

CAUCUS MEETING MINUTES  
ERLANGER CITY COUNCIL  
November 16, 2021

Mayor Jessica Fette called the caucus meeting of the Erlanger City Council to order in the City of Erlanger Council Chambers at 7:00 p.m., Tuesday, November 16, 2021.

The following Members of Council were present: Tom Cahill, Steven Doan, Tyson Hermes, Jennifer Jasper-Lucas, Stephen Knipper, Vicki Kyle, Diana Niceley, Rebecca Reckers, Don Skidmore, and Renee Skidmore. Council Members Ryan Nicole Elmore and Gary Meyer were not present.

Also present were: Mayor Jessica Fette, City Administrator Matt Kremer, Building/Zoning Administrator Mark Stewart, Chief of Police Kyle Rader, City Clerk Sherry Hoffman, Director of Economic Development Emi Randall, Director of Finance Kara Kramer, Public Works Director Peter Glenn, Fire/EMS Chief Todd Whitaker, and City Attorney Jack Gatlin.

### CAUCUS DISCUSSIONS

#### Audit Report- John Chamberlin, CPA with Chamberlin, Owen & Co.

- Presentation - Audited Financial Statements
- Action Requested - None

#### Body Worn Camera Bid Results - Police SGT Cameron Day

- Presentation
  1. Multi-year lease for forty cameras
  2. Current equipment has reached the end of their life
  3. Asked council to award the bid to Axon in the amount of \$48,714.78 annually for five years, at the end of the lease the City would own the equipment
  4. Axon has capabilities that other companies do not, such as; gun holster and taser activation, cell phone management, current equipment is compatible
- Action requested
  1. Municipal Order to be read at the December 7, 2021 regular council meeting awarding the bid to Axon

#### Board Appointments- Mayor Jessica Fette

- Discussion
  1. OKI - Reappoint Mayor Fette as the City's representative
  2. Board of Adjustment - Reappoint Emily Sayers and Jeremy Armbruster
  3. Local Appeals Board - Reappoint Jim Brown, Mike Stubblefield, and Jim Viox
  4. Code Enforcement Board - Reappoint Gary Wildt and Denise Sterbling
  5. PDS Council - Appoint Mayor Fette as representative and Mr. Hermes as the alternate
  6. Board of Health - Reappoint Tom Cahill
- Action requested
  1. Municipal Orders to be read at the December 7, 2021 regular council meeting for all appointments

#### Tree City USA - Councilman Tyson Hermes

- Discussion
  1. Beautification Task Force initiative
  2. The following standards must be met:
    - A. Creation of a tree board
    - B. Five year plan for tree care and maintenance
    - C. Dispensement of funds
    - D. Proclamation and celebration of Arbor Day
- Action requested
  1. First reading of an ordinance at the December 7, 2021 regular council meeting

Renaming Rainbow Park - Councilwoman Vicki Kyle

- Action Requested
  1. A municipal order to be read at the December 7, 2021 regular council meeting renaming Rainbow Park to honor former council member and employee Kathy Cahill
  2. Signage to occur during this fiscal year

Policies for Task Forces - Councilman Tyson Hermes

- Action Requested
  1. Collaboration of Mr. Hermes, Mr. Gatlin, and Ms. Reckers to develop a municipal order

Cherry Tree Subdivision Park - Councilwoman Vicki Kyle

- Discussion
  1. Residents have requested a park in this neighborhood
  2. The City's Master Park Plan already addresses a park in this area, which includes a dog park and walking trails
- Action Requested - None

ADJOURNMENT

M/S, Hermes-Reckers, to adjourn the caucus meeting at 7:58 p.m. All ayes, no nays, motion carried.

ATTEST:

---

Sherry Hoffman, City Clerk