

CAUCUS MEETING MINUTES
ERLANGER CITY COUNCIL
April 16, 2024

Mayor Jessica Fette called the caucus meeting of the Erlanger City Council to order in the City of Erlanger Council Chambers at 7:00 P.M., Tuesday, April 16, 2024.

The following Members of City Council were present: Tom Cahill, Tyson Hermes, Vicki Kyle, Jennifer Jasper-Lucas, Diana Niceley, Rebecca Reckers, Don Skidmore, Renee Skidmore, and Renee Wilson.

Also present were: Mayor Jessica Fette, Chief of Police Kyle Rader, City Administrator Peter Glenn, City Clerk Sherry Hoffman, Director of Economic Development/ACAO Mark Collier, Director of Finance/HR Kara Kramer, Public Works Director Kevin Quinn, Fire/EMS Chief Randy Godsey, and City Attorney Jack Gatlin.

CAUCUS DISCUSSIONS

Comments of those other than Council Members - Mayor Jessica Fette

- > Commenters
 - 1. Diana Niceley Duke Energy Removal of Trees on Alice Street
 - 2. Steve Niceley Duke Energy Removal of Trees on Alice Street
 - 3. Jim Perry Duke Energy Removal of Trees on Alice Street
- > Action Discussed
 - 1. The Public Works Department was obtaining a third quote for guard rails.
 - 2. Further discussion would occur at Beautification Task Force Meetings.

Medicinal Cannabis - Executive Director with PDS, Sharmili Reddy

- > Presentation and Discussion
 - 1. State Legislation
 - A. Kentucky Revised Statute (KRS) 218B
 - B. 2024 House Bill 829 modifications
 - C. 915 Kentucky Administrative Regulations (KAR)
 - 2. Effective date for KRS 218B: January 1, 2025; Cities have until this date to adopt regulatory legislation.
 - 3. City Options
 - A. YES - Adopt Regulations, no ballot option
 - B. NO - Enact Ordinance, public petition to allow cannabis operations
 - C. ON BALLOT - Enact resolution, question goes directly to ballot
 - 4. Additional Local Government Considerations
 - A. Time, place, and manner
 - B. Local licenses
 - C. Employee policy
 - 5. Process required to adopt zoning regulations by ordinance
 - A. Pass resolution allowing the City to apply and propose a text amendment of the zoning ordinance with PDS
 - B. PDS to request a Kenton County Planning Commission hearing to vote on the proposed text amendment
 - C. City to vote on the Planning Commission's decision through the first and second readings of an ordinance
 - > Action Requested
 - 1. Director Kramer was asked to research other city policies.
 - 2. Mayor Fette requested the following:
 - A. May 2024 caucus meeting - Discuss zones
 - B. June regular council meeting - Adopt a resolution to approve application
- Majority of the City Council showed interest in moving forward with this process.

Kentucky Open Meetings Act - KLC Municipal Law Attorney, Megan Griffith

- > Presentation
 - 1. Definition of Meeting
 - 2. Types of Meetings - Regular, Special, Closed Session, Committees
 - 3. Video Teleconference
 - 4. Requirements
 - 5. Emails, Texts, and Social Media
- > Action Requested
 - 1. None

Hotel Guest Registry - City Attorney Jack Gatlin

- Discussion
 1. A modified ordinance was provided; the City needs to be in compliance with how Los Angeles, California implemented their ordinance and include a due process.
 2. The process needs to be mindful of constitutional rights.
- Action Requested
 1. Further engagement with hotel owners prior to the next caucus meeting.

Board of Adjustment Appointment - Mayor Jessica Fette

- Two open positions - Mayor Fette asked the City Council for suggestions.

ADJOURNMENT

M/S, Reckers-Hermes, to adjourn the caucus meeting at 8:29 P.M. All ayes, no nays, motion carried.

ATTEST AND RESPECTFULLY SUBMITTED:



Sherry Hoffman, City Clerk