

REGULAR MEETING  
ERLANGER CITY COUNCIL  
September 2, 2025

Mayor Jessica Fette called the regular meeting of the Erlanger City Council to order in the City of Erlanger Council Chambers at 7:00 P.M., Tuesday, September 2, 2025.

Brian Nevins with the Calvary Chapel of Northern Kentucky gave the invocation.

Members of City Council and citizens pledged allegiance to the flag.

The following Members of City Council were present: Tom Cahill, Chris Farmer, Michele Fields, Tyson Hermes, Jennifer Jasper-Lucas, Diana Niceley, Rebecca Reckers, Renee Skidmore, and Renee Wilson.

Also present were: Mayor Jessica Fette, City Administrator Mark Collier, City Clerk Sherry Hoffman, Director of Finance and HR Kara Kramer, Director of Public Works Kevin Quinn, Fire/EMS Chief Randy Godsey, and City Attorney Jack Gatlin.

MEETING MINUTES – M/S, Farmer-Wilson, that the minutes from the regular council meeting held on August 5, 2025 and the special council meeting held on August 26, 2025 be approved as written. All ayes, no nays, motion carried.

APPROVAL OF AGENDA - M/S, Cahill-Niceley, that the agenda be approved as presented. All ayes, no nays, motion carried.

SPECIAL PRESENTATIONS – Mr. Collier presented a video highlighting Erlanger business For Paws K9 Training.

Mayor Fette gave the Firefighter/EMT Oaths of Office to the following:

- Xavier Campbell
- Jonathan Jimenez
- Michael Cawthon

CITIZENS/PUBLIC COMMENTS - Scott Kimmich addressed Mayor Fette and City Council regarding the following council discussion matters:

- City Council should listen to the City Attorney to avoid legal issues.
- City Council should caution discussing items as a group in email format to avoid violation of the Open Meetings Act.

MAYOR'S REPORT - Mayor Fette welcomed Mark Collier as the City's City Administrator.

CITY ADMINISTRATOR'S REPORT - Mr. Collier reported that Lauryn Groce, the City's new Community Engagement Coordinator, started that day.

CITY ATTORNEY'S REPORT - Mr. Gatlin also welcomed Mark Collier in his new role as City Administrator.

REPORT ON CAPITAL PROJECTS AND REPORTS FROM DEPARTMENT HEADS - None

**REPORTS OF TASK FORCES -**

- Beautification - Ms. Niceley reported the next meeting would be held on October 21, 2025 at 5:30 p.m.
- Small Business - Ms. Reckers reported the task force met and discussed the following:
  - ➔ FY25 grants
  - ➔ FY26 budget
  - ➔ Next meeting scheduled in October, 2025

BIDS - Mr. Collier reported on the following:

- Deerchase, Thorntree, and Skye Street Improvements Project - Awarded to Riegler Blacktop in the amount of \$317,840.50
- Eons Adventure Park Phase 1 Project - Awarded to Jefferson Contracting LLC in the amount of \$484,144.00
- New Ambulance - Awarded to PennCare in the amount of \$370,724.00.

UNFINISHED BUSINESS - None

NEW BUSINESS - Mayor Fette canceled the September 16, 2025 caucus meeting due to there being no topics for discussion.

Ms. Niceley complimented Melissa Rogers and Ms. Hoffman on the Depot Museum exhibits, as well as the Police and Fire/EMS first responders on their recent success in saving someone's life.

LEGISLATION - Mr. Gatlin read the second reading of Ordinance No. 2587 amending the zoning map of the City of Erlanger, County of Kenton, an area of approximately 1.26 acres, located at 3208 Dixie Highway, North of Dixie Highway and South of the railroad in Erlanger, from CC (Community Commercial) Zone to GI (General Industrial) Zone. M/S, Reckers-Farmer, to adopt the ordinance as written. All ayes, no nays, motion carried.

Mr. Gatlin read the second reading of Ordinance No. 2588 providing for the annual assessment of all real estate and personal property within the City of Erlanger, which is subject to taxation thereby, for the fiscal year beginning on July 1, 2025, and ending on June 30, 2026, and providing for the payment and collection of such taxes, and the penalties and interest thereon; and describing the purpose for which the taxes so collected shall be appropriated and used, and continuing to fund a special fund, called the park improvement fund to support the ongoing development of new and existing parks. M/S, Hermes-Farmer, to adopt the ordinance as written. All ayes, no nays, motion carried.

Mr. Gatlin read Resolution No. 09-02-25-01 directing the Mayor or City Administrator to apply to the Kenton County Planning Commission to remove detached garages as a requirement in the R-MF Zone. M/S, Reckers-Hermes. Discussion followed regarding previous enforcement. All ayes, no nays, motion carried.

ANNOUNCEMENTS - None

ADJOURNMENT - M/S, Wilson-Niceley, to adjourn from the regular meeting at 7:40 P.M. All ayes, no nays, motion carried.

RESPECTFULLY SUBMITTED AND ATTESTED:

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Sherry Hoffman  
City Clerk

APPROVED:

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Jessica Fette  
Mayor