

Administration Report
October 2019

To: Mayor and Council
Department Heads
From: Sherry Hoffman
Date: November 5, 2019

ADMINISTRATION REPORT

Please find below a brief review of activities that have taken place during the last month along with upcoming items for the current month. As always, please feel free to contact me with any questions.

Updates

The General Government offices will be closed on November 28th and 29th for the Thanksgiving holidays.

There will be a municipal order declaring office chairs as surplus property to dispose of as garbage. These chairs are nineteen years old and were used in the Fishbowl meeting room. The chairs are broken and not fit to sell or donate.

The Dixie Farmers Market has closed for the year and will re-open in April, 2020.

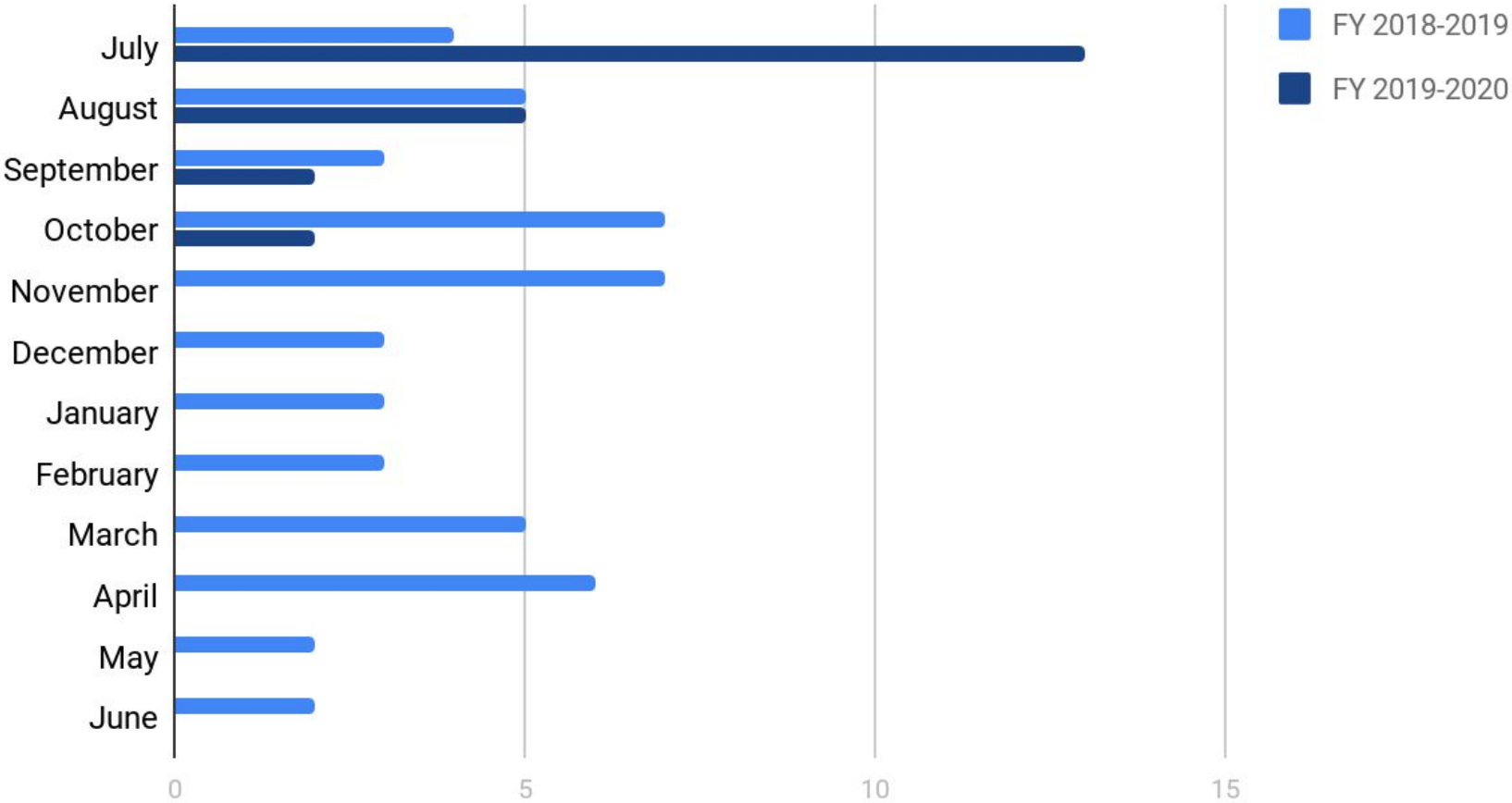
Depot Museum Report

Approximately 30 visitors at the Depot Museum during the month of October.

