

MEETING MINUTES
Urban Forest Commission
October 19, 2023

Attendees: Kevin Quinn, Kenny Allen, Jason Iames, Nicole Chimento, Todd Herrmann, Johnna Herrmann, Tom Mauntel

Kevin Quinn called the meeting of the Urban Forest Commission (UFC) to order at the Erlanger Public Works building on Thursday, October 19, 2023 at 4:01 p.m.

Meeting Minutes – September Meeting

The September meeting minutes were approved by Jason Iames and Todd Herrmann.

Tree Planting Initiative

- Meg Casper, Johnna, and Todd met outside this meeting to review applications from other cities.
- Ideal for residents to pay for the tree; the City would install it and mulch; supply a gator bag.
- Kevin raised the idea to the Mayor; need to research if the City Employees can plant the tree on the resident's property.
- Residents would fill out an application for approval.
- Need to design the tree application and will bring the best of all together for our application
- Small, medium, large tree based on zone of the city – evaluate if this is needed
- Call before we dig
- Process could be for the UFC to review and approve all applications
- Start with 15 trees
- Aiming to launch the program in Fall 2024
- Deadline to apply for a tree would be end of August 2024
- Next steps: Develop the program framework and draft application; goal is to have it ready in January to present to the Mayor.

UFC Strategy Discussion

- Recommendation: Sharpen our area of focus on urban forestry activities
- Suggested activities for the Growth Award could spur ideas for our roadmap (and we could apply for this award in 2024):
- We will look at these items as a way to build a 2024 roadmap for our commission (5 year plan)
- Starting to look at landscape ordinances as part of the zoning requirements, new developments for example
- Important to get the businesses and developments on board
- Ideally when a tree dies, one is replaced or planted somewhere else

Arbor Day

- We will get 10 free sapling trees from Arbor Day Foundation.
- Targeting October 2024.
- Would be good to market/promote the Tree Planting initiative at this event
- Summer Sendoff promotion opportunity?

Kenton Lands Project

- Targeting spring for wildflowers/butterfly habitat

Next Meeting: Thursday, January 18 at 4:00 p.m.

RESPECTFULLY SUBMITTED: Johnna Herrmann, UFC Secretary

APPROVED:

Attested by:

_____ Sherry Hoffman, City Clerk