

Administration Report
July 2019

To: Mayor and Council
Department Heads
From: Sherry Hoffman
Date: August 6, 2019

ADMINISTRATION REPORT

Please find below a brief review of activities that have taken place during the last month along with upcoming items for the current month. As always, please feel free to contact me with any questions.

Bids

The Asphalt Street Resurfacing Bid (Narrows Road, Sherbourne Drive, Old Turkeyfoot Road, Lakemont Drive, and Ashmont Drive) was awarded to the lowest bidder at the July 2, 2019 Council Meeting. The bidder could not submit a schedule to the City for this fiscal year, meaning that they could not perform according to the bid packet they submitted. At the August 6, 2019 Council Meeting, the Public Works Department will be asking that the bid be awarded to the next lowest bidder which is also below City Engineer Jim Viox's estimation for the project. This situation has been discussed with City Attorney Jack Gatlin. If you have any questions, please contact Public Works Director Peter Glenn.

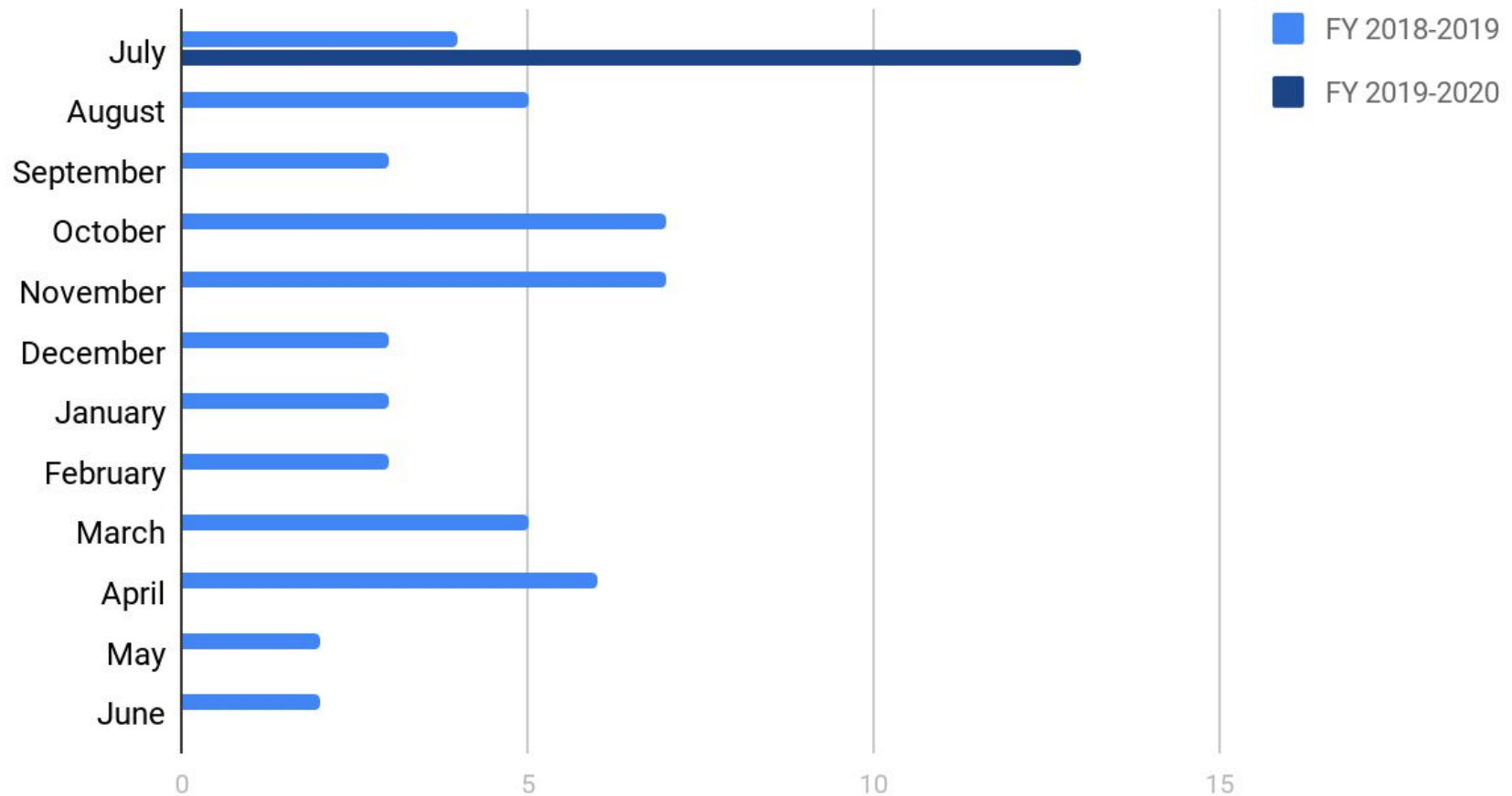
Legislation

The Administration Committee will be requesting the first reading of an ordinance approving and adopting the tax rates for Fiscal Year 2019-2020. The tax amounts reflect the 2% decrease that was approved (in the FY20 budget) by City Council in June.

