# **ADMINISTRATION**

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## Office of the City Clerk Monthly Report

#### FRIENDSHIP GARDEN WALL RECOGNITION

This month we are recognizing former Assistant Fire/EMS Chief, Jack Scheben. Please check out the Friendship Garden Wall at <a href="https://erlangerky.gov/garden-wall/">https://erlangerky.gov/garden-wall/</a> to learn more about Chief Scheben and his many contributions to Erlanger.



John "Jack" Scheben

#### **ERLANGER SALUTES SPOTLIGHT**

The military honorees who were recognized during the month of May at <a href="https://erlangerky.gov/erlanger-salutes/">https://erlangerky.gov/erlanger-salutes/</a> and the City of Erlanger facebook page were US Army Specialist Thomas M. Kirst and US Army SGT George B. Myfelt. We thank them for their service to our country.

We will pay tribute to a banner honoree weekly, continuing through Labor Day.



Thomas M. Kirst



George B. Myfelt

#### **NEWS AND UPDATES**

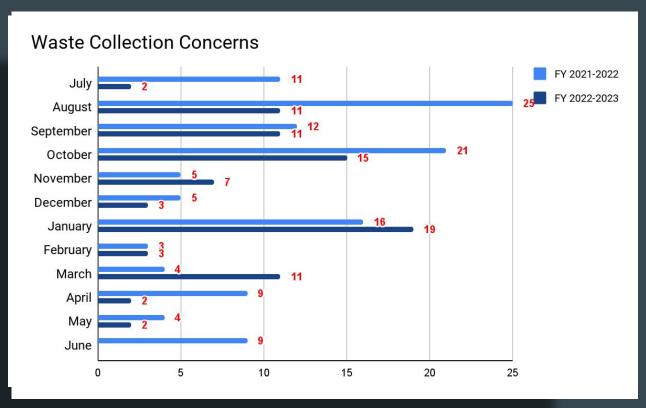
#### HR

The Admin team has taken on additional duties due to the vacant HR Administrator position. Some of these duties include processing paperwork for potential hires with the onboarding process beginning for some of them. The vacant HR position has been advertised, along with the Public Works Maintenance Worker position.

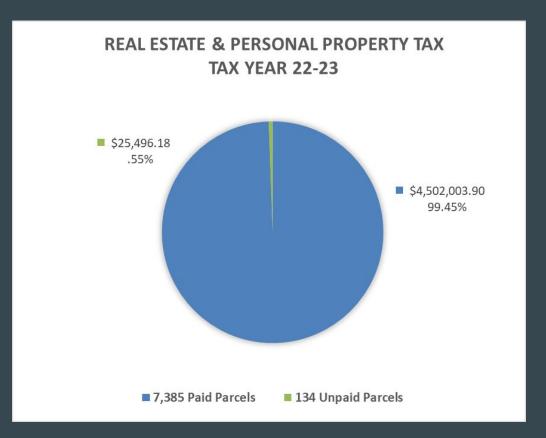
#### **UPCOMING BID OPENINGS**

$\triangleright$	Road Salt	06-06-2023
>	Cahill Commons Phase 2 Improvements	06-15-2023
$\triangleright$	HVAC	06-19-2023

