

ADMINISTRATION



Office of the City Clerk Monthly Report

December 7, 2021

OPERATIONS

OFFICES CLOSED

- December 24, 2021 All day
- December 27, 2021 All day
- December 31, 2021 All day

PROPERTY TAXES

Taxes are due December 31, 2021.

DEPOT MUSEUM

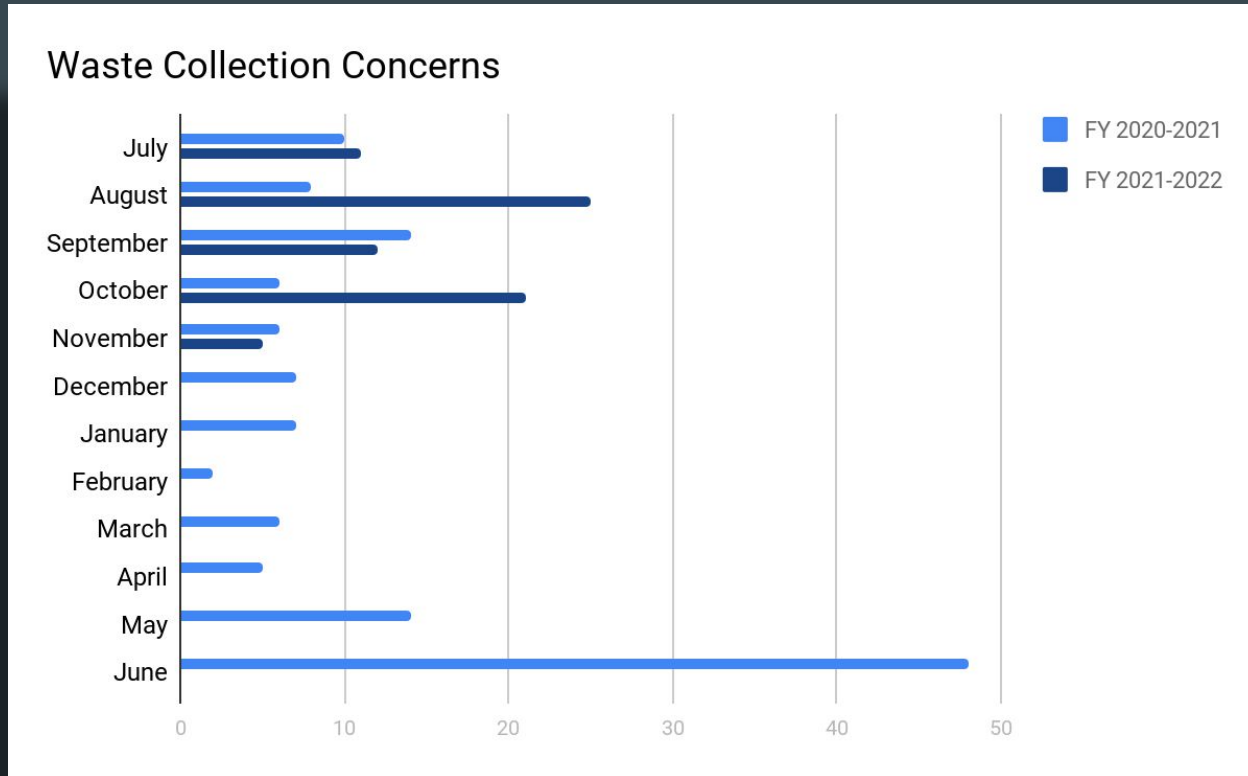
There were several filing cabinets of research in the Depot Museum. Some of the research was by a city employee, but most we knew were by the Erlanger Historical Society. However, I did not know who created which. After speaking with KLC, the decision was made that the City Clerk's Office would scan the records and then give them to the Historical Society. This was a huge project. It took two employees 4-5 months to complete it. I am happy to report that on November 4, 2021, eleven boxes of research were delivered to the Elsmere Senior Center and turned over to the Historical Society. Most of the records were in hanging file folders (that were found in the file cabinets) and placed in a hanging position in file and banker boxes. Some had to be stacked separately. Additionally, the filing cabinets were delivered in October to the Historical Society.

In June, donated items were packed and placed in storage until renovations on the Museum are completed. All items were packed and stored with care. We are looking forward to when everything is complete and we can display them once again.

