

CAUCUS MEETING MINUTES  
ERLANGER CITY COUNCIL  
March 15, 2022

Mayor Jessica Fette called the caucus meeting of the Erlanger City Council to order in the City of Erlanger Council Chambers at 7:00 p.m., Tuesday, March 15, 2022.

The following Members of Council were present: Steven Doan, Ryan Nicole Elmore, Tyson Hermes, Jennifer Jasper-Lucas, Stephen Knipper, Vicki Kyle, Gary Meyer, Diana Niceley, Rebecca Reckers, Don Skidmore, and Renee Skidmore. Council Member Tom Cahill was not present.

Also present were: Mayor Jessica Fette, City Administrator Matt Kremer, Chief of Police Kyle Rader, City Clerk Sherry Hoffman, Director of Economic Development/ACAO Emi Randall, Director of Finance Kara Kramer, Public Works Director Peter Glenn, Fire/EMS Assistant Chief Dave McQuerry, and City Attorney Jack Gatlin.

CAUCUS DISCUSSIONS

Rules and Procedures of Meetings- Councilwoman Rebecca Reckers

- Discussion - Improvements to section of municipal order regarding task forces
  - A. Public can attend and participate but would not be considered formal members for their privacy; formal members would be staff and council members
  - B. Section 4(C) should state that at least three people should be in attendance at meetings instead of five
- Action Requested
  1. Mr. Gatlin to update the municipal order to include these changes
  2. Reading of municipal order at the April 5, 2022 regular council meeting

Emergency Preparation Task Force - Councilman Stephen Knipper

- Discussion
  1. Task force goal would be to review current city procedures to ensure that the City would be prepared for emergencies
  2. Mr. Knipper to serve as Chair, Ms. Niceley joined as a formal member
- Action Requested
  1. Mr. Knipper to contact CAO Kremer for a list of employees who may be interested in serving as formal members

Council Attendance - Councilman Gary Meyer

- Discussion - Proposed changes to current ordinance and procedures regarding council pay
  1. Remove the consumer price index (CPI) requirement from the current ordinance
  2. Remove the accountability variable from the current ordinance and make the council pay a flat rate
- Action Required
  1. Mr. Gatlin to research the nominal pay for a council member
  2. Mr. Gatlin to update the current ordinance to include these changes
  3. First reading of the amended ordinance at the April 5, 2022 regular council meeting
  4. Second reading of the amended ordinance must occur before the first Monday in May, 2022

Summer Sendoff - Councilwoman Jennifer Jasper-Lucas

- Discussion - Sponsorship funding
  1. Sponsorships to be ran through the City as a non-profit similar to the E Angel program; sponsorships would not go through the Erlanger Business Council this year

ADJOURNMENT

M/S, Kyle-Elmore, to adjourn the caucus meeting at 7:29 p.m. All ayes, no nays, motion carried.

ATTEST:

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Sherry Hoffman, City Clerk