

MEETING MINUTES
Urban Forest Commission
August 15, 2024

Attendees:

UFC in attendance: Meg Casper, Johnna Herrmann, Todd Herrmann, Tom Mauntel

UFC not in attendance: Beth Rosplock

Public Works in attendance: Kenny Allen

Public Works not in attendance: Kevin Quinn, Jason James

Tom Mauntel called the meeting of the Urban Forest Commission (UFC) to order at the Erlanger Public Works building on Thursday, August 15, 2024 at 4:01 p.m.

Meeting Minutes – July Meeting

The July meeting minutes were approved by Todd Herrmann and Kenny Allen.

UFC Mission Statement

- Two questions were raised for discussion during the mission statement review:
 1. What are the urban forestry requirements for builders in Erlanger?
 - a. Todd offered to check into this with his contacts at Kenton County Planning and Development Services.
 2. What can our commission do about the Gallery pear trees?
 - a. It was discussed that we can set strategic goals for the commission, perhaps the pear tree issue can be set as one of those goals.
- The Commission reviewed and approved the following mission statement for publication on the City of Erlanger website:

Urban Forestry Commission Mission:

Maintain the Tree City designation for the City of Erlanger and continue to advance our urban forestry efforts. We work collaboratively with Public Works and the City Beautification Task Force to enhance our community for years to come.

Arbor Day Update

- Kenny informed the commission that there won't be an opportunity to partner with Kenton County for a spring 2025 for an Arbor Day giveaway.
- The 2024 Arbor Day event will be held at Flagship Park on Saturday, October 5.
- There will be at least 6 trees to plant from the Summer Sendoff celebration. We will be planting them along the fence line near the area by the picnic area and playground.
- Bob Martin of Erlanger Public Works will make the promotional banners and he can also create a promotional flyer.
- Kenny will check into giving away two trees and other raffle items for the event.
- Other promotional ideas:
 - Promote the Arbor Day celebration at the Summer Sendoff

- o Promote the event on the City of Erlanger Facebook page (contact person is Jesse White)
 - o Send flyer to nearby HOAs (e.g., Lakemont, Southwick)
 - o Invite Mayor Fette and Council members to attend
- We will continue discussing the event in the September meeting.
 - o Idea was proposed to meet at Flagship Park for our September meeting, the commission agreed.

Topics for next meeting

- Finalize plans for October Arbor Day event, including the plan for the day and promotional activities
- Continue discussion started in August meeting about future projects the commission could work on, such as giving input on new Public Works building landscaping design and Perimeter Island

Adjournment: Tom Mauntel made a motion to adjourn. Todd Herrmann seconded the motion.

Next Meeting: Thursday, September 19 at 4:00 p.m. at **Flagship Park** (meet under the covered shelter picnic tables)

RESPECTFULLY SUBMITTED: Johnna Herrmann, UFC Secretary

APPROVED:

Attested by:

_____ Sherry Hoffman, City Clerk