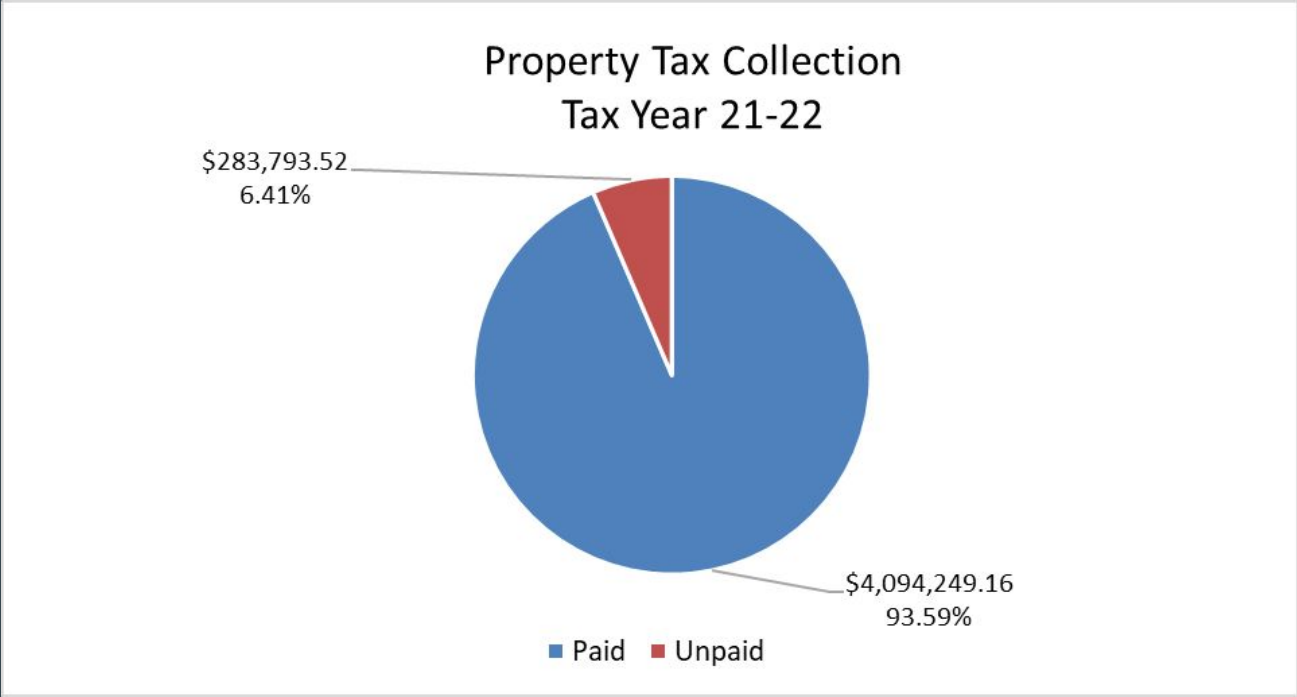
THANKSGIVING SENIOR LUNCHEON

We had our largest turn-out for a sit-down luncheon this year. We are thankful for the DAV's partnership to make this possible and for Kim Wolking's dedication to make this a special event for our seniors.

