

## MEETING MINUTES

Urban Forest Commission  
July 17, 2025

### Attendees:

UFC in attendance: Tom Mauntel, Vicki Kyle, Beth Rosplock, Todd Herrmann, Johnna Herrmann  
Public Works in attendance: Kevin Quinn, Jason Iames, Kenny Allen  
Guest: Tom Zumbiel of Zumbiel Packaging

The meeting of the Urban Forest Commission (UFC) was called to order by Tom Mauntel at the Erlanger Public Works facility on Thursday, July 17, 2025 at 4:00 p.m.

### Meeting Minutes – April Meeting

The April meeting minutes were approved by Todd Herrmann and Jason Iames.

### Discussion

- Johnna and Todd discussed their learnings from attending the Ft Mitchell tree giveaway. The commission agreed it would be a good idea to invite Nicole Clements from the Ft Mitchell Tree Commission to a future meeting.
- Tom Zumbiel presented the idea he had shared with Todd and Johnna Herrmann about growing trees on Zumbiel grounds that could then be donated to cities in Northern Kentucky. The presentation was reviewed and discussed by the group. All were in agreement that this is a good proposal to explore further with Tom as his plan takes shape.

### October Arbor Day Update

- The October 2025 Arbor Day event will be held on Saturday, October 11.
- The event will likely take place at the Erlanger Depot and will consist of a tree planting demonstration and volunteers planting some trees.
- The group discussed where the event could be promoted: Summer Sendoff, City of Erlanger Facebook events (similar to how other city events are promoted), Meet up app, area HOAs
- The flyer could include a theme like "Plant a Tree with Public Works and the Erlanger Urban Forestry Commission"
- We could include a QR code and track sign-ups through Facebook or Sign-up Genius.

### UFC Upcoming Meetings

- Next meeting: Thursday, September 18 at 4:00 p.m.
- October meeting: Saturday, October 11 to coincide with the Arbor Day event

**Adjournment:** Vicki Kyle made a motion to adjourn at 5:14 p.m. Todd Herrmann seconded the motion.

**Next Meeting:** Thursday, September 18 at 4:00 p.m. at the Erlanger Public Works facility

RESPECTFULLY SUBMITTED: Johnna Herrmann, UFC Secretary

APPROVED:

Tom C. Mauntd

Johnna Herrmann

Attested by:

Sherry Hoffman

Sherry Hoffman, City Clerk