a ribbon cutting ceremony scheduled for October 15, 2021
- Street Projects - Sagebrush, Lexington, Woodward, and Shadyside projects were ongoing
- Sidewalk Project - Stevenson Road sidewalk bid opening scheduled on October 13, 2021

Additional Reports -

- Ms. Hoffman reported on the following:
  1. Halloween Event - October 16, 2021 at the Depot Park
  2. Trick or Treat - October 31, 2021 from 6:00-8:00 p.m.
  3. Surplus Property - 1991 metal L shaped desk used by the Codes Enforcement Department to be disposed of as garbage due to poor condition
- Ms. Kramer reported on the following:
  1. Audit - City Auditors conducting Fiscal Year 2021 fieldwork October 18-20, 2021.
- Chief Rader had nothing further to report.
- Assistant Chief McQuerry reported on the following:
  1. Fire Prevention Activities
- Mr. Stewart reported on the following:
  1. Building/Zoning - Continue receiving construction project applications
  2. Codes - Updated the monthly report
- Ms. Randall reported on the following:
  1. Grand Opening - DAV
  2. Small Business Grant Recipient - Aesthetics by Jeanne
  3. Training - Completing the Kentucky Institute for Economic Development training
  4. Workforce Program for Students - Working on partnership with Erlanger Elsmere School District and local businesses

REPORTS OF TASK FORCES -

1. Kenton County Alliance - Ms. Skidmore reported on the following:
  - School Resource Officer Joel Shepherd spoke about the STAND Program
2. Race Relations and Diversity - Ms. Jasper-Lucas reported on the following:
  - Human Library Event - March 2022

- Black Womens' History Month Presentation - By Serena Owens in February 2022
- Legislation - Possible upcoming legislation requests

BIDS - Mr. Glenn reported on the following:

1. Public Street Striping and Markings - Two bids were received, the bid was awarded to the lowest bidder First Star in the amount of \$27,311.58
2. Flagship Park Playground Resurfacing - Two bids were received, the bid was awarded to the lowest bidder Bluegrass Recreation in the amount of \$200,357.37

UNFINISHED BUSINESS –

- Mr. Cahill - Asked for an update on the ongoing truck issues in the Cherry Tree subdivision. Mr. Kremer reported that the City is working with PDS (Planning and Development Services) regarding the GPS issues.

NEW BUSINESS -

- Mr. Meyer - Created the Reimagine Fire/EMS Taskforce, serving as the Chair; Councilmembers Cahill, Hermes, Niceley, and Jasper-Lucas volunteered to serve as members
- Mr. Hermes - Requested a caucus meeting on October 19, 2021 to discuss elected official term limits

LEGISLATION - Mr. Gatlin read the second reading of Ordinance No. 2528 repealing the current Erlanger Zoning Code and Zoning Map and replacing it with an updated Zoning Code and Zoning Map. M/S, Meyer-Knipper, to adopt the ordinance as written. All ayes, no nays, motion carried.

Mr. Gatlin read the first reading of an ordinance amending Erlanger Ordinance Numbers 2498, 2512, 2513, 2518, and 2521 and the budget adopted thereby for the City of Erlanger for the Fiscal Year beginning on July 1, 2020 and ending on June 30, 2021.

Mr. Gatlin read the first reading of an ordinance amending Erlanger Ordinance Number 2522 and the budget adopted thereby for the City of Erlanger for the Fiscal Year beginning on July 1, 2021 and ending on June 30, 2022.

Mr. Gatlin read the first reading of an ordinance to regulate and allow the raising of chickens for personal, family, or home use in residential zones. Ms. Jasper-Lucas requested a caucus meeting on October 19, 2021 to discuss this ordinance.

Mr. Gatlin read Municipal Order No. 10-05-21-01 making the written determinations required by KRS 82.083 for the sale or other disposition of property owned by the City. M/S, Kyle-Hermes, to adopt the municipal order as written. All ayes, no nays, motion carried.

Mr. Gatlin read Municipal Order No. 10-05-21-02 approving Uniform Grant Guidance Policies/Procedures. M/S, Reckers-Niceley, to adopt the municipal order as written. All ayes, no nays, motion carried.

Mr. Gatlin read the first reading of an ordinance to change the number of City Council Members from twelve members to nine members.

Mr. Gatlin read the first reading of an ordinance to change the number of City Council Members from twelve members to seven members. Ms. Kyle requested a caucus meeting on October 19, 2021 to discuss both council member reduction ordinances.

ANNOUNCEMENTS - None.

ADJOURNMENT - M/S, Reckers-Niceley, to adjourn from the regular meeting at 8:36 p.m. All ayes, no nays, motion carried.

ATTEST:

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Sherry Hoffman  
City Clerk

APPROVED:

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Jessica Fette  
Mayor