WASTE COLLECTION CONCERNS

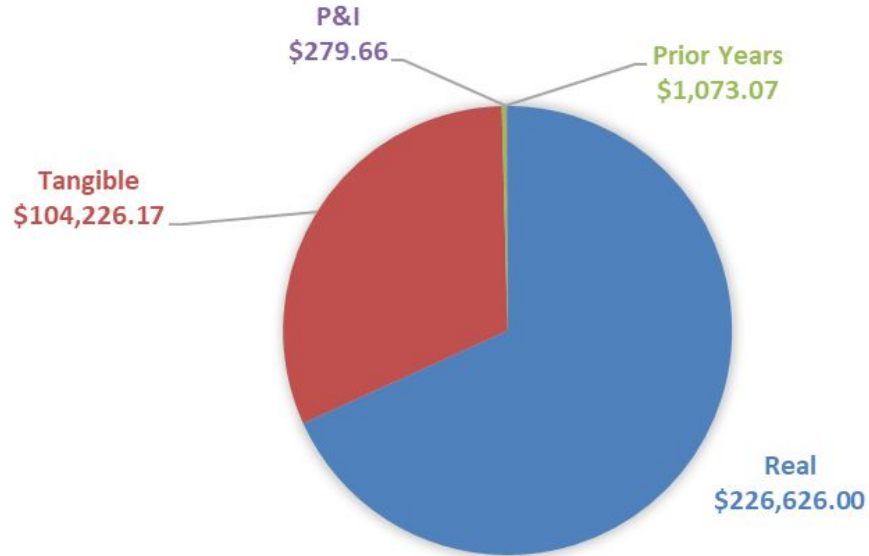


PROPERTY TAX COLLECTION



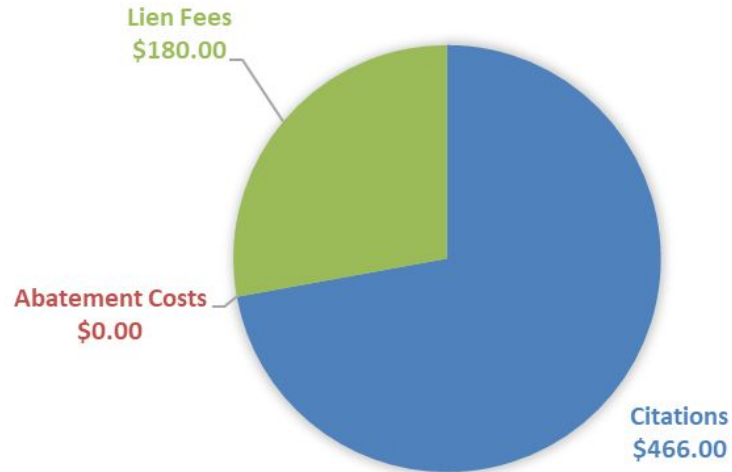
PROPERTY TAX COLLECTION

NOVEMBER PROPERTY TAX COLLECTION \$332,204.90

