

Administration Report
December 2020

To: Mayor, Council
Department Heads
From: Sherry Hoffman
Date: January 5 , 2021

ADMINISTRATION REPORT

Please find below a brief review of activities that have taken place during the last month along with upcoming items for the current month. As always, please feel free to contact me with any questions.

Elected Officials

Elected Officials, please check your email for access to your Elected Officials' E-Binder. You do not need to print it, this is for reference only and will be updated as needed.

Operational Update

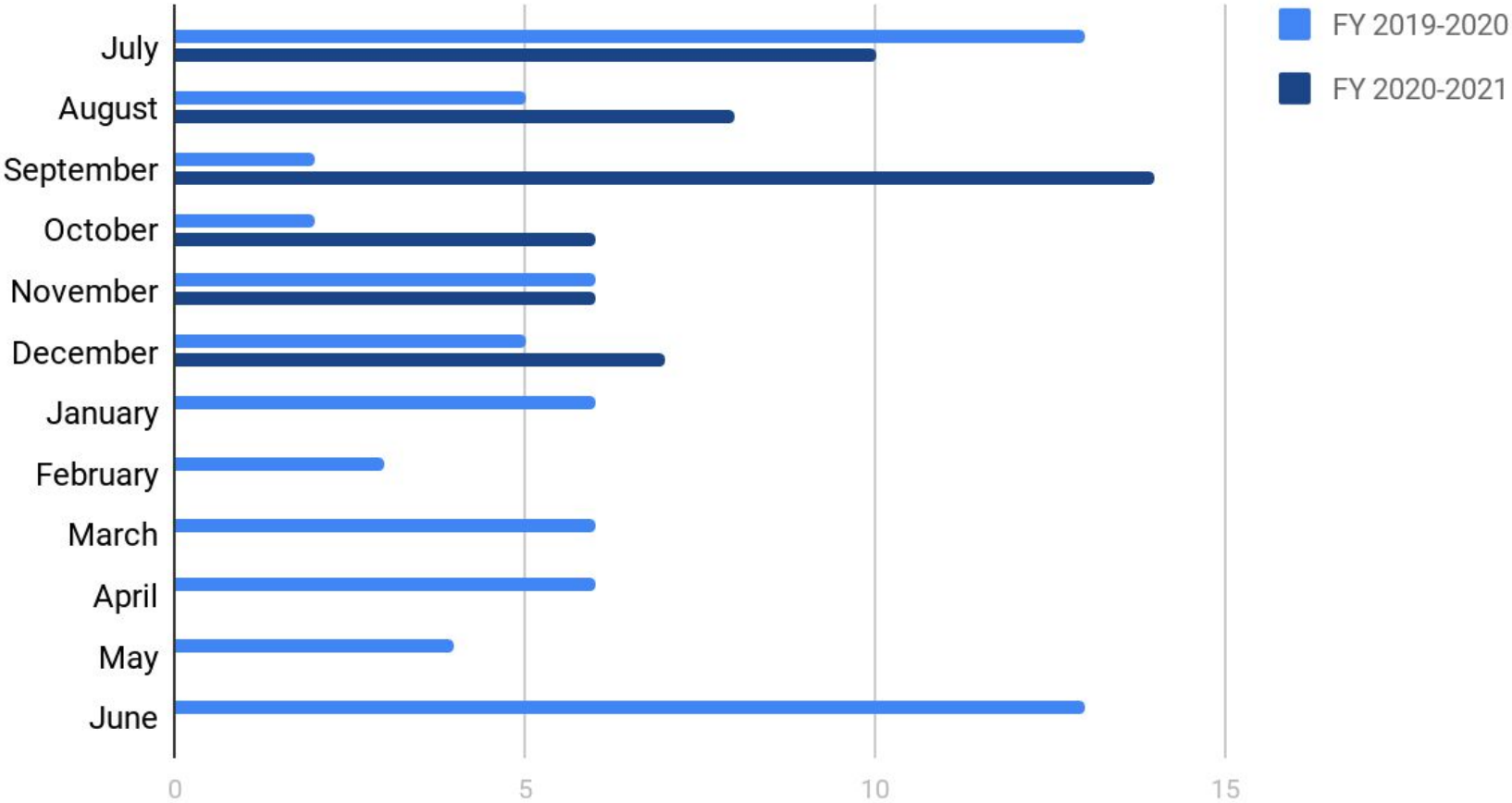
With the continued increase of positive Covid cases, our department continues to work partially from home to decrease the number of people in the building. Our lobby remains closed to the public. We will continue this process until further notice.

