

CAUCUS MEETING MINUTES
ERLANGER CITY COUNCIL
January 16, 2024

Mayor Jessica Fette called the caucus meeting of the Erlanger City Council to order in the City of Erlanger Council Chambers at 7:00 P.M., Tuesday, January 16, 2024.

The following Members of City Council were present: Tom Cahill, Tyson Hermes, Vicki Kyle, Jennifer Jasper-Lucas, Diana Niceley, Rebecca Reckers, Don Skidmore, Renee Skidmore, and Renee Wilson.

Also present were: Mayor Jessica Fette, City Administrator Peter Glenn, Chief of Police Kyle Rader, City Clerk Sherry Hoffman, Director of Finance/HR Kara Kramer, Director of Public Works Kevin Quinn, Fire/EMS Chief Randy Godsey, and City Attorney Jack Gatlin.

CAUCUS DISCUSSIONS

Budget Projections - Director of Finance/HR Kara Kramer

- > Discussion
 1. Moving Forward Projection Model Presentation
 - A. Five Year Projection Model: General Fund and Capital Fund revenues and expenses, actuals and projections
 - B. Principle Employers: 2014 vs 2023
- > Action Requested
 1. None

Insurance Premium Taxes - Mayor Jessica Fette

- > Discussion
 1. Current Approximate revenue: \$4.3 million
 2. Current Tax Rate: 9.75%
 3. Recommendation: Decrease to 9.5%
- > Action Requested
 1. First reading of an insurance premium tax reduction ordinance at the February 2024 regular council meeting
 2. Ms. Hoffman to confirm deadline date
 3. Ms. Reckers requested a caucus meeting to discuss the franchise tax

Small Business Incentive Ordinance - Councilwoman Rebecca Reckers

- > Action Requested
 1. Ms. Reckers requested to postpone this discussion

Board of Adjustment Vacant Seat - Mayor Jessica Fette

- > Discussion
 1. Mayor Fette received an email of interest from Erlanger resident Eric Rolf
 2. Mayor Fette recommended appointing Mr. Rolf to fill the vacancy
- > Action Requested
 1. Reading of a municipal order appointing Mr. Rolf to the Board of Adjustment at the February 2024 regular council meeting

Task Forces - Mayor Jessica Fette

- > Discussion
 1. Fire/EMS - Task Force currently paused
 2. Parks Master Planning - Task Force would continue
 3. City Beautification - Task Force would continue
 4. Small Business - Task Force would continue
 5. Cherry Hill Subdivision Semi Truck Issues - Task Force currently paused, would meet when necessary
- > Action Requested
 1. None; no new task forces created

Executive Session

- M/S, Niceley-Hermes to adjourn the regular session and move into executive session pursuant to KRS 61.810(1)(b) to discuss the future acquisitions or sale of real property at 7:32 P.M. All ayes, no nays, motion carried
- M/S, Jasper Lucas-Kyle, to adjourn the executive session at 7:54 P.M. All ayes, no nays, motion carried.
- M/S, Niceley-Jasper Lucas, to enter back into the regular session at 7:56 P.M. All ayes, no nays, motion carried.

ADJOURNMENT

M/S, Reckers-Hermes, to adjourn the caucus meeting at 8:04 P.M. Ms. Jasper-Lucas asked a question regarding the budget timeline. All ayes, no nays, motion carried.

ATTEST AND RESPECTFULLY SUBMITTED:



Sherry Hoffman, City Clerk