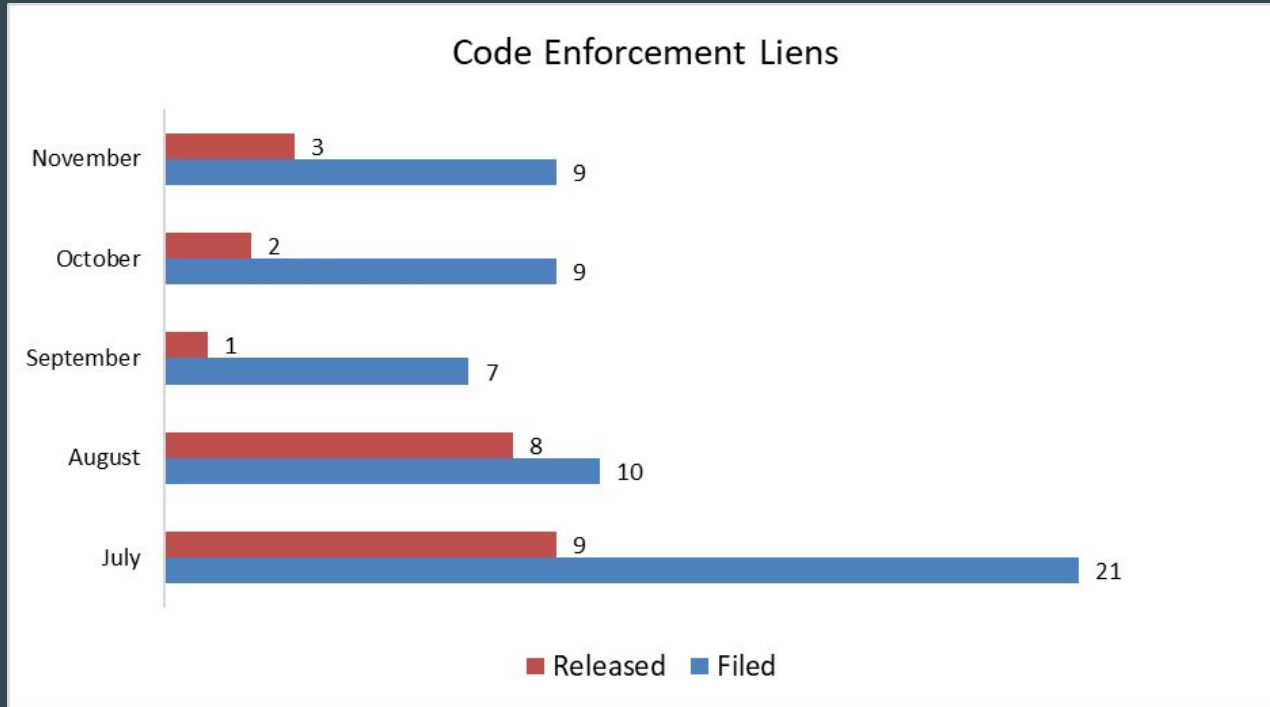


CODE ENFORCEMENT FINES COLLECTED

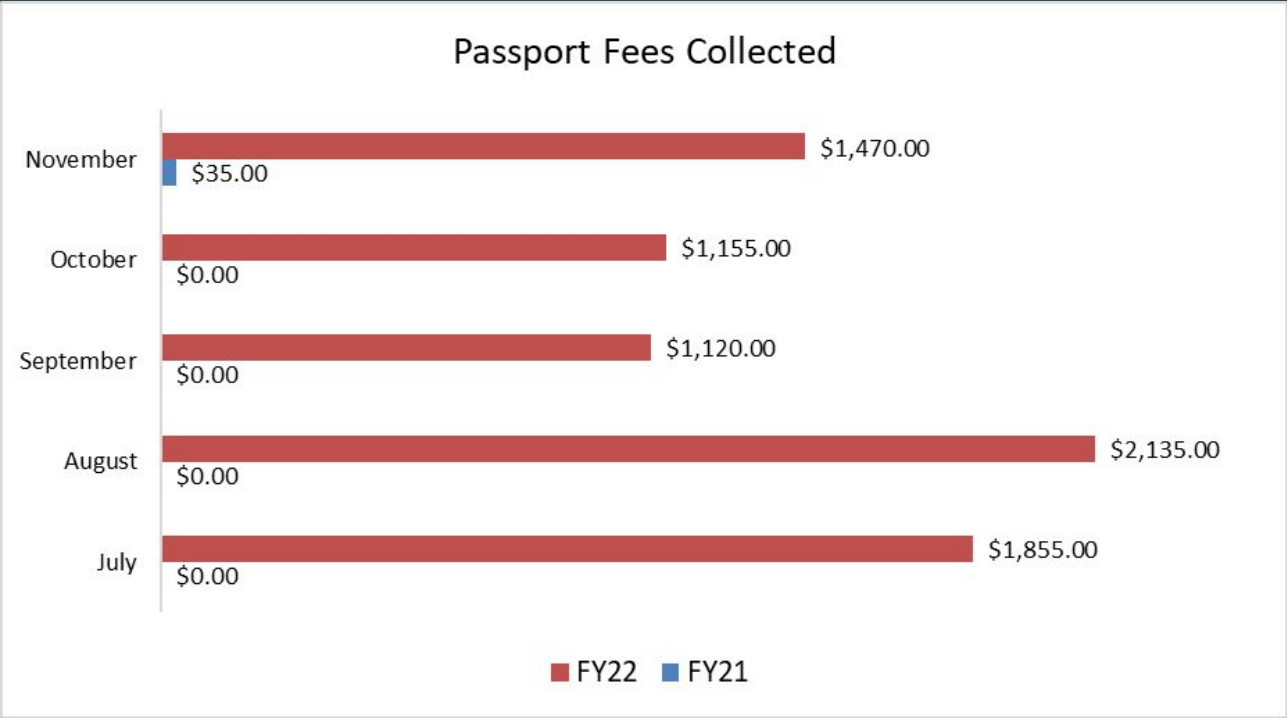
NOVEMBER CODE ENFORCEMENT FINES COLLECTED \$646.00