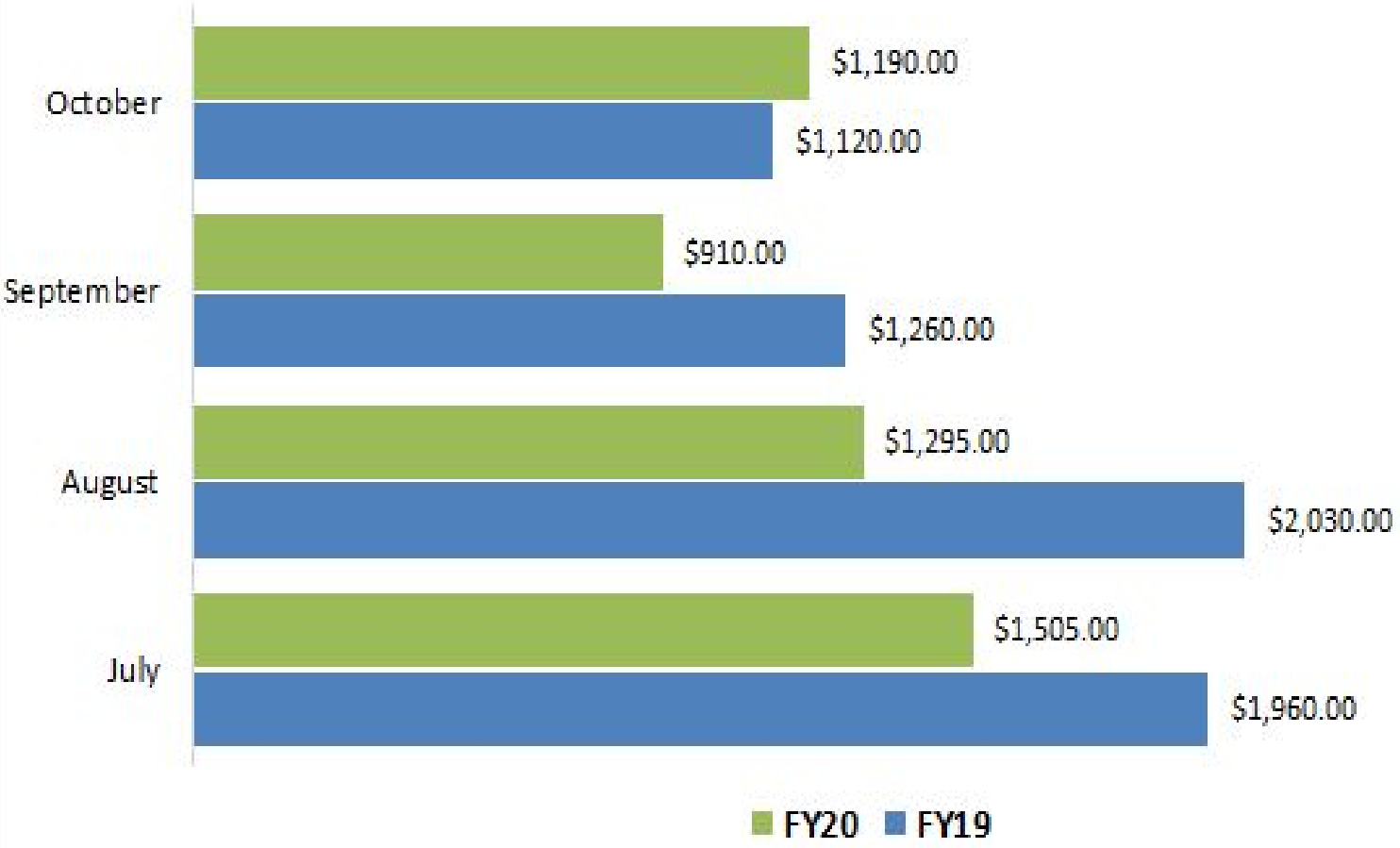
The Historical Society's next meeting is on November 13, 2019 at 7 PM.

