

CAUCUS MEETING MINUTES
ERLANGER CITY COUNCIL
August 20, 2024

Mayor Jessica Fette called the caucus meeting of the Erlanger City Council to order in the City of Erlanger Council Chambers at 7:00 P.M., Tuesday, August 20, 2024.

The following Members of City Council were present: Tom Cahill, Tyson Hermes, Vicki Kyle, Jennifer Jasper-Lucas, Diana Niceley, Rebecca Reckers, Don Skidmore, Renee Skidmore, and Renee Wilson.

Also present were: Mayor Jessica Fette, Chief of Police Kyle Rader, City Clerk Sherry Hoffman, Director of Economic Development/ACAO Mark Collier, Director of Finance/HR Kara Kramer, Public Works Director Kevin Quinn, Fire/EMS Chief Randy Godsey, and City Attorney Jack Gatlin.

CAUCUS DISCUSSIONS

Tax Rates - Mayor Fette

➤ Discussion

1. Property Tax Rate
 - A. 2023 property tax rate was 0.248
 - B. 2024 Compensating tax rate calculation was 0.249
 - C. Recommended 0.247 for the 2024 tax rate
2. Tangible Tax Rate
 - A. Reviewed the 2023 and 2024 tax assessments received from the Kenton County Property Valuation Administration (PVA) and contacted the PVA office with questions
 - B. PVA identified a miss classification on the PVA's assessment from 2023 for a specific Erlanger business
 01. PVA responded they were notified of the error by this business in May 2024 but did not notify the City of Erlanger.
 02. The City has to refund this business approximately \$97,000.
 03. PVA also identified there were some businesses not included on the 2024 tangible tax assessment; these would be submitted to the City as omitted tangibles.
 04. PVA confirmed that once the PVA submits the assessments to the State for review and certification, once they are certified, the assessments cannot be changed.
 - C. 2023 tangible tax rate was 0.198
 - D. Recommended 0.247 for the 2024 tax rate, which was lower than the calculated compensating rate
 - E. Consensus of City Council recommendation of 0.198 for the 2024 tax rate
3. Other
 - A. The PVA stated the City did not have to pay them the 2024 \$40,000 charge for processing the City's tax assessments; City Council suggested seeking a \$40,000 refund for the 2023 assessments.

➤ Action Requested

1. A special meeting on August 27, 2024 to have the first reading of an ordinance with the following tax rates: 0.247 for property and 0.198 for tangible.
2. The second reading of the tax rate ordinance was scheduled for September 3, 2024.

Certificates of Need - Councilman Hermes

➤ Presentation by Marianne Proctor

1. Update from Frankfort, Kentucky regarding House Bill (HB) 204

➤ Action Requested

1. Requested more information regarding HB 204 from Ms. Proctor

Tattoo Shop Mixed Use Zone - Director of Economic Development/ACAO Collier

➤ Discussion

1. Brett Smith was requesting a text amendment to allow a tattoo shop in a mixed use zone; he would like to open a tattoo shop in a vacant store on Erlanger Road.

2. This request would require City Council to approve the Mayor to make an application for a hearing with the Kenton County Planning Commission (KCPC); City Council expressed interest to move forward.
 3. Mr. Smith gave a brief history of his business and himself.
- Action Requested
1. The reading of a resolution on September 3, 2024 for City Council's approval to make an application with KCPC to add a tattoo shop as a permitted use.

Marketing - Director of Economic Development/ACAO Collier

- Discussion
1. Presented City Council with a Deliverables Calendar; reviewed the timelines
- Action Requested
1. None

ADJOURNMENT

M/S, Reckers-Hermes, to adjourn the caucus meeting at 8:04 P.M. All ayes, no nays, motion carried.

ATTEST AND RESPECTFULLY SUBMITTED:



Sherry Hoffman, City Clerk