CODE ENFORCEMENT LIENS

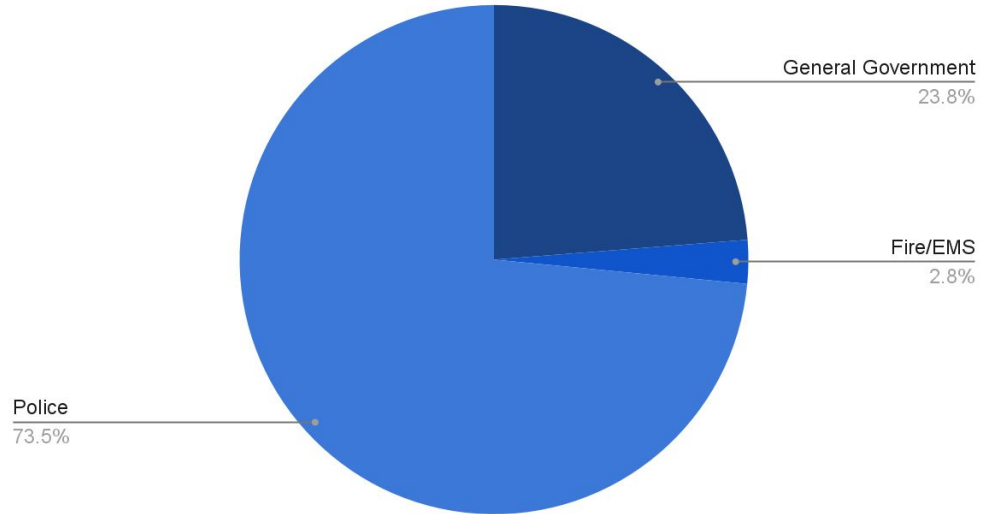


PASSPORT FEES COLLECTED

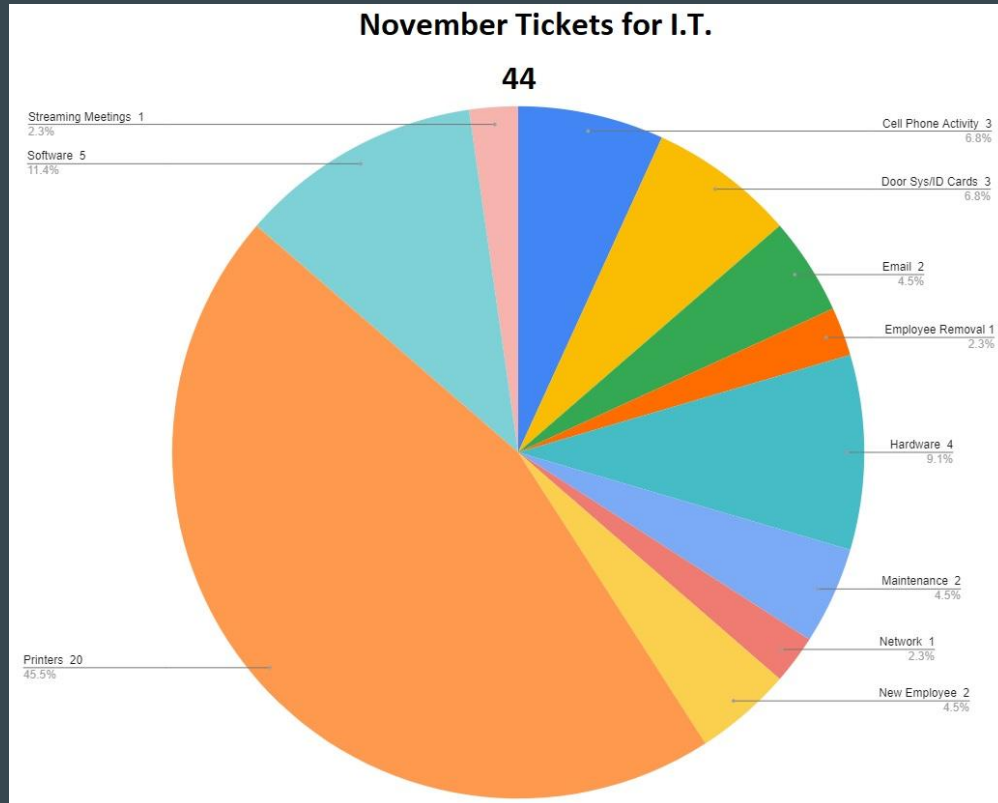


OPEN RECORD REQUESTS

Open Records Request Total 181



IT HELP DESK TICKETS



PAST EVENTS

DATE	EVENT	ATTENDEES	COST	DESCRIPTION
11/16/21	Senior Thanksgiving Luncheon at DAV 11:30 a.m.	74 residents plus staff (20)	\$1,340.72 (\$14.26)	The City and the DAV partnered this year to host Erlanger seniors for a Thanksgiving lunch with all the trimmings. City staff assisted with serving the meals. The city also provided raffle prizes. Everyone had a nice time.
11/12-21/21	Storywalk at Flagship Park		\$0	This is a partnership with the Kenton County library. They installed the storywalk Cats Colors in Flagship Park. The signage tells a story as you walk through the park.

UPCOMING EVENTS

DATE	TIME	EVENT	LOCATION
12/3/21	6-8 p.m.	Tree Lighting	City Building
12/3/21 12/5/21	Various	Train Display	City Building
12/10/21 12/12/21	Various	Home Decorating Contest	City
12/24/21	Dusk	Luminary Night	City