

REGULAR MEETING
ERLANGER CITY COUNCIL
December 7, 2021

Mayor Jessica Fette called the regular meeting of the Erlanger City Council to order in the City of Erlanger Council Chambers at 7:00 P.M., Tuesday, December 7, 2021.

Raul Maya, Pastor of Centro Cristiano Bethel Church, gave the invocation.

Members of City Council and citizens pledged allegiance to the flag.

The following Members of City Council were present: Tom Cahill, Steven Doan, Ryan Nicole Elmore, Tyson Hermes, Jennifer Jasper-Lucas, Stephen Knipper, Vicki Kyle, Gary Meyer, Diana Niceley, Rebecca Reckers, Don Skidmore, and Renee Skidmore.

Also present were: Mayor Jessica Fette, Building and Zoning Administrator Mark Stewart, Chief of Police Kyle Rader, City Clerk Sherry Hoffman, Director of Economic Development/Assistant CAO Emi Randall, Director of Finance Kara Kramer, Director of Public Works Peter Glenn, Fire/EMS Chief Todd Whitaker, City Engineer Jim Viox, and City Attorney Jack Gatlin.

MEETING MINUTES – M/S, Kyle-Elmore, that the minutes of the regular council meeting held on November 2, 2021 be approved as written. All ayes, no nays, motion carried.

APPROVAL OF AGENDA - M/S, Reckers-Kyle, to approve the agenda as presented. All ayes, no nays, motion carried.

SPECIAL PRESENTATIONS – Mayor Fette introduced Dan Clare, Chief Communications and Outreach Officer with Disabled American Veterans (DAV) in Erlanger. Mr. Clare discussed the benefits and programs that the DAV offers to veterans.

Mayor Fette introduced Julie Kirkpatrick, President of Meet NKY. Ms. Kirkpatrick discussed what was new with the Northern Kentucky Chamber of Commerce, Meet NKY, and Tri-Ed, as well as their focus areas.

CITIZENS/PUBLIC COMMENTS - Mayor Fette announced that a stop sign and crosswalk had been approved for placement at the intersection of Southwick and Brunswick. The following addressed Mayor and Council:

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| ➤ Johnna Herrmann | Stop signs, additional signage concerns |
| ➤ Todd Herrmann | Dog park request |
| ➤ Jeanne Setters | Not present |
| ➤ Jeff Chambers | Not present |
| ➤ Karen Chambers | Not present |
| ➤ Danielle Marx | Declined to speak |
| ➤ John Marx | Declined to speak |
| ➤ Dick Murgatroyd | Declined to speak |
| ➤ Derek Wendelyn | Not present |
| ➤ Linda Wendelyn | Not present |
| ➤ Name Unknown | Stop signs |

MAYOR'S REPORT - Mayor Fette reported on the following:

- Commended Public Works on their Christmas decorations
- Commended Event Planner Kim Wolking for her creativity in providing excellent events on a small budget

CITY ADMINISTRATOR'S REPORT - Ms. Randall reported for Mr. Kremer on the following:

- Foreclosure Update - 607 Perimeter was vacant and condemned, foreclosure proceedings would begin
- Surplus Property - Fire/EMS was surplus property due to age and condition
- Bids - The Depot Park Landscape/Drainage project would be re-bid

CITY ATTORNEY'S REPORT - Mr. Gatlin confirmed with City Council to move forward with 607 Perimeter foreclosure proceedings

REPORT ON CAPITAL PROJECTS - Mr. Glenn reported on the following:

- Park Projects - Flagship Park project completed, Silverlake Park courts would be repainted next year, Sherbourne Park swings had been removed for repair
- Street Projects - Completed for the calendar year, Mr. Viox was working on plans for the Zeta Court concrete street replacement project
- Sidewalk Project - Approximately 80% of the sidewalk replacement program had been completed
- Public Workshop - Carriage Hill water drainage issue workshop was held on November 17, 2021, three residents showed interest in the program
- Bids - Silverlake Park Restroom Design/Build project was currently out for bid
- Seasonal Projects - Leaf collection would end December 10, 2021, Christmas Tree drop-off program was scheduled for December 26, 2021-January 11, 2022
- Other - Thirty new holiday banners were being installed

Additional Reports - Ms. Randall reported on the following:

- Hummel Hatfield Insurance - Repaved their parking lots, they utilized the small business grant they received from the City of Erlanger
- PeeCox Bar & Grill - Repaved their parking lot, funded in part with the small business grant they received from the City of Erlanger