Payments, plans, and other information can be placed in our Drop Box located by the front doors to the City Building.

Depot Museum Update

The Historical Society meets every second Wednesday at 7:00 p.m. Their next meeting is January 13, 2021. The Historical Society can be reached at ErlangerHistoricalSociety@gmail.com. They are not offering tours at this time.

Waste Collection Concerns



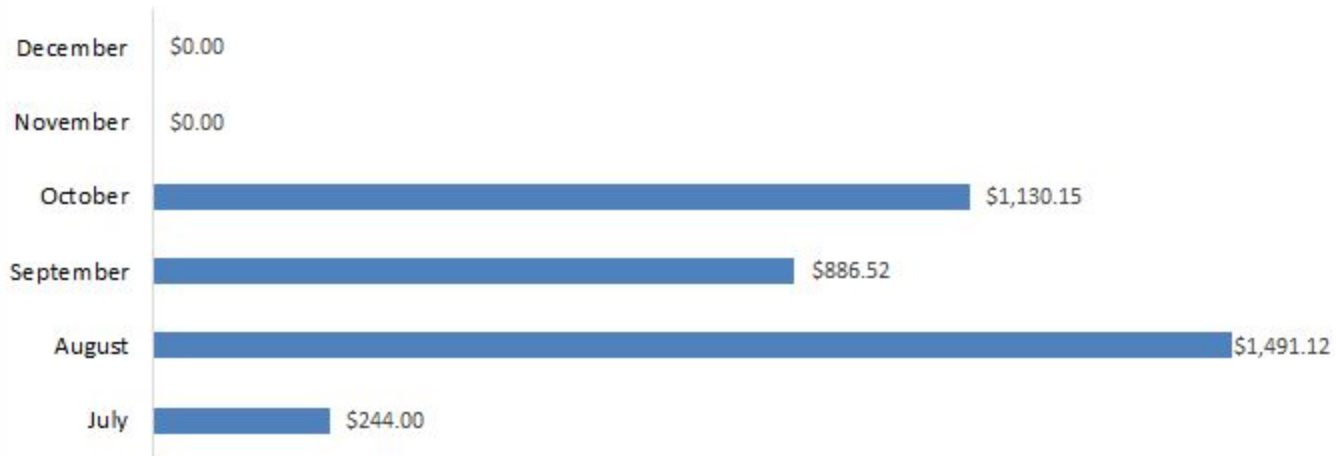
Property Tax Collection Tax Year 20-21



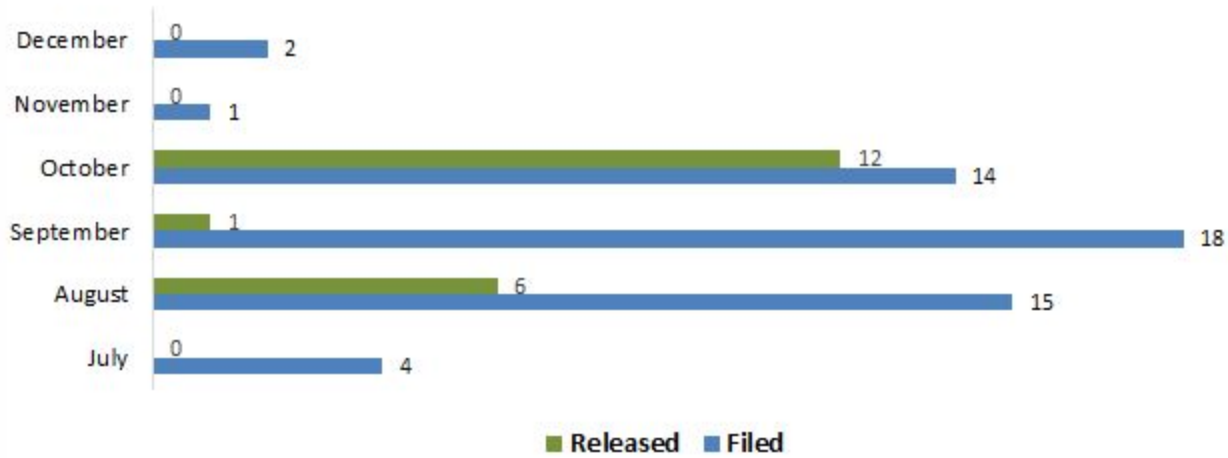
December 2020 Property Tax Collection



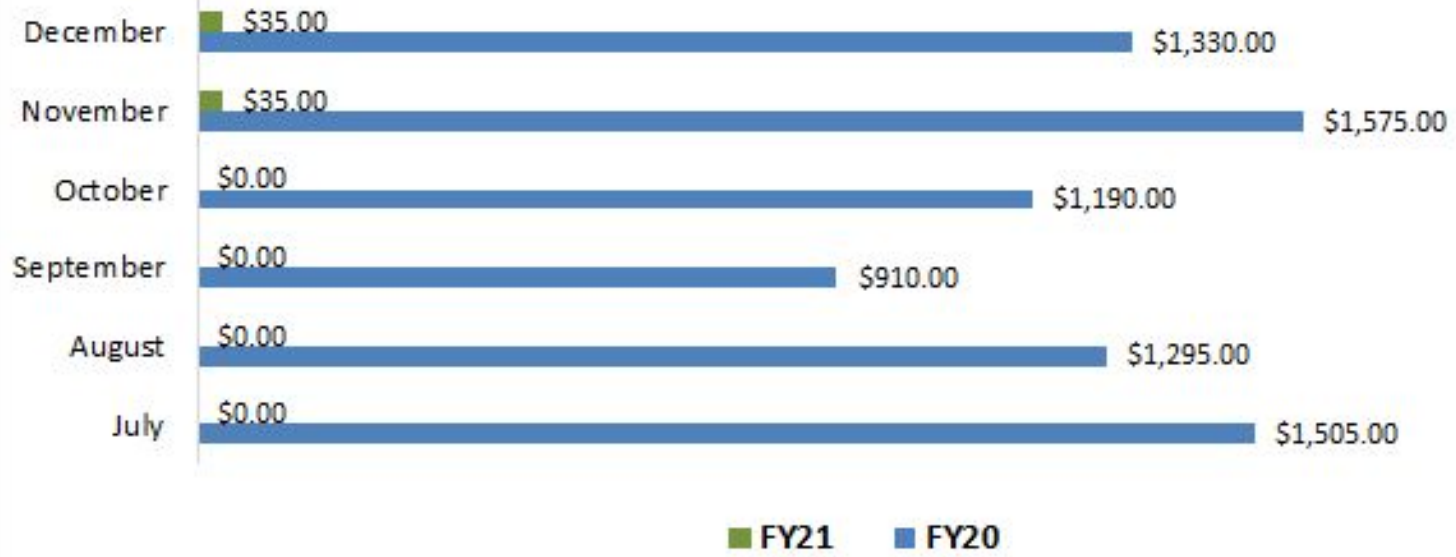
Code Enforcement Fines Collected



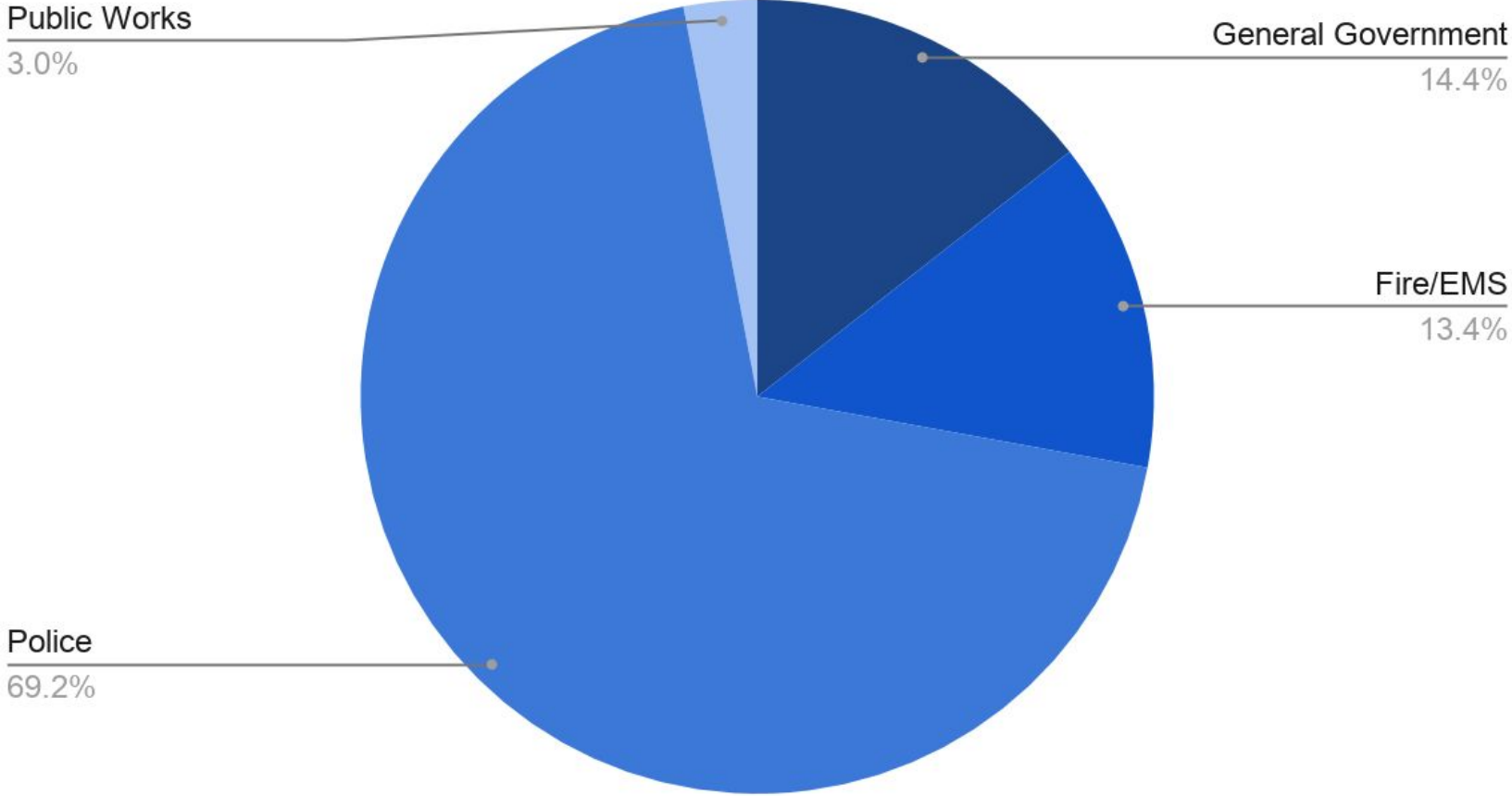
Code Enforcement Liens



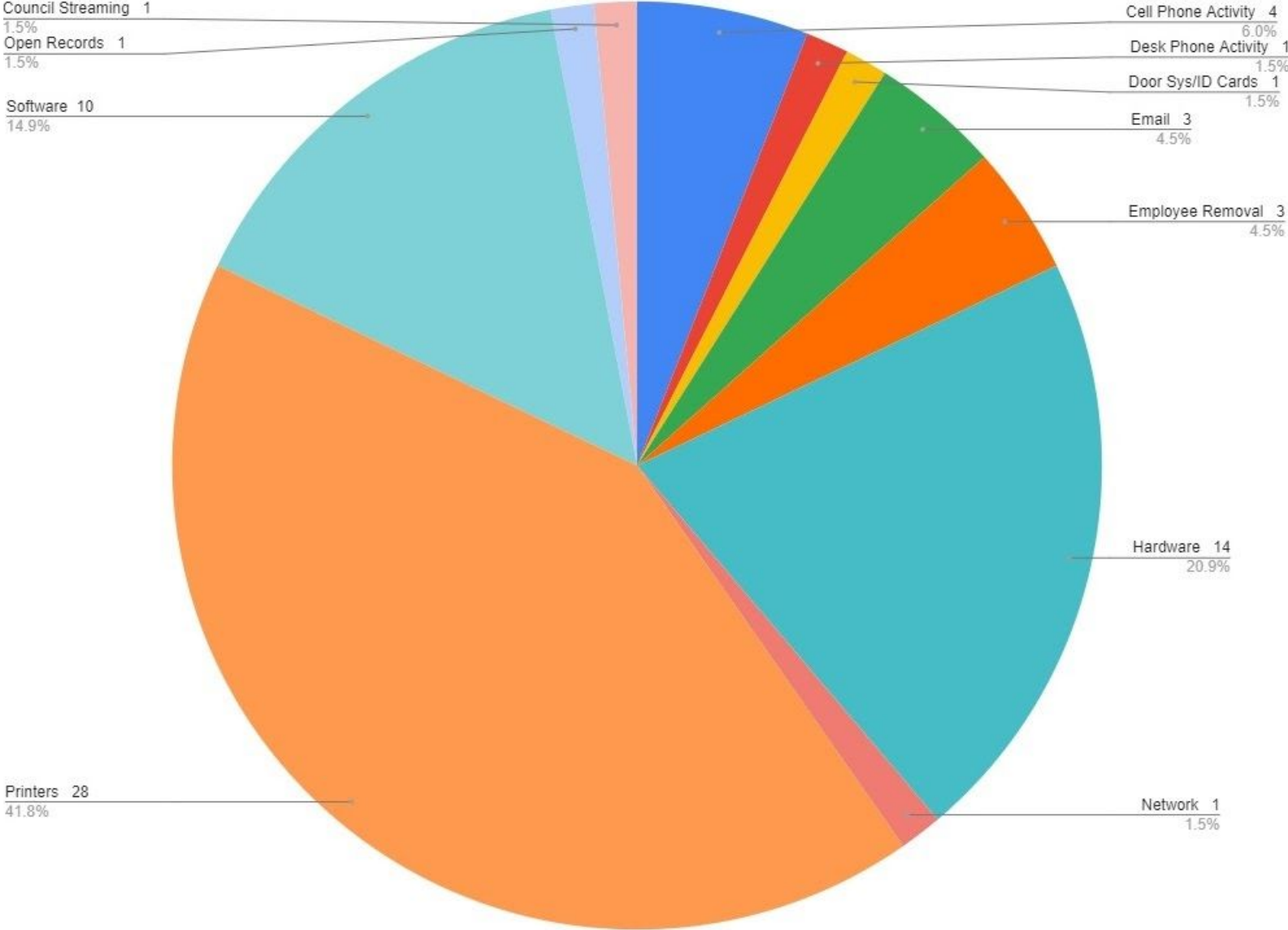
Passport Fees Collected



Open Records Request Total 201



December I.T. Tickets



PAST EVENTS

