

THE FOLLOWING IS A LIST OF REQUIREMENTS TO BE SUBMITTED WITH A BUILDING / ZONING APPLICATION:

We will need for a **DECK**:

1. A completed and signed **zoning application** and **building application**.
2. Site plan showing distances from the deck to all property lines and any other structure(s) (i.e. – shed, residence, pool) on the property.
3. One (1) set of building plans are to be submitted for review. The building plans will be stamped and returned to the applicant. A digital copy of the plans are to be submitted via email, flash drive, or other media if the plans are larger than ledger size.
4. The building plans are to show the following:

post hole depth	post size
beam size and span	joist size and span
decking size	guardrail height
baluster spacing	handrail size and height
stair riser height	stair tread width
4. Estimated market value (on the application).
 - A. Decks require a building permit fee and a zoning permit fee.
 - B. Payment of the fees are due when the application is submitted;

Zoning	=	flat fee of \$ 35.00
Building	=	flat fee of <u>\$100.00</u> (\$225.00 for commercial)
TOTAL	=	\$135.00 (\$260.00 for commercial)
5. An affidavit pursuant to KRS 342.610(5) – Either for Individual or Corporation or Partnership **OR** proof of Workmens’ Compensation Insurance from your building contractor.
6. A copy of your contractor’s Kenton County Occupational License. Erlanger shall be listed on the license.