

MEETING MINUTES -Draft
Urban Forest Commission
January 19, 2023

Attendees: Kevin Quinn, David Clegg, Tom Mauntel, Johnna Herrmann

Kevin Quinn called the meeting of the Urban Forest Commission (UFC) to order in the City of Erlanger Public Works Facility at 4:05pm, Thursday, January 23, 2023.

MEETING MINUTES

DISCUSSION

Meeting Minutes

The Commission approved the November 17, 2022 meeting minutes.

General Discussion

Tree City, USA

- Kevin informed the Commission that Erlanger is approved to be a Tree City USA by the state of Kentucky

Budget Update

- Kevin informed the Commission that Peter is asking for another \$10K to be added to our budget. The current Beautification budget is \$40K.

2023 Project Review

- Kevin reviewed the Bonded Lock project progress with the Commission and discussed the additional improvements planned for the area.
- Kevin asked for the Commission's input on other trees that could be planted here. Discussed dogwoods, eastern redbuds, and willow oaks. We will discuss in the next meeting.
- They are sending an application to the state to install horse fencing to mirror the site at Turkeyfoot and Stevenson.

2024-2026 Project Review

- Kevin discussed additional projects projected between 2024 and 2026 (small concrete wall in front of Walgreens and Cherry Hill entrance).

Planter Pot Program

- Discussed the planter pot program that will allow business owners to purchase a large container pot that can be personalized (painted) and displayed in front of their business.
- Kevin shared the pots that had been painted and primed as examples.
- We will start off small with a test pilot with a goal of securing 5-10 businesses who sign up for the program.
- The Commission reviewed the flyer that was developed as a prototype.
- David Clegg will contact several business owners to gauge interest and seek feedback on pot design.

Arbor Day Celebration

- Kevin discussed the plans for this year's Arbor Day celebration to be held at Flagship Park.
- There will be a tree planting demo, a volunteer opportunity to help plant trees at the top of Flagship Park, lunch, and giveaways.
- The Commission approved Saturday, April 29 from 10:00 a.m. to 1:00 p.m. for the event date and time.
- Johnna Herrmann will develop a promotional flyer prototype and send for review in the February meeting.

Action Items for Next Meeting:

- David to approach several business owners about the planter pot program.
- Johnna to develop the Arbor Day flyer.

Next Meeting: Thursday, February 16, 2023 4:00 p.m.

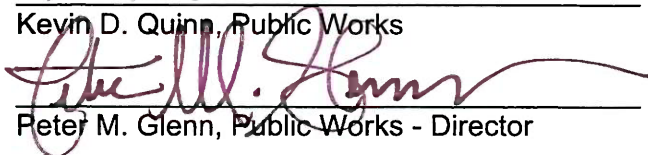
RESPECTFULLY SUBMITTED:

Johnna Herrmann, UFC Secretary

APPROVED:



Kevin D. Quinn, Public Works



Peter M. Glenn, Public Works - Director

Attested by:



Sherry Hoffman, City Clerk