

CAUCUS MEETING MINUTES
ERLANGER CITY COUNCIL
August 15, 2023

Mayor Jessica Fette called the caucus meeting of the Erlanger City Council to order in the City of Erlanger Council Chambers at 7:00 P.M., Tuesday, August 15, 2023.

The following Members of City Council were present: Tom Cahill, Tyson Hermes, Vicki Kyle, Diana Niceley, Rebecca Reckers, Don Skidmore, Renee Skidmore, and Renee Wilson. Jennifer Jasper-Lucas was not present.

Also present were: Mayor Jessica Fette, Chief of Police Kyle Rader, City Administrator Peter Glenn, City Clerk Sherry Hoffman, Director of Finance Kara Kramer, Director of Public Works Kevin Quinn, Fire/EMS Chief Randy Godsey, and City Attorney Jack Gatlin.

CAUCUS DISCUSSIONS

Tax Rates - Mayor Jessica Fette

➤ Discussion

1. Kenton County PVA 2023 Property Re-assessments
 - A. Real property - 28% increase in assessed value
 - B. Personal (tangible) property - 61% increase in assessed value
2. Real Property Tax Rate Recommendations
 - A. FY22-23 real property tax rate was 0.301 per hundred
 - B. FY23-24 Mayor's proposed tax rate was 0.270, compensating rate +11%
 - C. FY23-24 Council's proposed tax rate was 0.248, compensating rate + 4%
3. Personal (Tangible) Property Tax Rate Calculations
 - A. FY22-23 personal property tax rate was 0.296 per hundred
 - B. FY23-24 Mayor's proposed tax rate was 0.213, compensating rate + 11%
 - C. FY23-24 Council's proposed tax rate was 0.198, compensating rate + 4%
4. Energy Franchise Fee
 - A. Reviewed the possibility of eliminating this franchise fee

*** Councilman Hermes called for a brief recess at 7:56 p.m. Mayor Fette reconvened the meeting at 8:07 p.m.

5. Proposed Tax Rate Meeting and Advertisement Timeline
 - A. Mr. Glenn requested to cancel the August 22, 2023 special council meeting, approved by a consensus of City Council
 - B. August 22 - First legal advertisement
August 28 - Second legal advertisement
September 5 - Public Hearing at 6:45 p.m.
September 5 - Regular Council Meeting at 7:00 p.m., first reading of ordinance
September 12 - Special Council Meeting at 7:00 p.m., second reading of ordinance

➤ Action Requested

1. Ms. Hoffman was directed to advertise a Notice of Public Hearing using the following proposed tax rates:
 - A. Real property tax rate of 0.248 per hundred
 - B. Personal property tax rate of 0.198 per hundred
2. Mr. Gatlin stated he would research the legalities to remove or reduce franchise fees.
3. Tax rate ordinance to be prepared for the first reading on September 5, 2023.

Amended Sidewalk Agreement - City Administrator Peter Glenn

➤ Discussion

1. Postponed and rescheduled to discuss in September, 2023

➤ Action Requested

1. None

Resilience Fund - Councilwoman Rebecca Reckers

➤ Discussion

1. Copy of legislation was provided and reviewed

➤ Action Requested

1. First reading of ordinance at the September 5, 2023 regular council meeting

3140 Dixie Highway Foreclosure - City Attorney Jack Gatlin

- > Discussion
 1. Old Colonial Cottage property
 2. Extensive liens and remediations had accumulated
 3. Recommended to start foreclosure proceedings
- > Action Requested
 1. Consensus of City Council to move forward with foreclosure proceedings

Amended Wage Scale - City Administrator Peter Glenn

- > Discussion
 1. Copy of amended wage scale was provided and reviewed
 2. Amended wage scale included the following:
 - A. Job Title and Band Changes - Human Resource Administrator, Director of Finance/HR
 - B. New Job Title Addition - Assistant Director of Finance/HR
 - C. Band Changes - Director of Economic Development/Assistant City Administrator
 - D. Previously Omitted Position Additions - Police Social Services Coordinator and Paramedic 24/48
- > Action Requested
 1. First reading of ordinance at the September 5, 2023 regular council meeting

ADJOURNMENT

M/S, Kyle-Reckers, to adjourn the caucus meeting at 8:26 P.M. All ayes, no nays, motion carried.

ATTEST AND RESPECTFULLY SUBMITTED:



Sherry Hoffmann, City Clerk