



505 Commonwealth Avenue Erlanger, KY 859-727-2525

The City of Erlanger would like to formally invite you to attend the **2026 Summer Sendoff** on September 19, 2026 from 4-10 p.m. at Silverlake Park. Summer Sendoff is the city's largest community-based event.

Please note that all applications will be reviewed and if your organization is chosen to be a part of the event, you will receive follow up communication from the Community Engagement and Events team.

2026 City of Erlanger Summer Sendoff Vendor Application

Name (As You'd Like it to Appear on Promotional Assets): _____

Contact Name: _____

Contact Email: _____

Contact Phone Number: _____

Address: _____

City: _____ State: _____ ZIP Code: _____

Is your organization located in Erlanger? ☐ Yes ☐ No

Will you be selling any goods or services during the event? ☐ Yes ☐ No

Does your organization currently have a 2026 Erlanger or Kenton County Occupational License?*

☐ Yes ☐ No, but we will have one for the event and agree to pay the license fee.

Please select the vendor category that aligns with your business:

- ☐ Arts and Crafts Vendor ☐ Community Business
☐ Food Vendor (Continue to Page 2) ☐ Drink Vendor (Continue to Page 2)
☐ Other (Please specify): _____

Would your organization like to provide any live entertainment during the event (EX: demonstrations, contests, shows, etc)? ☐ Yes ☐ No

If so, please detail what live entertainment you'd like to provide.



Food and Drink Vendor Information

What food and/or drink items will you have available for purchase during the event?

Will you be serving out of a truck or a tent during the event?

☐ Truck ☐ Tent

What are the dimensions of either the truck or tent you will be bringing?

All food and drink vendors will need to be self-sufficient. The city will not provide electricity, tents, tables or chairs. You will need to bring your own generators. We will have access to water on site but you will be required to transport it to your booth.

There is no fee to attend the event however, you will need to provide a copy of your Erlanger Occupational License. You can purchase an Erlanger license at <https://www.kentoncounty.org/221/Business-Services>. The license will cost \$50 for the City of Erlanger or \$225 for a Kenton County Occupational License. You will also need to sign a liability waiver and return it to the city prior to the event. You must comply with all of the NKY Health Department regulations and pass inspection.

Please complete the form and either email or return via mail to:

City of Erlanger

Attn: Lauryn Groce

505 Commonwealth Avenue, Erlanger, KY 41018

lauryn.groce@cityoferlanger.com