

MEETING MINUTES - Draft
Urban Forest Commission
July 21, 2022

Attendees: Tom Mauntel, Beth Rosplock, Johnna Herrmann, Peter Glenn, Kevin Quinn, Kenny Allen

Peter Glenn called the meeting of the Urban Forest Commission (UFC) to order in the City of Erlanger Public Works Facility at 3:00pm, Thursday, July 21, 2022.

MEETING MINUTES

DISCUSSION

Meeting Minutes

- Discussed the process for meeting minutes and who Johnna will send them to.

General Discussion

- Peter discussed his role as guide and support for the Commission.
- The UFC's objectives are the following:
 1. Take the list of proposed projects and prioritize them (Peter sent out in previous email)
 2. Build momentum with "small wins" to secure more funding in the future
- Discussed a planter "themed" program that will provide participants with large planters that can be personalized (painted) and displayed by Erlanger business owners. The City would provide the pot and plant the flowers to ensure they are consistent. The business would help keep it watered.
 - Suggestions for the program included:
 - If Erlanger has a Garden Club, they could possibly get involved.
 - Perhaps local school art students could help paint the pots.
 - Might we consider doing a "test pilot" with a few businesses later this summer to gauge interest and get some momentum on the project.
 - This topic will be a focus in our August meeting, since this would be a quick win for us that would make a big visual impact.
- Peter shared an overview for each project on the list of current and proposed projects.
- We have \$40K to work with, however, some of this money is allocated for projects already in progress.
- City's budget process was discussed. Budget year begins on July 1.
- Discussed that it would be a good approach for those at the meeting today to think about their top 3- 5 projects so we can start to prioritize in the August meeting.

Action Items:

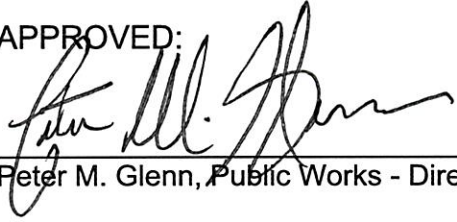
- Johnna to create a draft one-page document for the Planter Program that can be shared and discussed in the next meeting.
- Johnna to send the meeting notes to Sherry Hoffman and Peter Glenn for approval and distribution to the UFC.
- The group will think about which projects they would like to tackle first and also consider which projects are better suited for future years.
- Peter will provide a brief overview of the projects in the August meeting for those who missed the July meeting.

Next Meeting: Thursday, August 18, 2022 4:00 p.m.

RESPECTFULLY SUBMITTED:

Johnna Herrmann, UFC Secretary

APPROVED:



Peter M. Glenn, Public Works - Director

Attested by:



Sherry Hoffman
City Clerk