REPORTS OF TASK FORCES - Ms. Jasper-Lucas reported on the following:

- Historical Research - Acknowledged that the research had been scanned and eleven boxes were delivered to the Erlanger-Elsmere Historical Society
- Race Relations and Diversity - Task Force would propose new legislation in 2022, a Human Library Event would be held in March, 2022

BIDS

- Stevenson Road Sidewalk Project - Awarded to Jefferson Contracting in the amount of \$248,290.00
- Depot Park Landscape/Drainage Project - To be re-bid
- Police Body Worn Cameras - Nothing further to report

UNFINISHED BUSINESS - None

NEW BUSINESS

- Caucus Meeting - M/S, Meyer-Reckers, to cancel the December caucus meeting. All ayes, no nays, motion carried.
- Task Force Policy and Procedures - Mr. Hermes requested a caucus meeting on January 18, 2022 for discussion
- Donation Box Blight - Ms. Kyle reported blight caused by trash and large items being dropped off at the donation box located at the corner of Turkeyfoot and Stevenson Road, Ms. Randall reported that the City had been in contact with the business owner

LEGISLATION - Mr. Gatlin read the second reading of Ordinance No. 2533 amending the pay plan to include the position of Fire/EMS Probationary Paramedic and Fire/EMS Paramedic. M/S, Elmore-Kyle, to adopt the ordinance as written. All ayes, no nays, motion carried.

Mr. Gatlin read the first reading of an ordinance establishing a city "Urban Forest Commission" relating to the planting, maintenance and removal of trees/shrubs within the City of Erlanger in public right-of-way adjacent street/sidewalks and parks.

Mr. Gatlin read Municipal Order No. 12-07-21-01 making the written determinations required by KRS 82.083 for the sale or other disposition of property owned by the City. M/S, Niceley-Reckers, to adopt this municipal order as written. All ayes, no nays, motion carried.

Mr. Gatlin read Municipal Order No. 12-07-21-02 accepting the bid of Axon Enterprises Inc. for body cameras. M/S, Reckers-Jasper Lucas, to adopt the municipal order as written. All ayes, no nays, motion carried.

Mr. Gatlin read Municipal Order No. 12-07-21-03 approving the appointment of Mayor Jessica Fette as the representative of the City to the Ohio Kentucky Indiana (OKI) Regional Council of Governments effective January 1, 2022. M/S, Niceley-Reckers, to adopt the municipal order as written. All ayes, no nays, motion carried.

Mr. Gatlin read Municipal Order No. 12-07-21-04 approving the reappointment of Jeremy Armbruster, Steve Conley, and Emily Sayers as members of the Board of Adjustment to the City of Erlanger. M/S, Hermes-Elmore, to adopt the municipal order as written. All ayes, no nays, motion carried.

Mr. Gatlin read Municipal Order No. 12-07-21-05 approving the reappointment of James Brown, Michael Stubblefield, and Jim Viox to the Local Appeals Board for the City of Erlanger for the enforcement of the Kentucky Building Code. M/S, Reckers-Jasper Lucas, to adopt the municipal order as written. All ayes, no nays, motion carried.

Mr. Gatlin read Municipal Order No. 12-07-21-06 approving the reappointment of Denise Sterbling and Gary Wildt as members of the Code Enforcement Board for the City of Erlanger. M/S, Reckers-Kyle, to adopt the municipal order as read. All ayes, no nays, motion carried.

Mr. Gatlin read Municipal Order No. 12-07-21-07 approving the appointment of Mayor Jessica Fette as the representative of the City to the Northern Kentucky Planning and Development Services (PDS) and the appointment of Council Member Tyson Hermes as the alternate effective January 1, 2022. M/S, Kyle-Elmore, to adopt the municipal order as read. All ayes, no nays, motion carried.

Mr. Gatlin read Municipal Order No. 12-07-21-08 renaming Rainbow Park at 3007-A Rainbow Terrace Drive to Cahill Commons. M/S, Knipper-Reckers, to adopt the municipal order as read. All ayes, no nays, motion carried.

ANNOUNCEMENTS - Mayor Fette reported on the following:

- Home Decorating Contest - Judging to occur December 10-12, 2021
- Luminary Night - December 24, 2021, free kits could be collected at the City Building

ADJOURNMENT - M/S, Jasper Lucas-Niceley, to adjourn from the regular meeting at 8:05 p.m. All ayes, no nays, motion carried.

ATTEST:

Sherry Hoffman
City Clerk

APPROVED:

Jessica Fette
Mayor