

MEETING MINUTES  
Urban Forest Commission  
October 17, 2024

Attendees:

UFC in attendance: Tom Mauntel, Beth Rosplock, Johnna Herrmann, Todd Herrmann  
UFC not in attendance: Meg Casper  
Public Works in attendance: Kevin Quinn, Jason James, Kenny Allen  
One resident

The meeting of the Urban Forest Commission (UFC) was called to order at the Erlanger Public Works facility on Thursday, October 17, 2024 at 4:01 p.m.

Meeting Minutes – September Meeting

The September meeting minutes were approved by Todd Herrmann and Jason James.

Arbor Day Update

- The 2024 Arbor Day event was held at Flagship Park on Saturday, October 5.
- The group planted a total of 18 trees, including chokecherries, river birches, and red maples.
- Approximately 10-15 people came to the event.
- The commission reviewed the photos from the event.
- Businesses who sponsored the event will receive a thank you photo from the event to hang in their business.
- 2025 Arbor Day plan:
  - Spring: Planning a drive through at the new Public Works facility to give away saplings – targeting April 25, 2025
  - Fall: Will plan the event closer to Fall 2025
- Promotional ideas to generate more attendance:
  - Post the event to the City of Erlanger's Facebook page (people can respond to say they are interested or attending), add it to the City of Erlanger's events calendar, promote the Fall Arbor Day event at the Spring Arbor Day sapling giveaway

Future Commission Projects

- There won't be a lot of green space at the new Public Works facility. They will decide on trees and shrubs in the future. Possible discussion topic for the commission to weigh in on trees to be planted. They will be in the new building by January (targeted).
- There are several trees near the city building that need to be removed due to blight.

Grants

- Johnna Herrmann asked if the commission can be on the lookout for and apply for grants. Kevin Quinn responded that he thought this would be permitted. Typically, a grant will fund 80% of the project and the city would pay the remaining 20% of the project.

- The current UFC budget falls under the City Beautification task force. We have a budget of \$2,000. This year, the budget went toward the Arbor Day event setup and lunch. The Beautification budget is a three-year budget.
- Kevin Quinn will get a list of projects from the Beautification committee that the commission could possibly take ownership of in 2025 in order to achieve our urban forestry goals.

Topics for January meeting (no meetings in November and December):

- Finalize the date for the Spring 2025 Arbor Day sapling giveaway
- Review the project list to decide on 2025 goals

**Adjournment:** Jason James made a motion to adjourn at 5:04 p.m. Todd Herrmann seconded the motion.

**Next Meeting:** Thursday, January 16 at 4:00 p.m. at the new Public Works facility

RESPECTFULLY SUBMITTED: Johnna Herrmann, UFC Secretary

APPROVED:

Tom C. Mauntel

Johnna Herrmann

Attested by:

Sherry Hoffman

Sherry Hoffman, City Clerk