12/4/2020	Tree Lighting at City Building 6:30 - 7:30 p.m.	Cancelled		Due to Covid the Tree Lighting will all be outside and include the tree lighting, carolers, refreshments, a library craft giveaway and a visit from afar from Santa and Mrs. Claus. MAYOR FETTE PREPARED A VIRTUAL MOVIE TO REPLACE THIS EVENT
12/4-6/20	Holiday Train Display at City Building Various Times	Cancelled by Train staff due to Covid		A model railroad with multiple operating lines and animated scenery will provide guests with the sights and sounds of the holiday season. Guests will receive free giveaways and can register for a chance to win a train set.
12/11-13/2020	Home Decorating Contest	15 Winners		Volunteers drove through the entire city looking for the best decorated homes. They selected fifteen homes and all winners received a beautiful poinsettia delivered to their home and recognition on our city social media pages.
12/18//2020	Employee Christmas Party Moved to Firehouse Bay			MAYOR FETTE PREPARED A FABULOUS DRIVE THROUGH DINNER FOR ALL EMPLOYEES. EVERYTHING WAS AWESOME AND MUCH APPRECIATED.
12/19/2020	Luminary Night (rain date 12/25)	127 Registered	\$669.71	Residents registered online to receive free luminary kits. The kits include 10 white bags and 10 tealights. Residents may use canned goods to hold the bags down. Residents were also offered packets of reindeer food for their children. We will have enough luminaries for next year. We also collected 40 cans of food for BeCon.
12/22/2020	Santa Parade Various Streets in City 2-4 p.m.	Various	\$450	Santa rode through the city on a fire truck waving to residents. He was led by several police cruisers and the Mayor.

UPCOMING EVENTS - THESE ARE EVENTS THAT WOULD HAVE BEEN SCHEDULED OR MAY BE MODIFIED

2021	<p align="center">NKY Senior Games Various Locations and Times ***CANCELED***</p>			<p>This is a regional event for anyone 50 and older and includes various fun competitions and lots of camaraderie. Breakfast, lunch and awards are included. Pickleball at Sports of All Sorts and Euchre at the Boone County Library are also included.</p>
2021	<p align="center">Free Ice Skating Party at NKY Ice Center ***POSTPONED***</p>			<p>This event is for Erlanger residents and includes 2 hours of free ice skating and skate rental. **CHECKING WITH THESE VENDORS TO SEE IF IT IS POSSIBLE TO SCHEDULE IN JANUARY**</p>
2021	<p align="center">Erlanger Night at Super Bowl Residents Only ***POSTPONED***</p>			<p>Residents receive one free game of bowling and shoe rental. This event is for Erlanger residents only. **CHECKING WITH THESE VENDORS TO SEE IF IT IS POSSIBLE TO SCHEDULE IN JANUARY**</p>
2021	<p align="center">Roller Skating Party At Jimmies 6-8 p.m. ***POSTPONED***</p>			<p>Erlanger residents can enjoy two hours of free roller skating that includes skate rental. **CHECKING WITH THESE VENDORS TO SEE IF IT IS POSSIBLE TO SCHEDULE IN JANUARY**</p>