

CAUCUS MEETING MINUTES  
ERLANGER CITY COUNCIL  
July 19, 2022

Mayor Jessica Fette called the caucus meeting of the Erlanger City Council to order in the City of Erlanger Council Chambers at 7:00 P.M., Tuesday, July 19, 2022.

The following Members of City Council were present: Tom Cahill, Steven Doan, Tyson Hermes, Jennifer Jasper-Lucas, Vicki Kyle, Gary Meyer, Diana Niceley, Rebecca Reckers, Don Skidmore, and Renee Skidmore. Council Members Ryan Nicole Elmore and Stephen Knipper were not present.

Also present were: Mayor Jessica Fette, Building and Zoning Administrator Mark Stewart, Chief of Police Kyle Rader, City Clerk Sherry Hoffman, Director of Economic Development/ACAO Emi Randall, Director of Finance Kara Kramer, Director of Public Works Peter Glenn, Fire/EMS Chief Randy Godsey, and City Attorney Jack Gatlin.

CAUCUS DISCUSSIONS

Nuisance Ordinance- Chief of Police Kyle Rader and City Attorney Jack Gatlin

- > Discussion
  1. Police Department requested changes to the nuisance ordinance that would allow the police department and code enforcement to address issues
- > Action Requested
  1. Mr. Gatlin to prepare draft legislation and present it at the next caucus meeting
  2. Chief Rader to share access to data with City Council

Wage Scale Ordinance- City Attorney Jack Gatlin

- > Discussion
  1. The following items were removed from the ordinance:
    - A. Position Count
    - B. Approval of job descriptions through municipal orders
  2. The following changes were requested:
    - A. Removal of "non elected officers" in Section 3.0
    - B. Remove the 7% increase in Band A of the 2023 Wage Scale
- > Action Requested
  1. Mr. Gatlin to make the requested changes
  2. Legislation to be read at the August 2, 2022 regular council meeting

Erlanger Road Park Planning Bid - Director of Public Works Peter Glenn

- > Discussion
  1. Review of bid process
  2. Review of Human Nature bid proposal
  3. Money received through Duke Energy easement purchases would go towards the Erlanger Road Park planning
  4. Planning to be completed mid-December
- > Action Requested
  1. None

Urgent Police Call - Chief of Police Kyle Rader

- > Discussion
  1. Presentation of a Kenton County Dispatch call and police officer body cam recordings
  2. Recordings showed new body cam usage
- > Action Requested
  1. None

Emergency Preparation Task Force Findings - Councilman Stephen Knipper

- > Action Requested
  1. Postponed due to Mr. Knipper's absence

Unrestricted Reserves- Councilman Gary Meyer

- > Discussion
  1. Suggested using \$5,000,000 of unrestricted reserves and moving this money into the capital fund
- > Action Requested
  1. Mr. Gatlin to draft a budget amendment ordinance
  2. Legislation to be read at the August 2, 2022 regular council meeting
  3. Adjustment to internal policies

Proposed Text Amendments - Director of Economic Development/ACAO

- > Discussion
  1. Removing Multi-family from the list of permitted uses within the Business Park (BP) District and any additional standards
- > Action Requested
  1. Mr. Gatlin to draft a resolution
  2. Legislation to be read at the August 2, 2022 regular council meeting
- > Further Discussion
  1. Adding language within the use-specific standards to allow temporary uses and construction trailers with a character standard addition clarifying that mobile trailers are not permitted as permanent commercial trailers
- > Further Action Requested
  1. Mr. Gatlin to draft a resolution
  2. Legislation to be read at the August 2, 2022 regular council meeting

ADJOURNMENT

M/S, Niceley-R. Skidmore, to adjourn the caucus meeting at 9:35 P.M. All ayes, no nays, motion carried.

ATTEST:

  
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Sherry Hoffman, City Clerk