

CAUCUS MEETING MINUTES
ERLANGER CITY COUNCIL
June 20, 2023

Mayor Jessica Fette called the caucus meeting of the Erlanger City Council to order in the City of Erlanger Council Chambers at 7:00 P.M., Tuesday, June 20, 2023.

The following Members of City Council were present: Tom Cahill, Tyson Hermes, Diana Niceley, Rebecca Reckers, Don Skidmore, Renee Skidmore, and Renee Wilson. Council Members Jennifer Jasper-Lucas and Vicki Kyle were not present.

Also present were: Mayor Jessica Fette, Assistant Chief of Police Mike Leming, City Administrator Peter Glenn, City Clerk Sherry Hoffman, Director of Finance Kara Kramer, Director of Public Works Kevin Quinn, Fire/EMS Chief Randy Godsey, and City Attorney Jack Gatlin.

CAUCUS DISCUSSIONS

Amended Sidewalk Agreement - Director of Public Works Kevin Quinn

- Discussion
 1. The original agreement with the Kentucky Transportation Cabinet was signed in January 2022 for the Brightleaf Blvd. and Narrows Road sidewalk construction.
 2. The Transportation Cabinet requested an amendment to the agreement due to the increase in material costs.
 3. The City's increase would be an additional \$2,439 for a total of \$5,000.
- Action Requested
 1. A resolution (allowing the Mayor to sign the amended agreement) to be read at the July 11, 2023 council meeting.

Gary Meyer Emergency Fund - Councilwoman Rebecca Reckers

- Discussion
 1. Conversation ensued on whether this ordinance was required, if there should be a second reading, or if City Council should work with staff to review, amend the strategic plan, and update the ordinance for another first reading.
- Action Requested
 1. Mr. Hermes recommended not having a second reading of this ordinance.

Meal Policy - City Administrator Peter Glenn

- Discussion
 1. He worked with Ms. Kramer and John Chamberlin to create the framework for a business meal policy.
 2. Each department would have \$2000 placed in their Retention and Recruitment budget specifically for this policy.
- Action Requested
 1. Mr. Glenn to proceed with this policy.

FY25 Budget Schedule - City Administrator Peter Glenn

- Discussion
 1. He worked with Ms. Kramer to develop a timeline to address the budget process needs.
- Action Requested
 1. Ms. Reckers requested that the dates for the Budget Bootcamp and the Ad Hoc Budget Committee meetings be changed.
 2. Mr. Glenn will update the budget timeline to reflect Ms. Recker's request.

ADJOURNMENT

M/S, Niceley-Hermes, to adjourn the caucus meeting at 8:09 P.M. All ayes, no nays, motion carried.

ATTEST AND RESPECTFULLY SUBMITTED:



Sherry Hoffman, City Clerk