The last day that the Museum will be open to the public is November and will re-open in March, 2020.

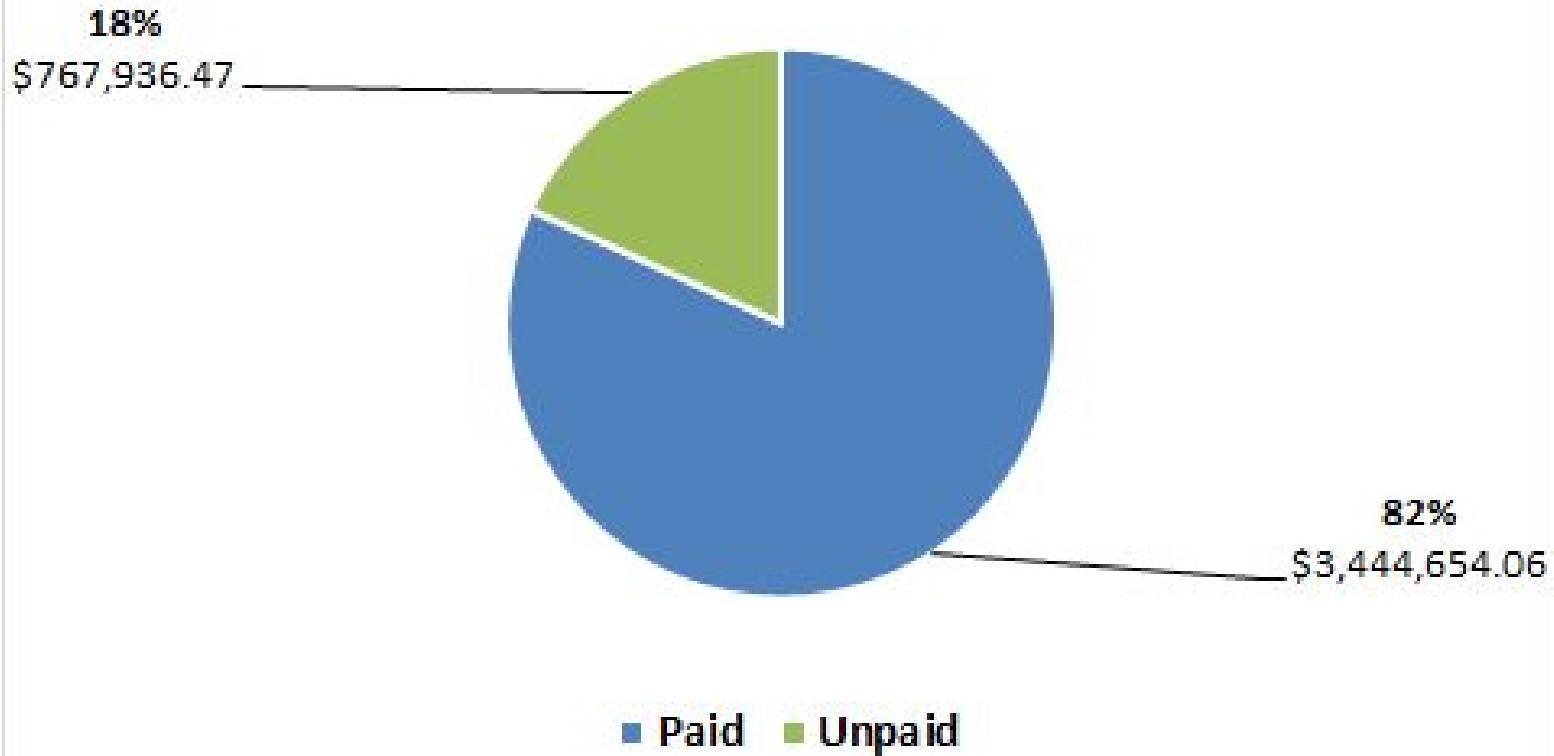
Waste Collection Concerns



Passport Fees Collected

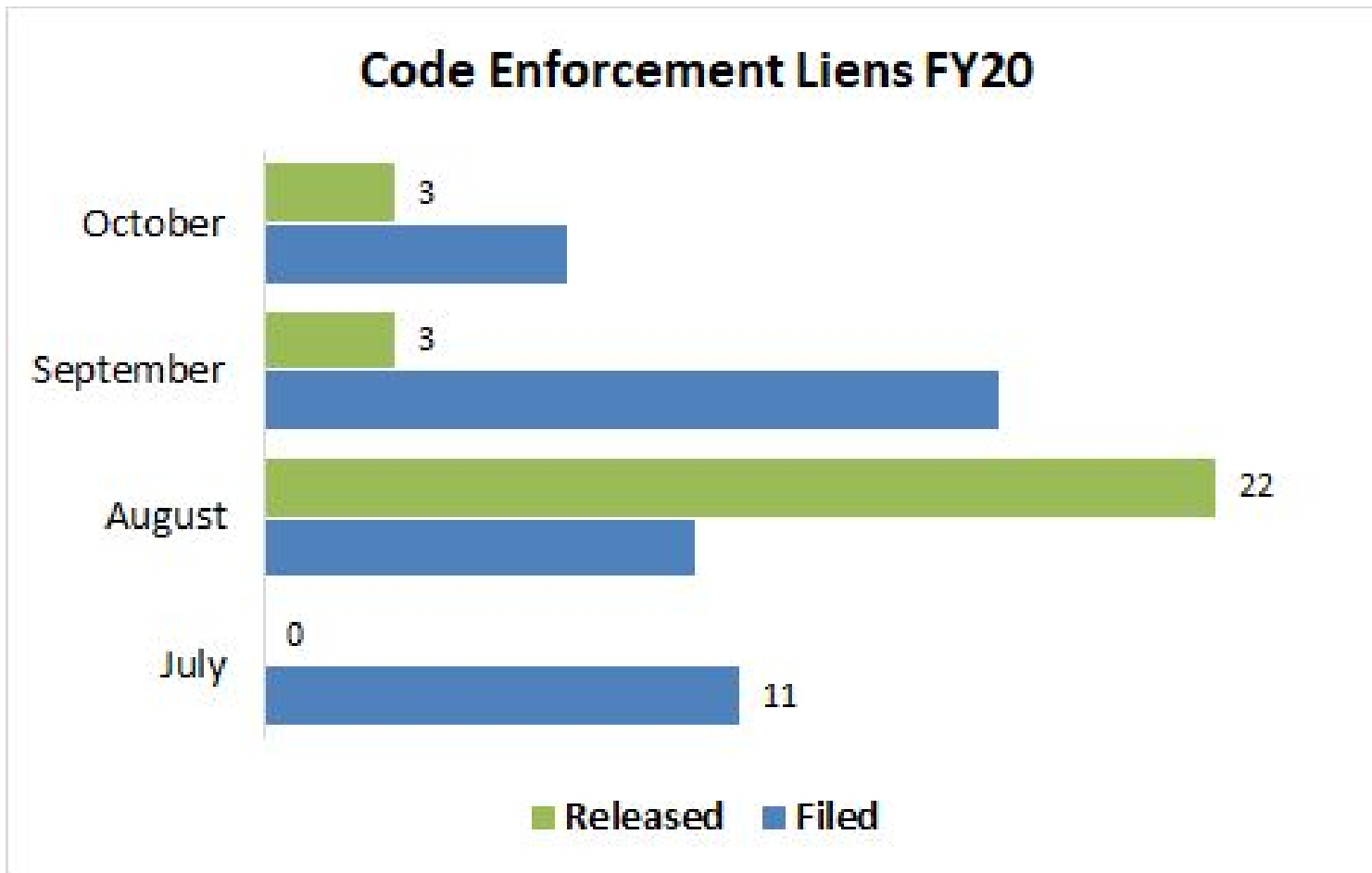


Property Tax Collection Tax Year 19-20

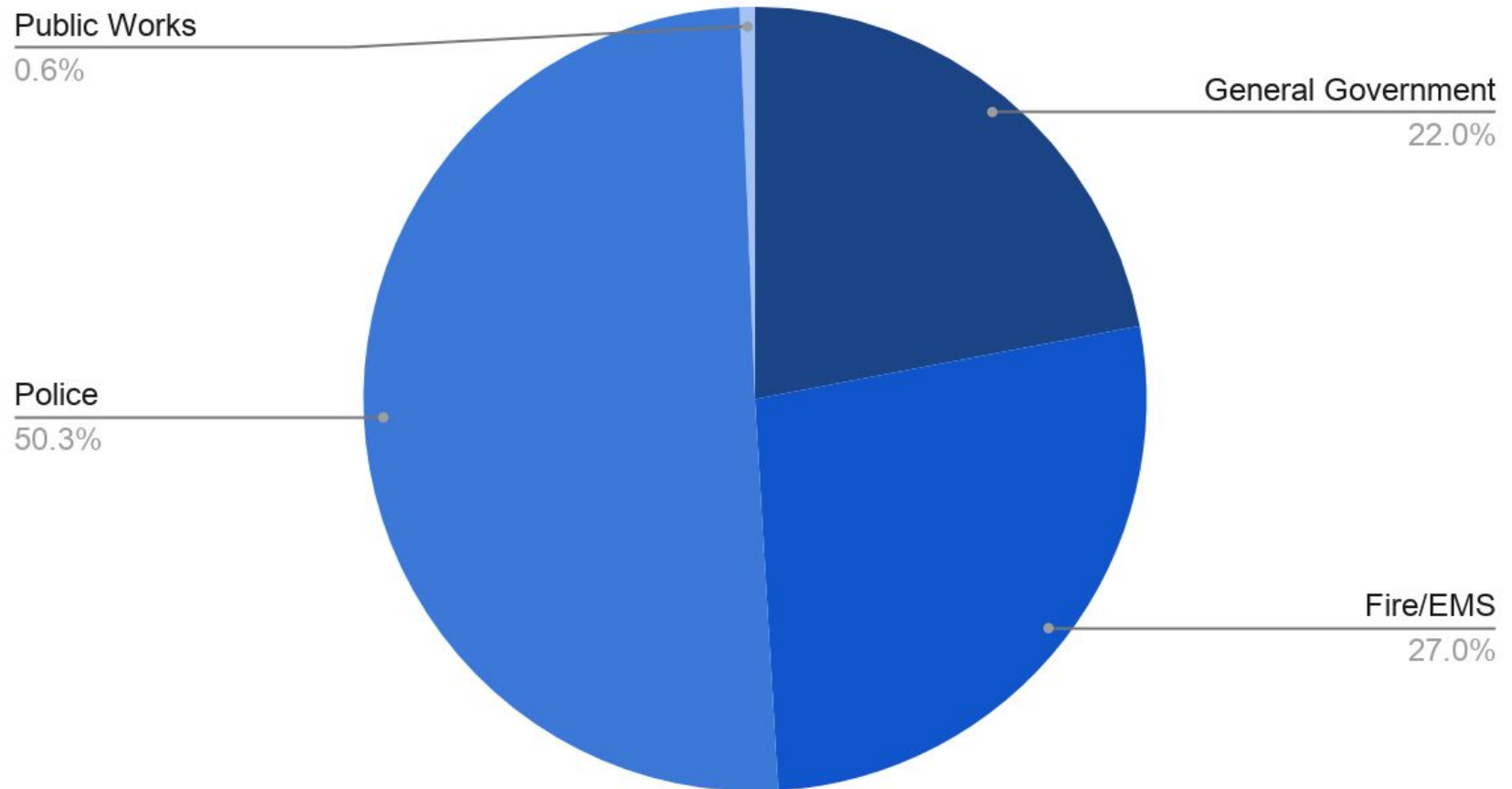


Code Enforcement Citations

Total Collected in October	Total Collected FY20
\$1,784.58	\$15,317.19



Open Record Request Total 159



Past Events

10/19/2019	Halloween Carnival and “The Nightmare Before Christmas” movie at Depot Park 5:30-9:30 p.m.	1,000	\$1,343.72 (\$1.34 pp)	The youth Halloween Carnival began at 5:30 p.m. and included game booths, a DJ, a character on stilts juggling, and concessions. There was also six different lawn games near movie area. At 7 p.m. the movie “Nightmare Before Christmas” started. During the movie we provided free popcorn and punch. We had a record crowd and a beautiful day. Special thanks to all the many volunteers. We couldn’t do it without them.
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Upcoming Events

11/12/2019	Senior Thanksgiving Luncheon at City Building 11:30 a.m.			The City will host fifty-five Erlanger seniors for a Thanksgiving lunch with all the trimmings. There will be entertainment and door prizes. City staff will serve the meal to the seniors.
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