

**THE FOLLOWING IS A LIST OF REQUIREMENTS TO BE SUBMITTED WITH A BUILDING/ZONING APPLICATION:**

**We will need for a SHED:**

1. A completed and signed application
  - A. Zoning application only if shed is 200 square feet or less; OR
  - B. Zoning and building application if shed is larger than 200 square feet).
2. Site plan showing distances from the shed to all property lines and other structure(s) on the property.
3. For sheds larger than 200 square feet, one (1) set of building plans are to be submitted for review. A stamped set of the plans will be returned to the applicant.
4. Estimated cost of job (on the application). Payment for the fee is due when the application is submitted and can be made using check, cash or credit card.
  - A. Sheds **200** square feet or less require a **zoning permit fee of \$35.00**.
  - B. Sheds **over 200** square feet require a zoning and building permit.  
**Zoning fee = flat fee of \$35.00**  
**Building fee = flat fee of \$75.00 (\$250.00 for commercial shed)**  
**TOTAL = \$110.00 (\$285.00 for commercial shed)**
5. An affidavit pursuant to KRS 342.610(5) – Either for Individual or Corporation or Partnership **OR** proof of Workmens’ Compensation Insurance from your building contractor.
6. A copy of your contractor’s Kenton County Occupational License. Erlanger shall be listed on the license.
7. A copy of your electrical contractor’s Kentucky Master license if electric is installed in the shed.