

REGULAR MEETING  
ERLANGER CITY COUNCIL  
March 5, 2024

Mayor Jessica Fette called the regular meeting of the Erlanger City Council to order in the City of Erlanger Council Chambers at 7:00 P.M., Tuesday, March 5, 2024.

Tyson Hermes, Erlanger City Council Member, gave the invocation.

Members of City Council and citizens pledged allegiance to the flag.

The following Members of City Council were present: Tom Cahill, Tyson Hermes, Vicki Kyle, Jennifer Jasper-Lucas, Diana Niceley, Rebecca Reckers, Don Skidmore, Renee Skidmore, and Renee Wilson.

Also present were: Mayor Jessica Fette, Chief of Police Kyle Rader, City Administrator Peter Glenn, City Clerk Sherry Hoffman, Director of Finance/HR Kara Kramer, Public Works Director Kevin Quinn, Fire/EMS Chief Randy Godsey, and City Attorney Jack Gatlin.

MEETING MINUTES – M/S, Reckers-Kyle, that the regular council meeting held on February 6, 2024 be approved as written. All ayes, no nays, motion carried.

APPROVAL OF AGENDA - M/S, Reckers-Niceley, that the agenda be approved as presented. All ayes, no nays, motion carried.

SPECIAL PRESENTATIONS – None.

CITIZENS/PUBLIC COMMENTS - The following addressed Mayor and City Council:

<u>Name</u>	<u>Subject</u>
➤ Brian Arlinghaus and Dan Shields Arlinghaus Plumbing, Heating, and Air	Codes Violation for Storage Containers

MAYOR'S REPORT - None

CITY ADMINISTRATOR'S REPORT - Mr. Glenn reported on the following:

- Director of Economic Development/Assistant City Administrator
  - ➔ Staff recommended Mark Collier
  - ➔ Legislation on the agenda to approve Mr. Collier's appointment to this position
- 525 Graves Avenue
  - ➔ The City closed on the purchase of this property
  - ➔ City would take possession in April 2024

CITY ATTORNEY'S REPORT - Mr. Gatlin reported on the following:

- Reviewed Atlas Air KBI ordinance
- Requested a special meeting on March 19, 2024 to have the second reading of this ordinance

REPORT ON CAPITAL PROJECTS - Mr. Quinn reported on the following:

- Public Works Facility - Project continued
- Kingsburg Court Street Replacement Project - Public Workshop to be scheduled

Additional Department Reports - Ms. Hoffman reported scholarship applications were due on March 8, 2024 by 4:00 P.M.

REPORTS OF TASK FORCES

- Parks Master Park Planning - Mr. Hermes reported on plans for Silverlake Park, Cahill Commons Park, and Erlanger Road Park.

BIDS - Mr. Quinn reported the following:

- Silverlake Park Phase 3 Improvements - Bid was awarded to John Tumlin & Sons.
- Alice, Clover, Short Hill, and Thomas Streets Milling and Resurfacing Road Project - Bid was awarded to Riegler Blacktop.

UNFINISHED BUSINESS - Utility Franchise Tax:

- Mayor and staff requested City Council to temporarily pause discussion until the impact of the insurance premium tax decrease was determined.
- Ms. Reckers requested to revisit this discussion in six months.

NEW BUSINESS - None.

LEGISLATION - Mr. Gatlin requested a correction to the Heading of the ordinance to change Sections 113.0113.03 to Sections 113.02 and 113.03. Mr. Gatlin read the second reading of Ordinance No. 2569 amending Ordinance No. 2241 and Sections 113.02 and 113.03 of the Erlanger Code of Ordinances to reduce the insurance premium tax to 9.50 percent. M/S, Hermes-Kyle, to adopt the ordinance as written with the corrections. All ayes, no nays, motion carried.

Mr. Gatlin read the first reading of an ordinance authorizing the Mayor to sign the contract with Airport Towing to provide towing services within the City from July 1, 2024, through June 30, 2027.

Mr. Gatlin read the first reading of an ordinance amending Ordinance No. 2525 which provided for a credit of its occupational license fee for new employees as part of an economic development project by Atlas Air, Inc. under the Kentucky Business Investment Program (KRS 154.32-010-KRS 154.32-100).

Mr. Gatlin read Municipal Order No. 03-05-24-01 making the written determinations required by KRS 82.083 for the sale or other disposition of property owned by the City. M/S, Kyle-Reckers, to adopt the municipal order as written. All ayes, no nays, motion carried.

Mr. Gatlin read Municipal Order No. 03-05-24-02 approving the Mayor's appointment of Mark Collier as Director of Economic Development/Assistant City Administrator, pursuant to KRS 83A.080(3), effective April 1, 2024. M/S, Reckers-Hermes, to adopt the municipal order as written. All ayes, no nays, motion carried.

Mr. Gatlin read Resolution No.03-05-24-01 authorizing the Mayor to execute an interlocal agreement between the City of Erlanger and the Housing Authority of Covington related to the Housing Choice Voucher Program. M/S, Reckers-Kyle, to adopt the resolution as written. All ayes, no nays, motion carried.

ANNOUNCEMENTS - None

ADJOURNMENT - M/S, Niceley-Wilson, to adjourn from the regular meeting at 7:50 P.M. All ayes, no nays, motion carried.

RESPECTFULLY SUBMITTED AND ATTEST:

APPROVED:

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Sherry Hoffman  
City Clerk

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Jessica Fette  
Mayor