

REGULAR MEETING  
ERLANGER CITY COUNCIL  
December 3, 2024

Mayor Jessica Fette called the regular meeting of the Erlanger City Council to order in the City of Erlanger Council Chambers at 7:00 P.M., Tuesday, December 3, 2024.

Brian Nevins with the Calvary Chapel of Northern Kentucky gave the invocation.

Members of City Council and citizens pledged allegiance to the flag.

The following Members of City Council were present: Tom Cahill, Tyson Hermes, Jennifer Jasper-Lucas, Diana Niceley, Rebecca Reckers, Don Skidmore, Renee Skidmore, and Renee Wilson. Council Member Vicki Kyle was not present.

Also present were: Mayor Jessica Fette, City Administrator Peter Glenn, Chief of Police Kyle Rader, City Clerk Sherry Hoffman, Director of Economic Development/ACAO Mark Collier, Director of Finance/HR Kara Kramer, Public Works Director Kevin Quinn, Fire/EMS Chief Randy Godsey, and City Attorney Jack Gatlin.

MEETING MINUTES – M/S, Niceley-Reckers, that the special council meeting held on November 19, 2024 be approved as written. All ayes, no nays, motion carried.

APPROVAL OF AGENDA - M/S, Reckers-Wilson, that the agenda be approved as presented. All ayes, no nays, motion carried.

SPECIAL PRESENTATIONS – Mayor Fette introduced Lloyd Memorial High School Band Director Jason Stolz and members of the marching band. In recognition of their outstanding season, Mayor Fette proclaimed December 4, 2024 as Lloyd High School Marching Band Day in the City of Erlanger.

Mr. Collier presented a video highlighting Erlanger Putt Putt and its owner Kevin Shea.

The following received the Firefighter/EMT Oath of Office:

- Travis Allen
- Hannah Dennis
- Justin Matthews
- Anell “Sam” Samardzic

John Chamberlin with Chamberlin Owen Certified Public Accountants presented the City’s Fiscal Year 2024 audit.

CITIZENS/PUBLIC COMMENTS - The following addressed Mayor and City Council:

- Eric Bunsaw reported the following:
  - ➔ Traffic light sensor issue at Commonwealth and Cowie
  - ➔ Tree overhanging at Commonwealth and ElmMayor Fette advised the City would contact District 6 and look at the tree.

MAYOR’S REPORT - Mayor Fette reported on the following:

- Council Member Don Skidmore - Recognized his ten years on City Council
- Council Member Vicki Kyle - Recognized her twenty eight years on City Council
- Council Oath of Office Ceremony - December Caucus Meeting cancelled and the Oath Ceremony scheduled in its place

CITY ADMINISTRATOR’S REPORT - Mr. Glenn reported on the following:

- Tree Lighting Event - December 6, 2024

- Grant - Duke energy presented the City with a Tree Line USA grant
- Riggs Avenue Development - Ten new condos to be developed

CITY ATTORNEY'S REPORT - Mr. Gatlin reviewed the legislation on the agenda.

REPORT ON CAPITAL PROJECTS - Mr. Quinn reported on the following:

- Street projects
- December bids

Additional Department Reports - Mr. Collier reported on medicinal cannabis and that Erlanger received two of the four regional licenses in Kenton County.

REPORTS OF TASK FORCES - None.

BIDS -

- Hallam and Elm Street Improvements - Mr. Quinn reported two bids were received and the project was awarded to Eaton Asphalt.
- Non-Exclusive Cable Franchise - Mr. Gatlin reported one bid was received and the bid was awarded to Cincinnati Bell Extended Territories.

UNFINISHED BUSINESS - None.

NEW BUSINESS - None.

LEGISLATION - Mr. Gatlin read the second reading of Ordinance No. 2579 amending the Erlanger Zoning Ordinance adding "Tattoo Parlors" as a conditional use within the MU (Mixed Use) zone. M/S, Reckers-Cahill, to adopt the ordinance as written. All ayes, no nays, motion carried.

Mr. Gatlin read the second reading of Ordinance No. 2580 confirming the sale and awarding a non-exclusive telecommunications franchise to Cincinnati Bell Extended Territories LLC (DBA Altafiber Connected) for the placement of cable systems providing for the transmission, distribution and sale of cable systems within the public right-of-way of the City of Erlanger, for an initial period of five (5) years from the effective date with a possible (5) year renewal; and further providing for compliance with relevant laws, regulations and standards; usage limitations, indemnification, insurance, cancellation or termination, and such other terms and conditions contained in the attached cable services franchise agreement; and bid requirements; all effective on date of passage. M/S, Jasper Lucas-Wilson, to adopt the ordinance as written. All ayes, no nays, motion carried.

Mr. Gatlin read Municipal Order No. 12-03-24-01 approving the re-appointment of Beth Rosplock as a member of the Urban Forest Commission for the City of Erlanger. M/S, Hermes-Jasper Lucas, to adopt the municipal order as written. All ayes, no nays, motion carried.

Mr. Gatlin read Municipal Order No. 12-03-24-02 approving the re-appointment of Todd Herrmann as a member of the Kenton County Planning Commission. M/S, Hermes-Reckers, to adopt the municipal order as written. All ayes, no nays, motion carried.

Mr. Gatlin read Municipal Order No. 12-03-24-03 approving the re-appointment of Mayor Jessica Fette as the representative of the City to the Planning and Development Services of Kenton County (PDS) and the re-appointment of Council Member Tyson Hermes as the alternate effective January 1, 2025. M/S, Reckers-Jasper Lucas, to adopt the municipal order as read. All ayes, no nays, motion carried.

Mr. Gatlin read Municipal Order No. 12-03-24-04 approving the re-appointment of Mayor Jessica Fette as the representative of the City to the Ohio Kentucky Indiana (OKI) Regional Council of Governments effective January 1, 2025.

ANNOUNCEMENTS -

- Councilman Hermes - The Northern Kentucky Regional Ethics Authority was looking for applicants to serve on their board.
- Mr. Collier - Chase Bank was having a ribbon cutting on December 4, 2024 at 8:30 a.m.
- Mayor Fette - Thanked everyone who attended the grand re-opening of the Depot Museum.

ADJOURNMENT - M/S, Reckers-Nicceley, to adjourn from the regular meeting at 8:05 P.M. All ayes, no nays, motion carried.

RESPECTFULLY SUBMITTED AND ATTESTED:

APPROVED:

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Sherry Hoffman  
City Clerk

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Jessica Fette  
Mayor