### WASTE COLLECTION CONCERNS



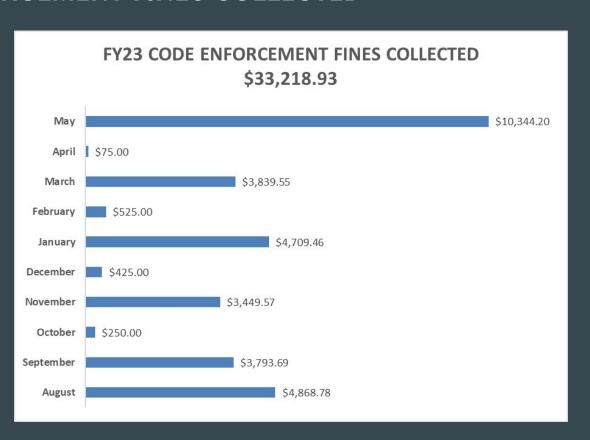
#### PROPERTY TAX COLLECTION



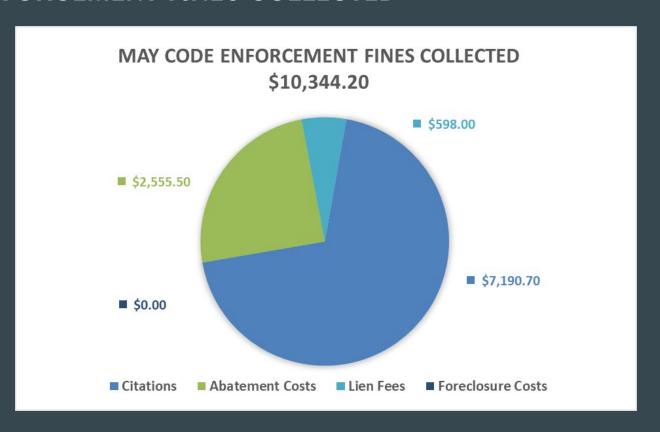
#### PROPERTY TAX COLLECTION



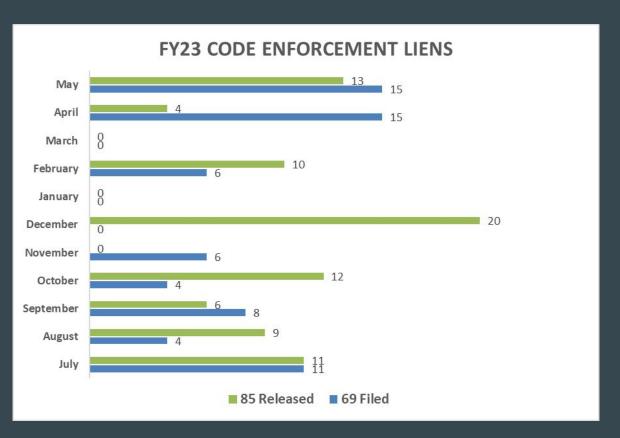
#### CODE ENFORCEMENT FINES COLLECTED



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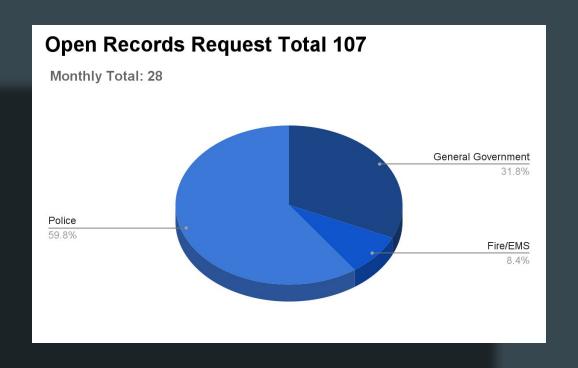
#### CODE ENFORCEMENT LIENS



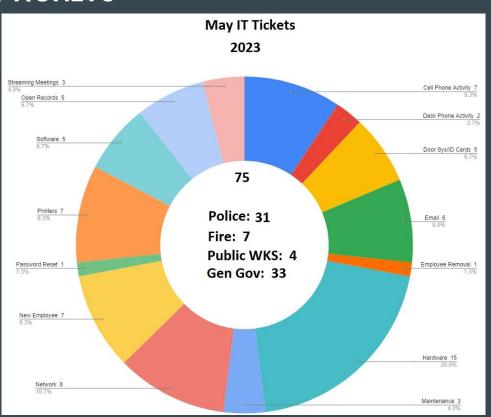
#### PASSPORT FEES COLLECTED



## **OPEN RECORD REQUESTS**



### IT HELP DESK TICKETS



### **UPCOMING EVENTS**

DATE	TIME	EVENT	LOCATION
6/1	6-8 p.m.	Touch A Truck	Lloyd
6/6-6/29	10:30-Noon	Depot Days	Depot Park
6/29	6-8 p.m.	Graeter's at the Glades	Firehouse III