

CAUCUS MEETING MINUTES
ERLANGER CITY COUNCIL
April 18, 2023

Mayor Jessica Fette called the caucus meeting of the Erlanger City Council to order in the City of Erlanger Council Chambers at 7:00 P.M., Tuesday, April 18, 2023.

The following Members of City Council were present: Tyson Hermes, Jennifer Jasper-Lucas, Vicki Kyle, Diana Niceley, Rebecca Reckers, Don Skidmore, Renee Skidmore, and Renee Wilson. Council Member Tom Cahill was not present.

Also present were: Mayor Jessica Fette, Chief of Police Kyle Rader, (Interim) City Administrator Peter Glenn, City Clerk Sherry Hoffman, Director of Economic Development/ACAO Emi Randall, Director of Finance Kara Kramer, (Interim) Director of Public Works Kevin Quinn, Fire/EMS Chief Randy Godsey, and City Attorney Jack Gatlin.

CAUCUS DISCUSSIONS

Code Enforcement - Interim City Administrator Peter Glenn, PDS Codes Administrator Rob Himes

- > Discussion
 1. History of Codes Enforcement in Erlanger
 2. Current Status
 - A. Lack of experience at Erlanger
 - B. Professional services and experience offered to cities by the Planning Development Service of Kenton County (PDS)
 3. Proposed Option
 - A. Hybrid Service
 - a) Erlanger would retain an employee to look for code violations and contact PDS for further action
 - b) PDS would inspect the property, issue citations, and facilitate hearings through their joint Code Enforcement Board
 - c) PDS would coordinate with Erlanger on liens
- > Action Requested
 1. Mr. Gatlin to draft the legislation for the May 2, 2023 regular council meeting

2022 Codified Ordinance - City Clerk Sherry Hoffman

- > Discussion
 1. Received the 2022 codified ordinances from American Legal Publishing
- > Action Requested
 1. First reading of an ordinance at the May 2, 2023 regular council meeting

ADJOURNMENT

M/S, Reckers-Kyle, to adjourn the caucus meeting at 7:56 P.M. All ayes, no nays, motion carried.

ATTEST:



Sherry Hoffman, City Clerk