The reading of a Municipal Order declaring city property surplus will also be requested. It is proposed to donate two police cruisers to the Lincoln County Sheriff's Office. The reason for the proposed donation is because each car has a bad motor and multiple other mechanical issues.

The NKREA Enforcement Committee Member Carolyn Lainhart resigned and Bryce Rhoades was appointed by the NKREA Authority Board to fill her term. The reading of a resolution approving this appointment will be requested.

Waste Collection Concerns



We received an unusually higher amount of calls during the month of July. Republic Services met with us on July 29, 2019 to discuss these issues. They are working on resolving them. Some of the solutions include new route drivers and alterations to current routes.

Republic Services has also asked us to educate our residents on items that can and cannot be recycled. Joe Christofield has shared this information on our website and social media sites. Recycling that contains items that cannot be recycled will not be collected. Republic will leave a tag behind explaining why their recycling was not collected.

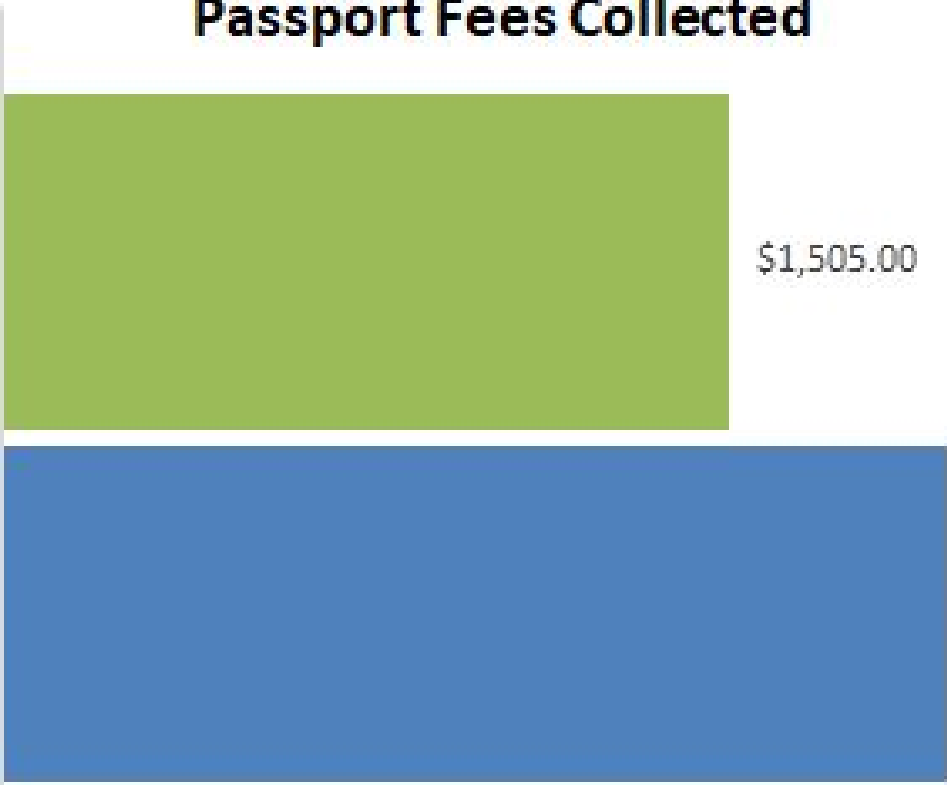
Passport Fees Collected

July

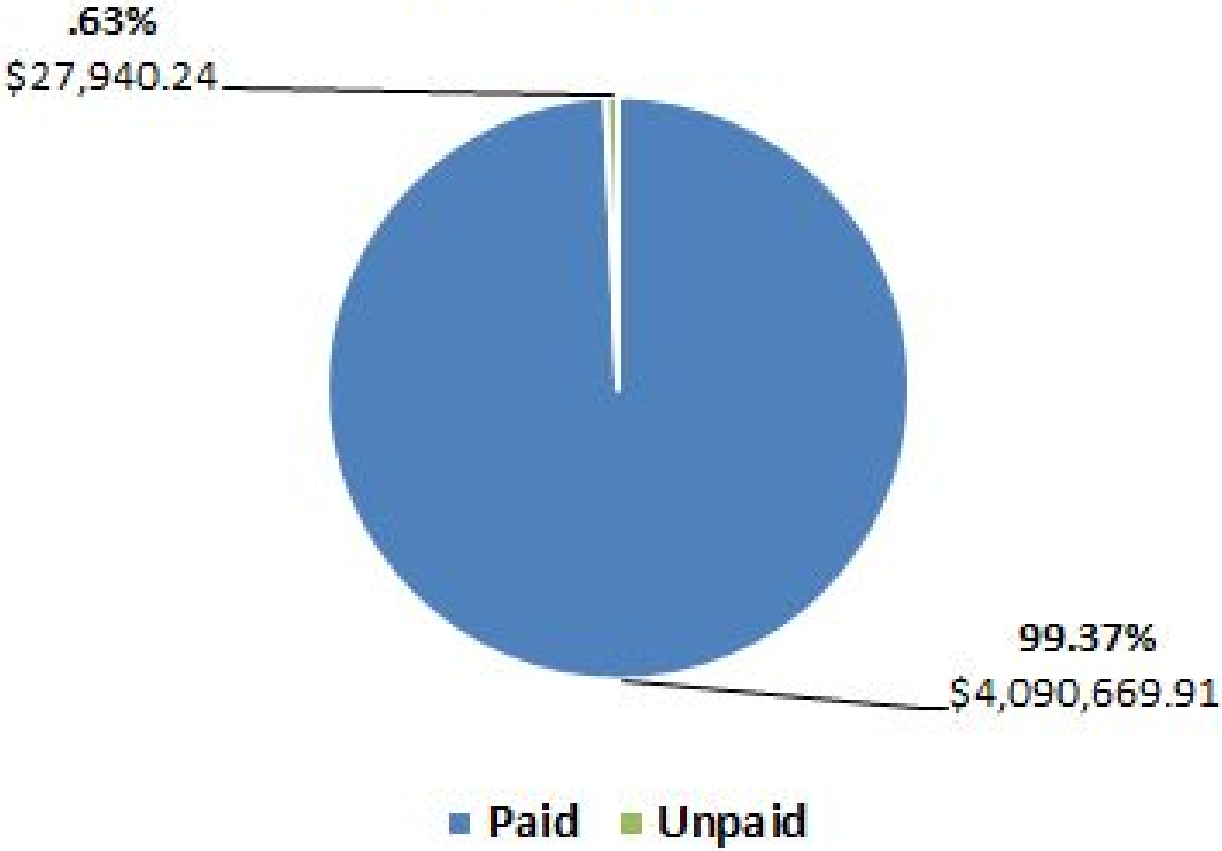
\$1,505.00

\$1,960.00

FY20 FY19

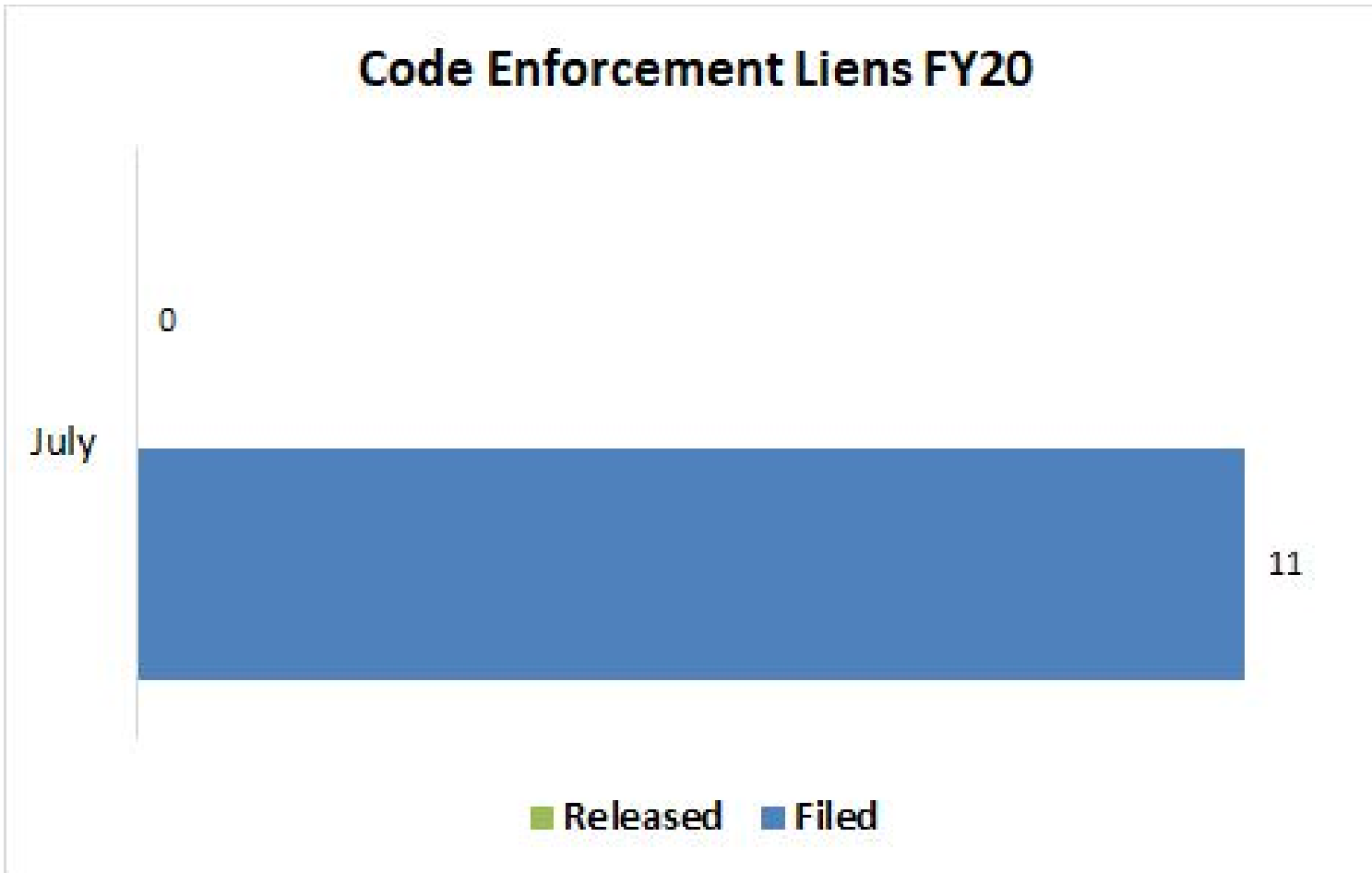


Property Tax Collection Tax Year 18-19



Code Enforcement Citations

Total Collected in July	Total Collected FY20
\$5,396.13	\$5,396.13



Past Events

7/2/2019- 7/25/2019	Depot Days! at Depot Park Tuesdays and Thursdays 10:30 a.m. - 12 p.m.	7/2-106, 7/9-187 7/11-103, 7/16-75 7/18-103 7/23-130 7/25-85 Total - 789		This program was a partnership with the library and included different themed programs every Tuesday and Thursday. The activities were educational, hands on and interactive. The Erlanger/Elsmere schools provided free lunches.
7/12/2019	Employee Luncheon Luau at Firehouse 11:30 a.m.	60	\$200 (\$3.33 pp)	This event was a fun team building luncheon for employees. The City provided cheeseburgers, drinks and desserts. The employees provided side dishes. Kara Kramer won a prize for the best side dish.
7/25/2019	Free Swim Night at Silverlake 6:30- 9 p.m.	213	\$250 (\$1.17 pp)	This event was for Erlanger Residents only and included all access to the outdoor swimming area. Residents had to show proof of residency and sign a waiver upon arrival. We had a beautiful night and nice crowd.

Upcoming Events

8/1/2019	Madcap Puppet Show at Rainbow Park 6-8 p.m.		\$535	The Madcap Puppets will perform "The Wonderful Wizard of Oz". The Erlanger/Elsmere schools will provide dinner for all children 18 and under and Dreamy Whip will be selling ice cream.
8/3/2019	Battle of the Bands at Flagship Park 12-4 p.m.			This is a new partnership with library and will feature live music, free swag, bands, and food trucks.
8/8/2019	Star Party at Flagship Park 8-9:30 p.m.		\$250	Members from the Cincinnati Conservatory will bring their telescopes to Flagship Park to view the night sky. The city will provide glow necklaces for all the kids.
8/22/2019	Shakespeare in Park Macbeth at Flagship Park - 7 p.m.		\$1,000	The Cincinnati Shakespeare Company will perform "Macbeth" and the city will provide free popcorn and punch.

Depot Museum Report

Approximately 160 people visited the Depot Museum during the month of July. Attendance was up due to Depot Days in the park.

The Historical Society's next meeting is on August 14, 2019 at 7 PM.